

WAUKEGAN TOWNSHIP BOARD MEETING OCTOBER 10, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday October 10, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Township Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Nathaniel Hewitt led the Members in a silent prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Nathaniel Hewitt, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also, Present:** Township Attorney Torrie M. Newsome, Tami Springs/Executive Assistant/Deputy Clerk. **Excused:** Assessor Mark Stricklin **Absent:** Highway Commissioner Arthur Craigen.

Supervisor Jones requested a motion to approve the **Agenda** for the **October 10, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Highway Commissioner Arthur Craigen entered the Board Meeting at 5:03 p.m.

Supervisor Jones requested a motion to approve the **Minutes** for the **September 26, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** for **October 08, 2019** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
10/08/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	619,155.33	
	First Midwest Bank M/M	18,967.23	
	Illinois Funds	39,268.53	
	No. Chicago Com. Bank	175,384.13	
Total Town Fund		\$852,775.22	
General Assistance Fund	First Midwest Checking	270,866.64	
	First Midwest Bank M/M	188,342.65	
	Illinois Funds	7,464.54	
Total General Assistance		\$466,673.83	

IMRF/FICA Fund	First Midwest Bank	223,370.75
	First Midwest Bank M/M	0.00
	Illinois Funds	15,607.28
Total IMRF/FICA Fund		\$238,978.03
Senior Fund	First Midwest Bank	145,668.34
	First Midwest Money Market	85,001.98
	Illinois Funds	14,680.29
Total Senior Fund		\$245,350.61
		1,803,777.69
Road & Bridge	First Midwest Bank	48,206.61
	Waukegan Community Trust	260,422.05
Total Road & Bridge		\$308,628.66

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2020) we have received a total of for Town \$100,127.39 and for R & B \$29,822.29

Town RE Tax 09/26/19	\$149,443.94
Total received FY 2019-20	\$1,274,367.79

GA RE Taxes - 09/26/19	\$74,626.86
Total received FY 2019-20	\$636,035.83

IMRF/FICA RE Taxes - 09/26/19	\$23,868.80
Total received FY 2019-20	\$203,532.29

SEN'R RE Taxes 09/26/19	\$118,678.98
Total received FY 2019-20	\$1,011,836.08

RB RE Taxes - 09/26/19	\$16,136.10
Total received FY 2019-20	\$138,199.83

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones gave a Home Sweet Home lawn service up-date. She said a follow-up phone call will be conducted for service feedback.

Supervisor Jones mentioned that the Park Place parking lot is completed. She said Park Place was closed for one week to get the parking lot done.

Supervisor Jones mentioned that Elevate Care wants to partner up with the Township and use Park Place for their clients. Trustee Johnson said he missed this Senior Citizen Service Committee.

Supervisor Jones distributed the Harbor Lites (IL) Chapter flier congratulating the Coalition to Reduce Recidivism 16th annual luncheon. She mentioned that their luncheon is this Friday and is sold out.

Supervisor Jones mentioned the Senior Lunch held for the 60 years and older. She said Trustee Rice and Trustee Johnson attended the lunch and that Catholic Charities paid for the lunch and the Township provided the entertainment.

Supervisor Jones distributed Waukegan Township Sale of Surplus Equipment document with sale process for the two trucks of the Highway Department.

Supervisor Jones mentioned the Kid's Holiday Fun Fest, scheduled for December 7, 2019.

Supervisor Jones mentioned that Park Place staff met with North Chicago to provide services to the residents of the newly built NC housing.

Supervisor Jones distributed the Outside Agency Request for Legacy Reentry Foundation who will be taking 150 students to the Universal Soul Circus.

Supervisor Jones distributed an email sent to her addressing the Lake County Municipal League membership and an email sent from the LCML president giving an update of general information.

Supervisor Jones mentioned that she and Trustee Rice attended the Legislative Breakfast event. Trustee Rice expounded on the topics and distributed information to the Board Members from the event.

Supervisor Jones mentioned that Staben House-Home For The Holidays event is seeking sponsorship and the event is scheduled for December 6, 2019. She acknowledged Alderwomen Edith Newsome for her efforts as chairperson on the SH Advisory Committee.

Highway Commissioner's Report:

Commissioner Arthur Craigen said he and his department are working on the winter equipment to prepare them for the snow.

Assessor's Report: None.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **September 26, 2019** in the amount of **\$108,321.21** as presented.

Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **October 10, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$12,518.17**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$907.73**; Invoices for G/A Fund/Staben House in the amount of **\$429.45**; Invoices for Town Fund/Assessor’s Office in the amount of **\$5,410.37**; Invoices for Road and Bridge/Highway Department the amount of **\$2,898.97**; Senior Fund/Park Place in the amount of **\$9,505.50**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$673.60**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **September 26, 2019** Board Meeting in the amount of **\$71,976.37** as presented. Motion by Trustee Hewitt, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

September 26, 2019 but before the meeting of October 10, 2019

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
09/27-10/10	General Assistance Client Payments	\$3,270.17
	Payments made on behalf of GA Clients	
10/08/2019	IL Dept of Human Services	\$14,758.00
	Refund of unused grant funds FY 2018	
Total G/A Fund		\$18,028.17
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
10/02/2019	Wedgewood Banquets	\$5,143.82
	Final payment for C2R2 function - to be reimbursed	
10/09/2019	Kenneth Smith	\$150.00
	Photography for C2R2 event (to be reimbursed)	
10/09/2019	Roger Stribling	\$250.00

	DJ and Sound Services for C2R2 Function - to be reimbursed	
10/09/2019	Health Insurance - All Vendors	\$53,548.20
	Health insurance month of October - All departments	
Total Town Fund		\$53,948.20

Total all checks paid prior to board meeting \$71,976.37

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills for this Township Board Meeting of October 10, 2019 as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Lake County Municipal League membership dues in the amount of \$500.00 as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**
New Business: None.

Supervisor Jones requested a motion for the approval of the Outside Agency Request for Legacy Reentry Foundation/Universal Circus Soul in the amount of \$500.00 as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Hewitt mentioned that a petition will be circulated for the return of the Liberty Bell back to the courthouse location.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **October 10, 2019** meeting at **5:49 p.m.**

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk