

WAUKEGAN TOWNSHIP BOARD MEETING SEPTEMBER 26, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday September 26, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Highway Commissioner Arthur Craigen led the Members in the Pledge of Allegiance and Trustee Sylvestre Castellanos led the Members in a silent prayer.

ROLL CALL: Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Highway Commissioner Arthur Craigen and Supervisor Patricia Jones. **Also, Present:** Township Attorney Torrie M. Newsome and Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Percy L. Johnson, Trustee Nathaniel Hewitt and Assessor Mark Stricklin.

Supervisor Jones requested a motion to approve the **Agenda** for the **September 26, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **September 12, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Discussion:** Trustee Rice made corrections under Supervisor Report paragraphs 1, 5 and 9 word flair should be flier. Also, under Comments/Concerns-Trustees corrected name spelling for Cheri Pierson-White. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **September 24, 2019** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
09/24/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	177,480.38	
	First Midwest Bank M/M	563,967.23	
	Illinois Funds	39,268.53	
	No. Chicago Com. Bank	175,384.13	
Total Town Fund		\$956,100.27	
General Assistance Fund	First Midwest Checking	149,720.18	
	First Midwest Bank M/M	338,412.79	
	Illinois Funds	7,464.54	
Total General Assistance		\$495,597.51	

IMRF/FICA Fund	First Midwest Bank	78,928.66
	First Midwest Bank M/M	0.00
	Illinois Funds	15,607.28
Total IMRF/FICA Fund		\$94,535.94
Senior Fund	First Midwest Bank	136,112.75
	First Midwest Money Market	100,000.00
	Illinois Funds	14,680.29
Total Senior Fund		\$250,793.04
		1,797,026.76
Road & Bridge	First Midwest Bank	39,806.81
	Waukegan Community Trust	260,422.05
Total Road & Bridge		\$300,228.86

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2020) we have received a total of for Town \$100,127.39 and for R & B \$29,822.29

Town RE Tax 09/12/19	\$318,125.52
Total received FY 2019-20	\$1,124,923.85

GA RE Taxes - 09/12/19	\$158,548.39
Total received FY 2019-20	\$561,408.97

IMRF/FICA RE Taxes - 09/12/19	\$50,808.65
Total received FY 2019-20	\$179,663.49

SEN'R RE Taxes -09/12/19	\$252,564.86
Total received FY 2019-20	\$893,157.10

RB RE Taxes - 09/12/19	\$34,395.31
Total received FY 2019-20	\$122,063.73

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones asked Cheri Pierson-White/Park Place to address the Board Members with a departmental up-date. Mrs. White distributed a packet of the programs, services and trips for Park Place attendees. She talked about how Park Place will be reaching out for newcomers.

Supervisor Jones gave an update about the bus for sale and its conditions. Commissioner Craigen said the bus is in poor condition for a good sale.

Supervisor Jones mentioned that the City Council will host a citizen council meeting to discuss community issues.

Supervisor Jones mentioned the Coalition Annual Luncheon and the need for sponsors.

Supervisor Jones mentioned that the Township will be take part with the Lake County Municipal League as a new member and the dues will be \$500.00. Attorney Newsome mentioned that North Chicago Mayor Rockingham was named as the new president for the league.

Supervisor Jones mentioned the Waukegan High School Homecoming parade, scheduled for this Saturday.

Supervisor Jones mentioned that Trustee Rice attended the 211 breakfast. Trustee Rice provided each Board Member with a gift bag with 211 community resource information.

Supervisor Jones mentioned that she met with Alderman Kirkwood of the 4th ward to exchange information and acquaint him with the Township. Trustee Castellanos suggested that the Township set up a virtual tour of the Township facilities online.

Supervisor Jones mentioned the HBCU Tour Committee Meeting scheduled for November 13th and invited the Board Members to attend.

Highway Commissioner's Report:

Highway Commissioner Craigen said that the bus is in poor condition and not worth much money if any.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) and Executive Minutes-5ILCS 120/2 (C21) at 5:41 p.m. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:02 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **September 12, 2019** in the amount of **\$107,725.70** as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **September 26, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$15,002.84**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$5,212.45**; Invoices for G/A Fund/Staben House in the amount of **\$1,491.41**; Invoices for Town Fund/Assessor’s Office in the amount of **\$7,118.54**; Invoices for Road and Bridge/Highway Department the amount of **\$1,264.98**; Senior Fund/Park Place in the amount of **\$9,991.43**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$1,803.77**; Invoices for Fundraisers in the amount of **\$172.03**; as presented. Motion by Trustee, second by Trustee. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **September 12, 2019** Board Meeting in the amount of **\$6,734.00** as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
September 26,
2019**

The following is a list of bills that were paid after the board meeting of September 12, 2019 but before the meeting of September 26, 2019

Purpos e	Payee	Amount
Senior Fund		
09/20/2019	Loretta Pablo	\$52.50
	SHIP Training	
09/20/2019	Tania Flores	\$52.50
	SHIP Training	
09/20/2019	Barbara Diamond	\$37.50
	SHIP Training	
09/20/2019	Mary Constable	\$37.50
	SHIP Training	
Total Senior Fund		\$180.00
G/A Fund		
09/13-9/26	General Assistance Client Payments	\$6,554.00
	Payments made on behalf of GA Clients	
Total G/A Fund		\$6,554.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00

Total all checks paid prior to board meeting \$6,734.00

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills for this Township Board Meeting of September 26, 2019 as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Personnel/Staben House as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**
New Business: None.

Supervisor Jones requested a motion for the approval of the Executive Minutes to be opened to the public as follows; 11/08/18, 02/24/19, 03/04/19 with para's 3 thru 6 closed, 03/28/19, 04/09/19 with para's 4 and 6 closed, 04/25/19, 05/09/19 and 05/23/19 as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **September 26, 2019** meeting at **6:12 p.m.**

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk