

WAUKEGAN TOWNSHIP BOARD MEETING

JUNE 28, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, June 28th 2018.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Assessor Stricklin led the Members in the Pledge of Allegiance and Trustee Castellanos led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Sylvestre Castellanos, Trustee Nathaniel Hewitt, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome, Dulce Ortiz/HR Manager and Juan Hernandez/HR Assistant/Deputy Clerk. **Excused:** Clerk Rose M. Staben **Absent:** Highway Commissioner Arthur Craigen

Supervisor Jones stated that Clerk Staben had to take her mom to the ER.

Supervisor Jones requested a motion to approve the **Agenda** for the **June 28th, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **June 14th, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. Trustee Rice stated that she would like to make a correction to the Minutes starting on Page 6. She was excused at the last meeting; therefore, her name should be removed when her name was included. Corrections will be made. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of June 22, 2018

| Fund | Bank | Balance | Ins/outs |
|-------------------------|------------------------|---------------------|----------|
| Town Fund | NorStates Checking | 100,246.99 | |
| | NorStates Money Market | 516,736.09 | |
| | Illinois Funds | 38,033.69 | |
| | N. Chicago Com. Bank | 246,571.46 | |
| Total Town Fund | | \$901,588.23 | |
| General Assistance Fund | First Midwest Checking | 287,216.31 | |
| | First Midwest Bank M/M | 370,315.25 | |

| | | |
|---------------------------------|----------------------------|---------------------|
| | Illinois Funds | 7,185.84 |
| Total General Assistance | | \$664,717.40 |
| IMRF/FICA Fund | First Midwest Bank | 91,829.50 |
| | First Midwest Bank M/M | 0.00 |
| | Illinois Funds | 15,079.09 |
| Total IMRF/FICA Fund | | \$106,908.59 |
| Senior Fund | NorStates Financial | 29,638.44 |
| | NorStates Money Market | 300,000.00 |
| | First Midwest Money Market | 0.00 |
| | Illinois Funds | 14,131.89 |
| Total Senior Fund | | \$343,770.33 |
| | | 2,016,984.55 |
| Road & Bridge | NorStates Financial | 240,749.93 |
| Total Road & Bridge | | \$240,749.93 |

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$512,970.63 and for R & B \$152,785.38

| | |
|----------------------------------|-------------------|
| Town RE Tax 06/15/18 | 151,255.66 |
| Total received FY 2018-19 | 614,995.33 |

| | |
|----------------------------------|-------------------|
| GA RE Taxes - 06/15/18 | 75,554.97 |
| Total received FY 2018-19 | 312,196.81 |

| | |
|----------------------------------|------------------|
| IMRF/FICA RE Taxes - 06/15/18 | 22,987.07 |
| Total received FY 2018-19 | 94,983.60 |

| | |
|----------------------------------|-------------------|
| SEN'R RE Taxes - 06/15/18 | 114,498.20 |
| Total received FY 2018-19 | 473,111.66 |

| | |
|----------------------------------|------------------|
| RB RE Taxes 06/15/18 | 17,272.28 |
| Total received FY 2018-19 | 71,368.81 |

Other Payments Rec'd

Citizen Participation:

Supervisor Jones welcomed retired Superintendent Mr. Richard Lee of the Waukegan Public Library & Ms. Nerheim of the Library Board Foundation. Ms. Nerheim stated that she wanted to thank Supervisor Jones for the opportunity to present the Ray Bradbury Statue project. They chose an artist, Zachary Oxman, to create a sculpture to honor the life and accomplishments of Ray Bradbury.

Sculpture will be located at the entrance of the Library. They believe that this sculpture will inspire the youth of Waukegan to read a book. Project cost is \$125,000.00 with \$30,000.00 to be raised before the project can go further. They are requesting financial assistance and all donations are tax deductible. Help Bring a Literary Giant Home to Waukegan flyer and Fantastical Traveler packet supporting the project were distributed. More information can be found on www.raybradburystatur.org/give.

Mr. Richard Lee and Ms. Nerheim left the meeting at 5:19 pm.

Supervisor's Report:

Supervisor Jones stated that Lety Castellanos/Staben House manager will not be giving a departmental presentation today. She said after a while departmental presentations become redundant. Therefore no more presentations unless there's something new and exciting to share with the Board.

Supervisor Jones mentioned that Greg & Danny Stricklin from Albuquerque, New Mexico, are the brothers of Assessor Stricklin. They are going on a trip to Lithuania.

