

# WAUKEGAN TOWNSHIP BOARD MEETING NOVEMBER 25, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday November 25, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Assessor Mark Stricklin led the Members in the Pledge of Allegiance and Trustee Nathaniel Hewitt led the Members in a silent prayer.

**ROLL CALL:** Trustee Nathaniel Hewitt, Trustee Opal Rice, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also, Present:** Township Attorney Torrie M. Newsome, Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Trustee Sylvestre Castellanos. **Absent:** Highway Commissioner Arthur Craigen and Percy L. Johnson.

Supervisor Jones requested a motion to approve the **Agenda** for the **November 25, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **November 14, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Discussion:** Trustee Rice made a correction on page 1, para., 4. That the motion names are missing. Also, page 3, para., 2. That the 2007 bus name is missing. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **November 20, 2019** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
11/20/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	265,310.94	
	First Midwest Bank M/M	458,999.37	
	Illinois Funds	39,268.53	
	N. Chicago Com. Bank	176,025.56	
<b>Total Town Fund</b>		<b>\$939,604.40</b>	
General Assistance Fund	First Midwest Checking	155,907.60	
	First Midwest Bank M/M	338,444.82	
	Illinois Funds	7,464.54	
<b>Total General Assistance</b>		<b>\$501,816.96</b>	
IMRF/FICA Fund	First Midwest Bank	67,515.34	

	First Midwest Bank M/M	0.00
	Illinois Funds	15,607.28
<b>Total IMRF/FICA Fund</b>		<b>\$83,122.62</b>
Senior Fund	First Midwest Bank	167,366.00
	First Midwest Money Market	40,004.59
	Illinois Funds	14,680.29
<b>Total Senior Fund</b>		<b>\$222,050.88</b>
		<b>1,746,594.86</b>
Road & Bridge	First Midwest Bank	83,519.70
	Waukegan Community Trust	261,374.50
<b>Total Road &amp; Bridge</b>		<b>\$344,894.20</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 1 - June 30, 2020) we have received a total of for Town \$255,725.37 and for R & B \$38,326.25

Town RE Tax 11/14/19	\$17,583.74
<b>Total received FY 2019-20</b>	<b>\$1,316,970.26</b>

GA RE Taxes - 11/14/19	\$8,782.74
<b>Total received FY 2019-20</b>	<b>\$657,308.46</b>

IMRF/FICA RE Taxes - 11/14/19	\$2,808.73
<b>Total received FY 2019-20</b>	<b>\$210,338.79</b>

SEN'R RE Taxes - 11/14/19	\$13,960.96
<b>Total received FY 2019-20</b>	<b>\$1,045,666.07</b>

RB RE Taxes - 11/14/19	\$1,904.51
<b>Total received FY 2019-20</b>	<b>\$142,798.96</b>

Other Payments Rec'd

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones gave an update on the Paint & Sip fundraiser event. She said it was a great time and mentioned the revenue raised.

Supervisor Jones mentioned the HBCU Tour fundraiser, scheduled for March to be held at the Genesee Theater. She said the fundraiser will be combined with the thank you event and she mentioned the tour stops.

Supervisor Jones mentioned the 2020 Rev. Dr. Martin Luther King, Jr. Dreamers Breakfast ticket sale. She said any tickets sold after November 29, 2019 will cost \$50.00

Supervisor Jones distributed the 2020 Board Meeting Calendar. She said the calendar will be distributed to the County Clerk office and placed on the Township website. A correction was made to include November 27, 2019 for Thanksgiving Day.

Supervisor Jones mentioned the LCML Annual Dinner and Municipal Innovation Awards, scheduled for December 4, 2019.

Supervisor Jones mentioned the Park Place Holiday Party, scheduled for December 6, 2019.

Supervisor Jones mentioned the Home for The Holidays, scheduled for December 6, 2019.

Supervisor Jones mentioned that Trustee Rice registered to attend the Annual TOLC Dinner/Meeting.

Supervisor Jones mentioned that the County Department of Transportation meeting was rescheduled for December 13, 2019 to be held at the Supervisor's office.

**Highway Commissioner's Report:** None.

**Assessor's Report:**

Assessor Mark Stricklin gave a status update on the property assessments.

**Executive Session:**

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:21p.m. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

**Open Session resumed at 5:29 p.m.**

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **November 7, 2019** in the amount of **\$102,676.07** as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **November 25, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$3,994.80**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,653.95**; Invoices for G/A Fund/Staben House in the amount of **\$1,845.54**; Invoices for Town Fund/Assessor’s Office in the amount of **\$1,711.85**; Invoices for Road and Bridge/Highway Department the amount of **\$1,165.78**; Senior Fund/Park Place in the amount of **\$10,283.07**; Senior Fund/Gift Shoppe in the amount of **\$138.41**; Invoices for Home Sweet Home in the amount of **\$1,214.86**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **November 14, 2019** Board Meeting in the amount of **\$2,523.00** as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
November 25,  
2019**

The following is a list of bills that were paid after the board meeting of November 14, 2019 but before the meeting of November 25, 2019

Purpose	Payee	Amount
<b>Senior Fund</b>		
	<b>Total Senior Fund</b>	<b>\$0.00</b>
<b>G/A Fund</b>		
11/18-11/25/19	<b>General Assistance Client Payments</b> Payments made on behalf of GA Clients	\$2,523.00
	<b>Total G/A Fund</b>	<b>\$2,523.00</b>
<b>R &amp; B Fund</b>		
	<b>Total R &amp; B Fund</b>	<b>\$0.00</b>
<b>Town Fund</b>		
	<b>Total Town Fund</b>	<b>\$0.00</b>
Total all checks paid prior to board meeting		\$2,523.00

**Emergency Bills:** None.

**Attestation:**

Clerk Staben attested to the above Paid Bills for this Township Board Meeting of November 25, 2019 as presented.

**Action Items:**

Supervisor Jones requested a motion for the approval of the Personnel/Highway Department Salary as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**  
**New Business:** None.

Supervisor Jones requested a motion for the approval of the 2020 Board Meeting Calendar with correction as presented. Motion by Trustee, second by Trustee. **Ayes:** Trustee Hewitt, Trustee Rice, Supervisor Jones. **Nays:** None. **Motion carried.**  
**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **November 25, 2019** meeting at **5:35 p.m.**

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**