

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE NO. 15-01

An ordinance appropriating for all town purposes for Waukegan Township, Lake County, Illinois for the fiscal year beginning March 1, 2015 and ending February 29, 2016.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township, be and the same are hereby appropriated for the general town purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2015 and ending February 29, 2016.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

I.M.R.F. / F.I.C.A. FUND

SENIOR SERVICES FUND

RECEIVED

MAR 05 2015

LAKE COUNTY CLERK
CARLA N. WYCKOFF

1

GENERAL TOWN FUND

BEGINNING BALANCE MARCH 1, 2015 **\$1,440,000**

REVENUES

Property Tax	1,450,000	
Replacement Tax	140,000	
Interest Income	1,000	
Miscellaneous Income	30,000	
Grants - Rebound & Reclaim	7,000	
TOTAL REVENUES		\$1,628,000

TOTAL FUNDS AVAILABLE **\$3,068,000**

EXPENDITURES

1-11	Administration	1,595,000	
1-12	Assessor	486,750	
1-13	Cemetery	0	

TOTAL EXPENDITURES **\$2,081,750**

Contingencies \$10,000

TOTAL APPROPRIATIONS **\$2,091,750**

ENDING BALANCE ON FEBRUARY 29, 2016 **\$976,250**

ADMINISTRATION**PERSONNEL**

Salaries	600,000	
Health Insurance	128,000	
Unemployment Insurance	4,000	
Workman's Compensation	8,500	
Contract Labor	0	
Total Personnel		\$740,500.00

CONTRACTUAL SERVICES

Building Maintenance	10,000	
Equipment Maintenance	12,000	
Legal Services	14,000	
Computer & Web Services	26,000	
Postage	11,000	
Telephone	21,000	
Printing	12,000	
Printing - Township Ads/Booklets	2,000	
Township Marketing & Advertising	12,000	
Dues/Membership fees	3,500	
Subscriptions/Publications	6,000	
Travel Expenses. EO & Staff	6,500	
Utilities	18,000	
Conferences/Seminars EO & Staff	7,500	
Education Reimbursement	2,000	
General Insurance	35,000	
Administrative Support	26,000	
Audit	4,500	
Auto Lease & Maint	7,000	
EAP & Employment Screenings	6,000	
Total Contractual		\$242,000.00

COMMODITIES

Office Supplies	19,000	
Building Maintenance Supplies	8,000	
Total Commodities		\$27,000.00

CAPITAL OUTLAY

Office Equipment	25,000	
Building Improvements	240,000	
Total Capital Outlay		\$265,000.00

ADMINISTRATION (Cont.)**OTHER EXPENDITURES**

Misc. Expense	3,000	
Meetings/Events	2,000	
Township Programs	12,500	
Twp Prgm - Rebound/Reclm	20,000	
Local Organization Funding	23,000	
Youth Scholarships	6,000	
Youth Prgms -	4,000	
General Assistance Funding	100,000	
Senior Services Funding	150,000	
Total Other Expenditures		\$320,500.00

TOTAL ADMINISTRATION**\$1,595,000.00**

1-12

ASSESSOR'S DIVISION**PERSONNEL**

Salaries	265,000	
Health Insurance	41,500	
Unemployment Insurance	2,000	
Workman's Comp	2,000	
Total Personnel		\$310,500.00

CONTRACTUAL SERVICES

Contract Labor	36,000	
Building Maintenance	2,500	
Equipment Maint.	500	
Legal	2,500	
Computer Services	7,500	
Outside Appraisal Services	2,500	
Postage	250	
Telephone	5,500	
Printing/Publishing	500	
Dues/Subscriptions	1,500	
Travel Expenses	3,500	
Training	6,000	
General Insurance	2,000	
Admin. Support Services	6,500	
Audit	500	
Rental Costs - Building	74,500	
Rental Costs - Computer	19,000	
Total Contractual Services		\$171,250.00

COMMODITIES

Office Supplies	1,000	
Building Maint. Supplies	100	
Other Supplies	400	
Total Commodities		\$1,500.00

CAPITAL OUTLAY

Building Improvements	500	
Equipment	3,000	
Total Capital Outlay		\$3,500.00

OTHER EXPENDITURES

Miscellaneous Expense	0	
Total Other Expenditures		\$0.00

TOTAL ASSESSORS DIVISION**\$486,750.00**

1-13

I.M.R.F. AND F.I.C.A. FUND

BEGINNING BALANCE AS OF MARCH 1, 2015		\$320,000.00
REVENUES		
Property Tax - IMRF	115,370	
Property Tax - FICA	101,500	
Replacement Tax	60,000	
Intersest Income	0	
TOTAL REVENUES		\$276,870.00
TOTAL FUNDS AVAILABLE		\$596,870.00
EXPENDITURES		
PERSONNEL		
Retirement Contributions	170,000	
FICA Contributions	160,000	
Total Personnel		\$330,000.00
OTHER EXPENDITURES		
Total Other Expenditures		\$0.00
TOTAL APPROPRIATIONS		\$330,000.00
ENDING BALANCE FEBRUARY 29, 2016		\$266,870.00

GENERAL ASSISTANCE FUND**BEGINNING BALANCE AS OF MARCH 1, 2015****\$696,000.00****REVENUES**

Property Taxes	600,000
Interest Income	200
Misc. Income	500
IDHS - T/A SSI Reimb. (clients)	20,000
Eddie Washington Center Income	12,000
SSI Service Fees	600
SHP HUD Funding	184,000
Grants - other	2,500
DHS Grant - St. Center	346,800
Staben House Income	10,000
Town Assistance for GA	100,000
Fundraising Revenues	15,000

TOTAL REVENUES**\$1,291,600.00****TOTAL FUNDS AVAILABLE****\$1,987,600.00****EXPENDITURES**

15-11	Administration	200,000
15-31	Home Relief	1,154,500

TOTAL APPROPRIATIONS**\$1,354,500.00****ENDING BALANCE FEBRUARY 29, 2016****\$633,100.00**

15-11 **ADMINISTRATION**

PERSONNEL

Salaries	160,000	
Health Insurance	22,000	
Unemployment Insurance	4,000	
Workman's Compensation	2,500	
Total Personnel		\$188,500.00

CONTRACTUAL SERVICES

Computer Services	1,500	
Printing	1,000	
G/A Travel Allocation	1,000	
G/A Staff Conf. & Training	1,500	
Equipment	6,000	
Total Contractual Services		\$11,000.00

OTHER EXPENDITURES

Misc. Expense	500	
Total Other Expenditures		\$500.00

TOTAL ADMINISTRATION

\$200,000.00

15-31 HOME RELIEF

CONTRACTUAL SERVICES

Client Utilities	15,000	
Client Transportation	5,000	
Funeral & Burial	17,500	
Emergency Housing (motel and rental)	24,000	
Total Contractual Services		\$61,500.00

COMMODITIES

Personals/Clothing	2,000	
Food	6,000	
Medications	10,000	
Transitional Grant	225,000	
Total Commodities		\$243,000.00

OTHER EXPENDITURES

Misc. Expense	500	
Total Other Expenditures		\$500.00

TRANSITIONAL HOUSING PROGRAMS

Eddie Washington Center - Men's Center	450,250	
Staben House - Women & Children	399,250	
Total Transitional Housing		\$849,500.00

TOTAL HOME RELIEF		\$1,154,500.00
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SENIOR SERVICES FUND

BEGINNING BALANCE MARCH 1, 2015

\$360,000.00

REVENUES

Property Taxes	900,000	
Personal Property Replacement Tax	200,000	
Donations - Home Sweet	3,000	
Donations./Fundraising	15,000	
Program Revenue SeniorMouse	1,000	
Program Revenue-Senior Trips	100,000	
Program Revenue - Bingo & Cafe	14,000	
Program Revenue - Township Events	17,000	
Interest Income	200	
Misc.& Room Rental Income	12,000	
CDBG Grant - Home Sweet Home	15,000	
Grants - other	11,000	
Gift Shop Sales	12,000	
Town Assistance for Senior Expenses	150,000	
TOTAL REVENUES		\$1,450,200.00

TOTAL FUNDS AVAILABLE

\$1,810,200.00

EXPENDITURES

PERSONNEL

Salaries	435,000	
Health Insurance	105,000	
Unemployment Insurance	5,000	
Workman's Comp	5,500	
Total Personal		\$550,500.00

CONTRACTUAL

Building Maintenance	25,000	
Equipment Maintenance	8,000	
Legal Services	1,000	
Computer Services	8,000	
Postage	21,000	
Telephone	8,200	
Printing	23,000	
Dues/Membership fees	2,000	
Subscriptions/Publications	750	
Travel Reimbursement	2,000	

