

WAUKEGAN TOWNSHIP BOARD MEETING AUGUST 27, 2020

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was scheduled to be held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday August 27, 2020.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones via Zoom Video Conference Calling. Assessor Mark Stricklin led the Members in the Pledge of Allegiance and Trustee Opal Rice led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson via phone, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin, and Supervisor Patricia Jones. **Also, Present:** Township Attorney Torrie M. Newsome, Juan Hernandez/Human Resources Manager, Nancy Netherton/Finance Manager, Ashley Jackson/Financial Assistant and Rob Schaefer/Vista National. **Excused:** Trustee Nathaniel Hewitt **Absent:** Highway Commissioner Arthur Craigen

Supervisor Jones requested a motion to approve the **Agenda** for the **August 27, 2020** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **August 13, 2020** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **August 24, 2020** as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
8/24/2020

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	308,701.69	includes 190K TA dollars
	First Midwest Bank M/M	300,012.23	
	Illinois Funds	39,635.09	
	No. Chicago Com Bank	257,337.62	
Total Town Fund		\$905,686.63	
General Assistance Fund	First Midwest Checking	215,376.80	
	First Midwest Bank M/M	0.00	
	Illinois Funds	7,536.24	
Total General Assistance		\$222,913.04	
IMRF/FICA Fund	First Midwest Bank	38,825.31	

	First Midwest Bank M/M	0.00
	Illinois Funds	15,746.89
Total IMRF/FICA Fund		\$54,572.20
Senior Fund	First Midwest Bank	161,833.95
	First Midwest Money Market	0.00
	Illinois Funds	14,825.15
Total Senior Fund		\$176,659.10
		1,359,830.97
Road & Bridge	First Midwest Bank	147,785.47
	Waukegan Community Trust	182,825.21
Total Road & Bridge		\$330,610.68

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 1 - June 30, 2021) we have received a total of for Town \$86,153.04 and for R & B \$12,912.19

Town RE Tax 8/20/20	\$47,754.79
Total received FY 2020-21	\$693,600.07

GA RE Taxes - 8/20/20	\$24,578.85
Total received FY 2020-21	\$355,121.56

IMRF/FICA RE Taxes - 8/20/20	\$7,979.79
Total received FY 2020-21	\$115,236.18

SEN'R RE Taxes - 7/23/20	\$39,023.22
Total received FY 2020-21	\$53,754.86

RB RE Taxes - 8/20/20	\$5,134.64
Total received FY 2020-21	\$77,522.36

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones provided the Waukegan Township residents with the Township online contact information and phone number for questions during the Zoom Video Conference Calling.

Supervisor Jones asked Juan Hernandez/Human Resources Manager to introduce guest. Mr. Hernandez introduced Rob Schaefer of Vista National Insurance also, Nancy Netherton/Finance Manager and Ashely Jackson/Financial Assistant were also present. Mr. Schaefer presented the Board Members with the 2020 Insurance

Renewal charts, reviewed its contents and changes where applied. Supervisor Jones stated that the life insurance amounts should be increased from 40K to 100K. Mr. Schaefer said that he will get back to her regarding an increase.

Mr. Schaefer, Mrs. Netherton and Ms. Jackson exit the Zoom Conference at 5:40 p.m.

Supervisor Jones asked Clerk Staben to read Resolution for Alderman Ernest Fisher of North Chicago. She said a Resolution will be prepared for Pastor Gass and asked for prayers for Pastor Francis of Shiloh Baptist Church.

Supervisor Jones asked Attorney Torrie Newsome to address the Board Members regarding the Executive Minutes Session. Mr. Newsome requested to postpone the EMS. Supervisor Jones said she will seek advice from Ronnel Ewing/Computer Consultant with conducting the EMS privately and how to allow the public and Elected Officials to watch other meetings via YouTube.

Supervisor Jones mentioned that Jeff & Kim McBride sent the Township a kind thank you for the flowers.

Supervisor Jones mentioned that the Resolution 2nd reading for Juneteenth to be adopted as a Waukegan Township holiday.

Supervisor Jones mentioned that Governor Pritzker has signed legislation making the 2020 Election Day a one-time State holiday. Mr. Newsome said we can change the Township calendar to observe this holiday.

Supervisor Jones mentioned the Motor Vehicles Record Check Policy 2nd reading.

Supervisor Jones mentioned that the C2RR will be hosting their Annual Luncheon on Friday via Zoom and that the Safer Foundation will be participating. She said anyone can go online for sponsorship and said two \$500.00 checks have been donated and the proceeds will go towards C2RR and Coalition Legal.

Supervisor Jones mentioned that the C2RR is working with the Circuit Clerk and the State's Attorney offices. The Lake County Amnesty week is scheduled for the last week in September and the C2RR will also be holding a virtual Expungement Summit for a week. The summit will have several sessions including one to help people obtain a driver's license.

Supervisor Jones mentioned that a \$13,000.00 was received from Medline for the 2021 HBCU Tour, bus transportation cost.

Supervisor Jones mentioned the Agency Request/United Way of Lake County for the 2-1-1 program.

Supervisor Jones asked Mr. Hernandez to address the Board Members regarding Employee Update. Mr. Hernandez reported on the SH and PP employees with furloughs and medical leave.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Mark Stricklin said that the commercial and residential assessments will be published on September 3, 2020, the taxpayer will then have 30 days from September 3rd to file for an appeal. As for good news, property values continue to increase.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **August 13, 2020** in the amount of **\$99,812.81** as presented. Motion by Trustee Rice second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **August 27, 2020** Board Meeting: Invoices for Town Fund in the amount of **\$21,178.10**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,483.22**; Invoices for G/A Fund/Staben House in the amount of **\$1,078.40**; Invoices for Town Fund/Assessor's Office in the amount of **\$7,389.79**; Invoices for Road and Bridge/Highway Department the amount of **\$561.48**; Senior Fund/Park Place in the amount of **\$5,800.63**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$1,792.05**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **August 13, 2020** Board Meeting in the amount of **\$59,469,22** as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
August 27, 2020**

The following is a list of bills that were paid after the board meeting of August 13,2020 and before the meeting of August 27, 2020

Purpose	Payee	Amount
Senior Fund		
8/17/2020	David Barrett	\$100.00

	Deposit Refund	
Total Senior Fund		\$100.00
G/A Fund		
8/13-8/27/20	General Assistance Payments	\$2,504.59
	Client assistance	
8/13-8/27/20	Waukegan Township Assistance	\$2,730.00
	Payments made on behalf of GA Clients	
Total G/A Fund		\$5,234.59
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
8/17/2020	Health Insurance - All Vendors	\$54,134.63
	Premiums - all departments	
Total Town Fund		\$54,134.63
Total all checks paid prior to board meeting		\$59,469.22

Emergency Bills:

Attestation:

Clerk Staben attested to the above Paid Bills as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the 2020 Insurance Renewal as presented. Motion by Trustee Johnson, second by Trustee Castellanos.

Ayes: Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Outside Agency/United Way of Lake County 2-1-1 program as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **August 27, 2020** meeting at **6:17 p.m.**

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk