

# WAUKEGAN TOWNSHIP BOARD MEETING AUGUST 09, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday August 09, 2018.

The Board Meeting was called to order at 5:10 p.m. by Clerk Rose M. Staben. Clerk Staben led the Members in the Pledge of Allegiance and Senior Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Senior Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Arthur Craigen. **Also Present:** Attorney Torrie M. Newsome and Juan Hernandez/HR Assistant/Deputy Clerk. **Excused:** Supervisor Patricia Jones and Trustee Nathaniel Hewitt.

Clerk Staben requested a motion to appoint Senior Trustee Percy L. Johnson to preside the Waukegan Township Board Meeting of **August 09, 2018**. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Agenda** for the **August 09, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson **Nays:** None. **Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Minutes** for the **July 26, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Cash-on-Hand** as **August 03, 2018** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Aye:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of August 03, 2018

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	135,750.65	
	NorStates Money Market	516,768.92	
	Illinois Funds	38,033.69	

	N. Chicago Com. Bank	246,571.46
<b>Total Town Fund</b>		<b>\$937,124.72</b>
General Assistance Fund	First Midwest Checking	139,581.39
	First Midwest Bank M/M	370,352.48
	Illinois Funds	7,185.84
<b>Total General Assistance</b>		<b>\$517,119.71</b>
IMRF/FICA Fund	First Midwest Bank	58,672.16
	First Midwest Bank M/M	0.00
	Illinois Funds	15,079.09
<b>Total IMRF/FICA Fund</b>		<b>\$73,751.25</b>
Senior Fund	NorStates Financial	64,784.51
	NorStates Money Market	140,014.72
	First Midwest Money Market	0.00
	Illinois Funds	14,131.89
<b>Total Senior Fund</b>		<b>\$218,931.12</b>
		<b>1,746,926.80</b>
Road & Bridge	NorStates Financial	260,700.29
<b>Total Road &amp; Bridge</b>		<b>\$260,700.29</b>

PPRT Taxes Received since last report -

Town - \$85,558.27

R&B - \$25,483.04

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of  
for Town \$85,558.27 and for R & B \$25,483.04

Town RE Tax

**Total received FY 2018-19 696,881.91**

GA RE Taxes -

**Total received FY 2018-19 347,937.90**

IMRF/FICA RE Taxes -

**Total received FY 2018-19 105,908.07**

SEN'R RE Taxes -

**Total received FY 2018-19 527,347.97**

RB RE Taxes

**Total received FY 2018-19 79,559.61**

Other Payments Rec'd

**Citizen Participation:** None.

### **Supervisor's Report:**

Senior Trustee Johnson mentioned that the Annual Staben House & Eddie Washington Center Golf Outing is scheduled for August 17<sup>th</sup>. He asked Assessor Stricklin to report on the Golf Outing. Assessor Stricklin said all was set and ready to have some fun.

Senior Trustee Johnson mentioned that the Township 2017-2018 audit presented by Evoy, Kamschulte, Jacobs & Co. will be presented by Kevin at the August 23<sup>rd</sup> Board Meeting.

Senior Trustee Johnson mentioned the Superhero 5K Run/Walk & 1 Mile Kids Fun Run is scheduled for September 22<sup>nd</sup>, to be held at the Waukegan Sports Park on Beach Road.

Senior Trustee Johnson mentioned that Park Place will be having its Annual Coloring Contest and more information will be provided at a later date.

Senior Trustee Johnson mentioned that the C2RR will be having their committee meeting on August 15<sup>th</sup> to discuss their Annual Luncheon.

Senior Trustee Johnson mentioned that United Way of Lake County will be having a Public Meeting on August 20<sup>th</sup>.

### **Highway Commissioner's Report:**

Commissioner Arthur Craigen reported that his department has been very busy with cutting grass, filling pot holes and removing debris along the highway. He said a great deal of work has been put into fixing an old truck and recommended that the truck be auctioned.

### **Assessor's Report:**

Assessor Mark Stricklin mentioned that his office has been extremely busy with the changing of data to become a more efficient and effective office. He suggested if anyone is going to challenge the 2017 taxes that it can be done online.

### **Executive Session:**

Review of Executive Session for Executive Minutes will be tabled until the next Board Meeting.

### **Action on Payroll:**

Senior Trustee Johnson requested a motion for the approval of **agenda item #13**, Payroll period ending July **20, 2018** in the amount of **\$109,850.34** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Senior Trustee Johnson requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **August 09, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$14,333.37**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,634.44**; Invoices for G/A Fund/Staben House in the amount of **\$1,093.11**; Invoices for Town Fund/Assessor’s Office in the amount of **\$6,674.39**; Invoices for Road and Bridge/Highway Department in the amount of **\$136.94**; Senior Fund/Park Place in the amount of **\$8,858.23**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$8,968.49**; Invoices for Fundraisers in the amount of **\$350.00**; as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Senior Trustee Johnson requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **July 26, 2018** Board Meeting in the amount of **\$8,119.59** as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

**Paid Bills  
August 09, 2018**

The following is a list of bills that were paid after the board meeting of July 26, 2018 but before the meeting of August 09, 2018

Purpose	Payee	Amount
<b>Senior Fund</b>		
<b>Total Senior Fund</b>		<b>\$0.00</b>
<b>G/A Fund</b>		
07/26-08/09	<b>General Assistance Client Payments</b>	\$2,980.00
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$2,980.00</b>
<b>R &amp; B Fund</b>		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
07/26-08/09	<b>RRR Client Payment</b>	\$90.00
	Transportation and ID's	
08/01/2018	<b>415 Washington LLC</b>	\$5,049.59
	Rent payment assessor's office	
<b>Total Town Fund</b>		<b>\$5,139.59</b>
Total all checks paid prior to board meeting		\$8,119.59

**Emergency Bills:** None.

**Action Items:**

Senior Trustee Johnson requested a motion for the approval of the Park Place Coloring Contest as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:**

Trustee Castellanos mentioned that the United Belizeans of Northern Illinois will be having their 8<sup>th</sup> Annual scholarship banquet this Saturday.

Senior Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be having their annual Back To School Picnic this Saturday.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Senior Trustee Johnson adjourned the **August 09, 2018** meeting at 5:40 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**