

WAUKEGAN TOWNSHIP BOARD MEETING

JUNE 13, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday June 13, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Township Attorney Torrie M. Newsome led the Members in the Pledge of Allegiance and Trustee Nathaniel Hewitt led the Members in a silent prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Sylvestre Castellanos, Trustee Nathaniel Hewitt, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also, Present:** Attorney Torrie M. Newsome, Deputy Clerk Dijon Ross and Nancy Netherton/Finance Manager. **Excused:** Trustee Opal Rice, Assessor Mark Stricklin and Highway Commissioner Arthur Craigen.

Supervisor Jones requested a motion to approve the **Agenda** for the **June 13, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the, **May 23, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **June 10, 2019** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
06/10/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	123,930.82	
	First Midwest Bank M/M	63,943.56	
	Illinois Funds	38,428.02	
	No. Chicago Com Bank	172,991.26	
Total Town Fund		\$399,293.66	
General Assistance Fund	First Midwest Checking	95,118.95	
	First Midwest Bank M/M	188,384.61	
	Illinois Funds	7,304.85	

Total General Assistance		\$290,808.41
IMRF/FICA Fund	First Midwest Bank	32,364.09
	First Midwest Bank M/M	0.00
	Illinois Funds	15,271.51
Total IMRF/FICA Fund		\$47,635.60
Senior Fund	First Midwest Bank	109,868.50
	First Midwest Money Market	0.00
	Illinois Funds	14,365.95
Total Senior Fund		\$124,234.45
		861,972.12
Road & Bridge	First Midwest Bank	232,670.89
Total Road & Bridge		\$232,670.89

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2019) we have received a total of for Town \$554,940.12 and for R & B \$165,285.75

Town RE Tax 6/6/19	\$119,506.71
Total received FY 2019-20	\$133,654.66

GA RE Taxes - 6/6/19	\$59,670.59
Total received FY 2019-20	\$66,751.39

IMRF/FICA RE Taxes - 6/6/19	\$19,086.36
Total received FY 2019-20	\$21,346.80

SEN'R RE Taxes - 6/6/19	\$94,873.39
Total received FY 2019-20	\$106,146.30

RB RE Taxes 6/6/19	\$12,988.34
Total received FY 2019-20	\$14,523.14

Other Payments Rec'd

Citizen Participation:

Waukegan Township resident Mr. Turner was present seeking clarity on the House Bill 348.

Lourdes Shanjani/Mental Health First Aid Coordinator with the Lake County Health Department gave a presentation on the free class offered for Mental Health First Aid.

Supervisor's Report:

Supervisor Jones asked Nancy Netherton/Finance Manager to address the Board Members regarding The Smartone Prepaid Solution program. Mrs. Netherton distributed Netspend Commercial Prepaid information detailing the program and the how the Township could implement this for General Assistance and eliminate the use of checks.

Mrs. Netherton left the Board Meeting at 5:44 p.m.

Supervisor Jones asked Mr. Newsome to address the Board Members regarding the sell of the Park Place bus. Mr. Newsome said the process would be to draw up a Resolution for the sell. Supervisor Jones said this can be presented at the following Board Meeting.

Supervisor Jones distributed the Scholarship applications for Patricia Needham and Jayla Bates. She mentioned that the applicant's essays are very impressive and worthy of reading.

Supervisor Jones mentioned the Coalition Legal, LLC Open House. She said it was well attended and thanked Assessor Stricklin for attending the event.

Supervisor Jones mentioned the C2RR Expungement Summit scheduled for July 13th to be held at the Mount Sinai Church.

Supervisor Jones mentioned the Youth Summit is scheduled for July with 150 students expected to attend. She thanked Deputy Clerk Ross for his efforts with this event.

Supervisor Jones mentioned the Golf Outing scheduled for August. She said sponsorship is now being received and hole sponsorship is available.

Supervisor Jones mentioned that the SCSC newly elected officers will be sworn in at their next meeting on Wednesday in July and invited the Township Board Members to this event.

Supervisor Jones distributed the Outside Agency Requests for United Belizean of Northern Illinois for their scholarship program and the North Chicago Police Department for their National Night Out Event/program support. Also, Investing In Our Youth for Teen & Single Mother Resource Center, Inc., and Lake County YouthBuild for program support.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) and Executive Minutes -5ILCS 120/2 (21) at 6:06 p.m. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:30 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **May 23, 2019** in the amount of **\$99,406.94** as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **June 13, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$36,492.11**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$4,848.25**; Invoices for G/A Fund/Staben House in the amount of **\$2,433.58**; Invoices for Town Fund/Assessor’s Office in the amount of **\$4,410.26**; Invoices for Road and Bridge/Highway Department the amount of **\$850.11**; Senior Fund/Park Place in the amount of **\$18,841.44**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$3,931.29**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **May 23, 2019** Board Meeting in the amount of **\$108,466.41** as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
June 13, 2019**

The following is a list of bills that were paid after the board meeting of May 23, 2019 but before the meeting of June 13, 2019

Purpose	Payee	Amount
Senior Fund		

06/07/2019	Herb Oesterle	\$90.00
	Trip Refund	
06/10/2019	Kay Weber	\$37.00
	Trip Refund	
06/12/2019	Petty Cash	\$250.00
	Food and Gas for Bus Pickup trip - Ohio	
06/12/2019	TESCO	\$55,000.00
	Purchase of Emergency Replacement Bus - Ohio (if it meets approval)	
Total Senior Fund		\$55,377.00
G/A Fund		
05/24-06/13	General Assistance Client Payments	\$4,555.00
	Payments made on behalf of GA Clients	
Total G/A Fund		\$4,555.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
06/10/2019	Health Insurance - all vendors	
	Health, Vision, Dental, Life - all departments	\$48,534.41
Total Town Fund		\$48,534.41
Total all checks paid prior to board meeting		\$108,466.41

Emergency Bills: None.

Attestation:

Clerk Staben attested to the Paid Bills presented for this Township Board Meeting of **June 13, 2019** as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Personnel/Recommendation for Staff Appointment and Recommendation Form as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Executive Minutes 07/12/18, 08/23/18, 09/27/18, 10/25/18 with para. 5 closed, 11/19/18 word correction and 12/13/18 minutes all open to the public with above changes as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Township Scholarship Recommendation as presented. Motion by Trustee Castellanos, second by Trustee

Johnson. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Outside Agency Requests for United Belizeans of Northern Illinois in the amount of \$500.00, North Chicago Police Department \$200.00. Investing In Our Youth Requests for Teen & Single Mother Resource Center, Inc. in the amount of \$1,000.00 and Lake County YouthBuild \$1,000.00. **Ayes:** Trustee Johnson, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **June 12, 2019** meeting at 6:49 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk