

# WAUKEGAN TOWNSHIP BOARD MEETING

## JULY 26, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday July 26, 2018.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Highway Commissioner Arthur Craigen led the Members in the Pledge of Allegiance and Trustee Nathaniel Hewitt led the Members in prayer.

**ROLL CALL:** Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Sylvestre Castellanos, Trustee Nathaniel Hewitt, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Arthur Craigen and Supervisor Patricia Jones.  
**Also Present:** Attorney Torrie M. Newsome and Juan Hernandez/HR Assistant/Deputy Clerk.

Supervisor Jones requested a motion to approve the **Agenda** for the **July 26, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **July 12, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **July 20, 2018** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of July 20, 2018

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	201,967.33	
	NorStates Money Market	516,746.27	
	Illinois Funds	38,033.69	
	N. Chicago Com. Bank	246,571.46	
<b>Total Town Fund</b>		<b>\$1,003,318.75</b>	
General Assistance Fund	First Midwest Checking	207,133.23	
	First Midwest Bank M/M	370,333.00	
	Illinois Funds	7,185.84	
<b>Total General Assistance</b>		<b>\$584,652.07</b>	
IMRF/FICA Fund	First Midwest Bank	73,633.28	
	First Midwest Bank M/M	0.00	

	Illinois Funds	15,079.09
<b>Total IMRF/FICA Fund</b>		<b>\$88,712.37</b>
Senior Fund	NorStates Financial	23,792.13
	NorStates Money Market	210,005.51
	First Midwest Money Market	0.00
	Illinois Funds	14,131.89
<b>Total Senior Fund</b>		<b>\$247,929.53</b>
		<b>1,924,612.72</b>
Road & Bridge	NorStates Financial	264,416.27
<b>Total Road &amp; Bridge</b>		<b>\$264,416.27</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$512,970.63 and for R & B \$152,785.38

Town RE Tax 06/28/18	67,095.81
<b>Total received FY 2018-19</b>	<b>696,881.91</b>

GA RE Taxes - 06/28/18	33,515.58
<b>Total received FY 2018-19</b>	<b>347,937.90</b>

IMRF/FICA RE Taxes - 06/28/18	10,196.88
<b>Total received FY 2018-19</b>	<b>105,908.07</b>

SEN'R RE Taxes - 06/28/18	50,790.49
<b>Total received FY 2018-19</b>	<b>527,347.97</b>

RB RE Taxes 06/28/18	7,661.47
<b>Total received FY 2018-19</b>	<b>79,559.61</b>

**Other Payments Rec'd**

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones distributed the TOI auto decal and membership cards to all Board Members for year 2018-2019.

Supervisor Jones mentioned that a data base will be developed for the General Assistance past and current clients, providing daily status information.

Supervisor Jones mentioned the C2RR Annual Luncheon and that Trustee Johnson is the C2RR liaison.

Supervisor Jones mentioned the North Chicago Days Parade scheduled for August 4<sup>th</sup>. She said the Township will be participating with a food stand.

Supervisor Jones mentioned that today will be the last day for Bingo at Park Place. Trustee Hewitt recommended having Bingo once a month. Supervisor Jones stated that it was a good idea.

Supervisor Jones said the SH/EWC Golf Outing is seeking more golf players. She asked the Board Members to spread the word.

Supervisor Jones mentioned the Superhero 5K Run/Walk & 1 Mile Kids Run Fun scheduled for September 22<sup>nd</sup>. She said this will be the first year with kids participating.

**Highway Commissioner's Report:** None.

**Assessor's Report:**

Assessor Stricklin will be one of the Speakers at the TOI Conference. Assessor Stricklin distributed a 2018 Summary Statistics for Township Equalization and reviewed its contents. Also, distributed a Property Tax Assessment card, in Spanish on the back side. Every piece of property will receive an increase of 13% across the board. It means that everybody will be paying higher taxes.

**Executive Session:** None.

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **July 06, 2018** in the amount of **\$109,408.97** as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **July 26, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$25,575.21**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$4,890.32**; Invoices for G/A Fund/Staben House in the amount of **\$2,635.37**; Invoices for Town Fund/Assessor's Office in the amount of **\$2,776.15**; Invoices for Road and Bridge/Highway Department the amount of **\$3,771.62**; Senior Fund/Park Place in the amount of **\$10,133.34**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$3,013.06**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **July 12, 2018** Board Meeting in the amount of **\$7,212.00** as presented. Motion by Trustee Hewitt, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
July 26, 2018**

The following is a bills that were paid after the board meeting of July 12, 2018 but before the meeting of July 26, 2018

Purpose	Payee	Amount
<b>Senior Fund</b>		
07/17/2017	<b>Rolando Canlas</b>	\$150.00
Entertainment Ice Cream Social		
<b>Total Senior Fund</b>		<b>\$150.00</b>
<b>G/A Fund</b>		
07/13-07/25	<b>General Assistance Payments</b>	\$7,062.00
Payments made on behalf of GA clients		
<b>Total G/A Fund</b>		<b>\$7,062.00</b>
<b>R &amp; B Fund</b>		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
<b>Total Town Fund</b>		<b>\$0.00</b>

Total all checks paid prior to board meeting \$7,212.00

**Emergency Bills:** None.

**Action Items:** None.

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:**

Trustee Johnson said the TOI Educational Conference is filling up fast. His recommendation was to sign up now.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **July 26, 2018** meeting at 5:31p.m.

**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**