CONTRACTUAL SERVICES (cont.)		
Utilities	25,000	
Conferences/Seminars	2,500	
General Insurance	22,000	
Administrative Support	19,000	
Audit Expense	1,500	
Total Contractual Services		\$168,950.00
COMMODITIES		
Office Supplies	10,000	
Building Maint. Supplies	16,000	
Total Commodities		\$26,000.00
CAPITAL OUTLAY		
Building Improvements	10,000	
Equipment Purchases	15,000	
Total Capital Outlay		\$25,000.00
OTHER EXPENDITURES		
Operating Exp.-Gift Shop	1,000	
Misc. Expense	1,000	
Meeting Expense	1,000	
Township Program	12,000	
Township Program - Taxi Ticket	275,000	
Township Program -Senior Ctr	40,000	
Township Program-Transportation	135,000	
Township Program - Home Sweet Home	265,500	
Township Program - Wellness (non salary)	500	
Township Program - GRGC (non salary)	1,500	
Township Program - Senior Mouse	500	
Township Program - Café/Bingo	16,000	
Local Organization Funding	4,000	
Gift Shop Expenses	12,000	
Total Other Expenditures		\$765,000.00
TOTAL EXPENDITURES		\$1,535,450.00
Contingencies		\$5,000.00
TOTAL SENIOR APPROPRIATIONS		\$1,540,450.00
ENDING BALANCE FEBRUARY 29, 2016		\$269,750.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2015 and ending February 29, 2016, by fund shall be as follows:

1	General Town Fund	\$ 2,091,750.00
11	Audit Fund	N/A
12	Insurance Fund	N/A
13	I.M.R.F. & F.I.C.A. Fund	\$ 330,000.00
15	General Assistance Fund	\$ 1,354,500.00
16	Senior Services Fund	\$ 1,540,450.00

TOTAL APPROPRIATIONS **\$ 5,316,700.00**

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Five Million Three Hundred Sixteen Thousand Seven Hundred and 00/100 Dollars (\$5,316,700.00) for the fiscal year beginning March 1, 2015 and ending February 29, 2016.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

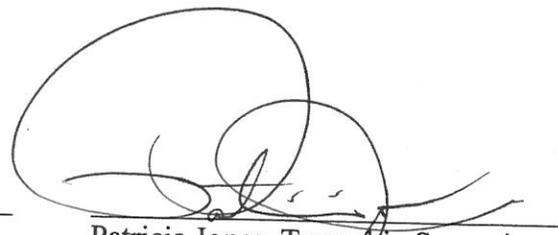
SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 27th day of February, 2014, pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Patricia Jones, Township Supervisor	<u>✓</u>	—	—
Katherine Rothwell-Francis, Trustee	<u>✓</u>	—	—
Percy Johnson, Trustee	<u>✓</u>	—	—
Jeffrey McBride, Trustee	<u>✓</u>	—	—
Charles "Chuck" Willms	<u>✓</u>	—	—



Rose Staben, Town Clerk



Patricia Jones, Township Supervisor

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2015 and ending February 29, 2016, as adopted this 26thth day of February 2015.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 26th day of February, 2015.



Rose Staben, Town Clerk

Filed this _____ day of _____, 2015

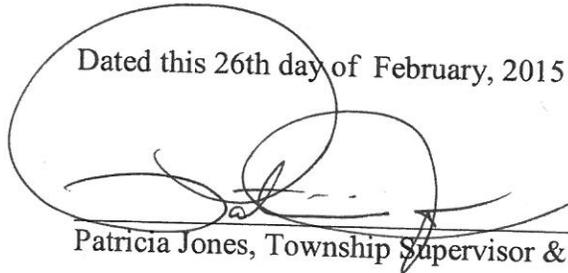
Lake County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 26th day of February, 2015



Patricia Jones, Township Supervisor & Chief Fiscal Officer

Filed this _____ day of _____, 2015

Lake County Clerk



Receipt #: 4884

Filing Date: 03/06/2015

TWP_WKGN
TOWNSHIP OF WAUKEGAN
149 S Genesee St
Waukegan, IL 60085

Ms. Patricia Jones
Supervisor
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pjones724@aol.com
www.waukegantownship.com

Budget and Appropriation Ordinance

- Budget and Appropriation Ordinance
- Certification by Secretary/Clerk
- Estimate of Anticipated Revenues
- Certification by Chief Fiscal Officer
- Amended Fiscal Year Ending: 2015

Referendum

No Referendum accepted by Tax Extension Department at any time.

Notes:

ORDINANCE NO 15-01

All items require original signatures.

Seal

Carla N. Wyckoff

Carla N. Wyckoff, Lake County Clerk

Scott Gifford

Executed by: SCOTT GIFFORD

Nancy Netherton

District Representative: NANCY NETHERTON