Supervisor Jones commended Juan Hernandez for all the work at the Community Summit. It was stated that around 150 people attended. She said we had a phenomenal panel, NFL player keynote speaker and many other great presenters. Mr. Jeff McBride also shared his life experiences and his recently approved Pardon by the Governor. She also commended Attorney Newsome for an outstanding presentation. Attorney Newsome commended Supervisor Jones for a great Community Summit.

Supervisor Jones asked if any members can attend the Annual Independence Day Parade on Sunday at 1:00 pm. Trustee Castellanos and Trustee Hewitt stated that they will attend. She said the Township will promote the Superhero 5K run in the parade by dressing up as Superheroes. She said we're hoping for a couple hundred participants at the 5K scheduled for September 22nd.

Supervisor Jones asked Trustee Johnson to address the Board Members regarding the Eddie Washington Center open house. Trustee Johnson said there were a few people interested in becoming part of the advisory council.

Supervisor Jones distributed the 2018 Outside Agency Funding Request for Knights of Columbus Support in the amount of \$250 and the Teen & Single Mother Resource Center, Inc in the amount of \$500. Also, Investing in our Youth for S.O.C. Summer Day Camp support in the amount of \$350.

Supervisor Jones announced that there will be an Informational Session for the Artis Yancey HBCU Tour scheduled for August 1st for the 2019 tour.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Stricklin stated that they are in a painful transition to separate from the Lake County Government IT support. He said they are having technical difficulties with efficiencies. They must turn in their books by July 15th. It has been a struggle to fairly distribute the burden of taxation. It was stated that AbbVie is looking to invest more in Lake County. Every piece of property will receive an increase of 13% across the board. It means that everybody will be paying higher taxes. A blue card will be sent to the people and they will have 30 days to file an appeal. Supervisor Jones mentioned that Commissioner Vance Wyatt called her to ask what was Township opinion about the legislation for the November elections to ask the people about changing the Lake County Assessor position from appointed to elected by the people. Assessor Stricklin said he believes that the people should elect the Lake County Assessor, so he/she can be held accountable. It was stated that the constituents should decide.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **June 8th, 2018** in the amount of **\$109,459.05** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **June 28th, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$7,488.93**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,421.11**; Invoices for G/A Fund/Staben House in the amount of **\$1,611.41**; Invoices for Town Fund/Assessor's Office in the amount of **\$3,361.25**; Invoices for Road and Bridge/Highway Department the amount of **\$2,123.57**; Senior Fund/Park Place in the amount of **\$15,193.69**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$6,882.62**; Invoices for Fundraisers in the amount of **\$49.14**; as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15, Paid Bills submitted after the June 14th, 2018 meeting and prior to June 28th, 2018** Board Meeting in the amount of **\$204,118.44** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
June 28, 2018**

The following is a list of bills that were paid after the board meeting of June 14, 2018 but before the meeting of June 28, 2018

| Purpose | Payee | Amount |
|--|---|---------------------|
| Senior Fund | | |
| 06/28/2018 | Waukegan Township General Town Fund | \$43,236.77 |
| | PP & HSH portion of Health Ins. March-June 2018 | |
| Total Senior Fund | | \$43,236.77 |
| G/A Fund | | |
| 6/28/2018 | Waukegan Township General Town Fund | \$41,545.20 |
| | GA, SH & EWC portion of Health Ins. March-June 2018 | |
| 06/15-06/28 | General Assistance Payments | \$4,880.00 |
| | Payments made on behalf of GA clients | |
| Total G/A Fund | | \$46,425.20 |
| R & B Fund | | |
| Total R & B Fund | | \$0.00 |
| Town Fund | | |
| 06/28/2018 | Waukegan Township General Town Fund | \$16,815.08 |
| | Assessor's portion Health Ins March-June 2018 | |
| 06/26/2018 | Health Insurance - All Vendors | \$97,641.39 |
| | HI Premiums - June & July months all departments | |
| Total Town Fund | | \$114,456.47 |
| Total all checks paid prior to board meeting | | \$204,118.44 |

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the 2018 Outside Agency Funding Request for Knights of Columbus Support in the amount of \$250 and the Teen & Single Mother Resource Center, Inc. in the amount of \$500. Also, Investing in our Youth for S.O.C. Summer Day Camp support in the amount of \$350. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Johnson announced that on July 10th, the new president of the Rotary Club will be installed. Event will take place at the Shoreacres Golf Course, located next to the Navy Base.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **June 28th, 2018** meeting at 5:52 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk