

WAUKEGAN TOWNSHIP BOARD MEETING SEPTEMBER 12, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday September 12, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Trustee Nathaniel Hewitt led the Members in the Pledge of Allegiance and Trustee Sylvestre Castellanos led the Members in a silent prayer.

ROLL CALL: Trustee Nathaniel Hewitt, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also, Present:** Township Attorney Torrie M. Newsome, Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Assessor Mark Stricklin. **Absent:** Trustee Percy L. Johnson and Highway Commissioner Arthur Craigen.

Supervisor Jones requested a motion to approve the **Agenda** for the **September 12, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Highway Commissioner Arthur Craigen entered the Board Meeting at 5:07 p.m.

Supervisor Jones requested a motion to approve the **Minutes** for the **August 22, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **September 09, 2019** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
09/09/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	328,880.03	
	First Midwest Bank M/M	163,967.23	
	Illinois Funds	38,797.41	
	No. Chicago Com. Bank	173,003.53	
Total Town Fund		\$704,648.20	
General Assistance Fund	First Midwest Checking	190,651.07	
	First Midwest Bank M/M	188,412.79	
	Illinois Funds	7,375.09	
Total General Assistance		\$386,438.95	

IMRF/FICA Fund	First Midwest Bank	58,765.29
	First Midwest Bank M/M	0.00
	Illinois Funds	15,420.19
Total IMRF/FICA Fund		\$74,185.48
Senior Fund	First Midwest Bank	65,547.64
	First Midwest Money Market	0.00
	Illinois Funds	14,504.15
Total Senior Fund		\$80,051.79
		1,245,324.42
Road & Bridge	First Midwest Bank	39,806.81
	Waukegan Community Trust	260,000.00
Total Road & Bridge		\$299,806.81

PPRT Taxes Received since last report -

Town - \$10,724.80

R&B - \$ 3,194.22

For the state's fiscal year of (July 01 - June 30, 2020) we have received a total of for Town \$100,127.39 and for R & B \$29,822.29

Town RE Tax \$ 93,613.12

Total received FY 2019-20 \$783,669.79

GA RE Taxes - \$46,767.96

Total received FY 2019-20 \$39,111.09

IMRF/FICA RE Taxes - 14,958.08

Total received FY 2019-20 \$125,160.20

SEN'R RE Taxes - \$74,400.17

Total received FY 2019-20 \$622,227.81

RB RE Taxes - \$10,276.97

Total received FY 2019-20 \$85,181.30

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones distributed a flair for the Bahama relief help for hurricane survivors. She said The Bahamas Association of Chicago has partnered with local churches for this effort.

Supervisor Jones distributed the Bill HB348-Waukegan Township is not closing memo, dated September 09, 2019 for the Board Members to help circulate the true

meaning of HB348. She said this information will be posted on the Township website and on Facebook.

Supervisor Jones distributed the Home Sweet Home data report for the 2019 summer lawn service provided to the communities, having served 4,158 residents. She said the HSH summer service will end on September 27th.

Supervisor Jones distributed the flair for the 16th Annual Coalition Luncheon in conjunction with Coalition Legal, LLC., scheduled for October 11th.

Trustee Percy L. Johnson entered the Board Meeting at 5:27 p.m.

Supervisor Jones mentioned that the HBCU Tour committee will be meeting on September 18th.

Supervisor Jones distributed the Outside Agency Request for Love Inc of Lake County for their annual Dinner and Auction event. She said the event is scheduled for October 18th to be held at the Gurnee Holiday Inn.

Supervisor Jones recommended the comedy musical performance Capital Steps showing at the Genesee Theater. She said she event will benefit the Genesee Foundation and offered tickets to the interested Board Members.

Supervisor Jones distributed the UniverSoul Circus flair. Trustee Rice asked about the transportation arrangements. Supervisor Jones said the October 25th event will leave from Park Place at 8:30 a.m.

Highway Commissioner's Report:

Commissioner Arthur Craigen reported that the department has two dumpsters and is currently using one dumpster. He recommended that one dumpster go to the HSH program. Trustee Hewitt mentioned that it was used for extra waste.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:44 p.m. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 5:48 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **August 27, 2019** in the amount of **\$121,477.62** as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Johnson,

Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **September 06, 2019** in the amount of **\$115,897.69** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **September 12, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$22,261.42**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,570.93**; Invoices for G/A Fund/Staben House in the amount of **\$919.63**; Invoices for Town Fund/Assessor’s Office in the amount of **\$6,279.48**; Invoices for Road and Bridge/Highway Department the amount of **\$2,649.24**; Senior Fund/Park Place in the amount of **\$18,100.84**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$1,612.51**; Invoices for Fundraisers in the amount of **\$803.90**; as presented. Motion by Trustee Castellanos, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **August 22, 2019** Board Meeting in the amount of **\$106,313.41** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
September 12, 2019**

The following is a list of bills that were paid after the board meeting of August 22, 2019 but before the meeting of September 12, 2019

Purpose	Payee	Amount
Senior Fund		
09/11/2019	East Troy Rail	\$327.05
	Park Place trip payment	
09/06/2019	Waukegan Township General Fund	\$24,373.28
	July & Aug. Health Insurance reimbursements PP & HSH	
Total Senior Fund		\$24,700.33
G/A Fund		
08/23-09/12	General Assistance Client Payments	\$2,339.96
	Payments made on behalf of GA Clients	

09/06/2019	Waukegan Township General Fund	\$19,346.27
	July & Aug. Health Insurance reimbursements GA, EWC & SH	
Total G/A Fund		\$21,686.23
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
08/28/2019	Hillary's	\$92.66
	HBCU Meeting Expense	
09/04/2019	Jayla Bates	\$500.00
	HBCU Attendee Scholarship - 1st half	
09/04/2019	Blake White	\$500.00
	HBCU Attendee Scholarship - 1st half	
09/04/2019	Imarti Crite	\$500.00
	HBCU Attendee Scholarship - 1st half	
09/06/2019	Health Insurance - All Vendors	\$47,634.93
	Health Insurance month of September - All departments	
09/06/2019	Waukegan Township General Fund	\$10,791.92
	July & Aug. Health Insurance reimbursements -Assessor	
Total Town Fund		\$59,926.85
Total all checks paid prior to board meeting		\$106,313.41

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills presented for this Township Board Meeting of September 12, 2019 as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Outside Agency Request/Love Inc of Lake County in the amount of \$500.00 as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Hewitt, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Johnson mentioned that he and Cheri Pierce-Whit attended the SCSC meeting held at the Waukegan Public Library. He shared a flair of activities the library provided and encouraged everyone to follow their events.

Trustee Castellanos mentioned a concern with computer ransom activities currently going on with companies and others. Supervisor Jones said the Township computer system is protected well.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **September 12, 2019** meeting at **6:01 p.m.**

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk