

WAUKEGAN TOWNSHIP BOARD MEETING

APRIL 25, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday April 25, 2019.

The Board Meeting was called to order at 5:08 p.m. by Supervisor Jones. Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Opal Rice led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Arthur Craigen and Supervisor Patricia Jones. **Also, Present:** Attorney Torrie M. Newsome and Juan Hernandez/HR-Assistant/Deputy Clerk and Dijon Ross. **Excused:** Trustee Nathaniel Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **April 25, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **April 09, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **April 22, 2019** as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
04/22/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	12,493.49	
	First Midwest Bank M/M	128,944.20	
	Illinois Funds	38,428.02	
	N. Chicago Com. Bank	247,991.26	
Total Town Fund		\$427,856.97	
General Assistance Fund	First Midwest Checking	5,810.09	
	First Midwest Bank M/M	368,352.78	
	Illinois Funds	7,304.85	
Total General Assistance		\$381,467.72	
IMRF/FICA Fund	First Midwest Bank	29,676.08	

	First Midwest Bank M/M	0.00
	Illinois Funds	15,271.51
Total IMRF/FICA Fund		\$44,947.59
Senior Fund	First Midwest Bank	17,493.85
	First Midwest Money Market	0.00
	Illinois Funds	14,365.95
Total Senior Fund		\$31,859.80
		886,132.08
Road & Bridge	First Midwest Bank	233,015.83
Total Road & Bridge		\$233,015.83

PPRT Taxes Received since last report - 04/05/19

Town - \$124,496.81

R&B - \$ 37,080.67

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$403,582.36 and for R & B \$120,204.71

Town RE Tax

Total received FY 2018-19 **1,326,895.57**

GA RE Taxes -

Total received FY 2018-19 **658,488.95**

IMRF/FICA RE Taxes -

Total received FY 2018-19 **199,340.74**

SEN'R RE Taxes -

Total received FY 2018-19 **996,201.18**

RB RE Taxes

Total received FY 2018-19 **150,531.94**

Other Payments Rec'd

Citizen Participation:

Owner/Choreographer Nelson C. Arizmendi was present with several dance students to introduce his new CM Dance Estudio of Waukegan. Mr. Arizmendi expounded on what the dance studio has to offer and its scholarship program with the goal to allow any child to take dancing and be experience to the arts.

Supervisor's Report:

Supervisor Jones asked Clerk Staben to administer the Oath of Office to Dijon Ross as Deputy Clerk of Waukegan Township. The Township Board Members congratulated Deputy Clerk Ross.

Supervisor Jones mentioned the Residency Requirement (2nd Reading) and distributed II. EXCEPTION TO THE GENERAL RESIDENCE REQUIREMENTS and the item a. read to the Board Members.

Supervisor Jones mentioned the Annual Town Meeting held on April 09, 2019. She said a Behavior Hospital representative was in attendance and gave information on the hospital new programs. Supervisor Jones said she will be contacting the city Mayor regarding transportation for those needing to travel to this hospital for care.

Supervisor Jones mentioned the C2RR Expungement Summit scheduled for July 13th to be held at Mount Sinai Church and expounded on the importance of the Summit.

Supervisor Jones mentioned the SCSC was established May 06, 2015. She said a committee will be appointed by Cheri P. White in order to apply, to make Park Place a certified Senior Center. She mentioned that she and Mrs. White attended the Annual Conference on Aging in America held in Louisiana. She expounded on the need for many senior support and new programs for Park Place.

Supervisor Jones the Grandparents Summit scheduled for June 1st. She said the summit will also provide information for caregivers.

Supervisor Jones distributed the HBCU Budget Estimated 2019 Trip information showing 2016-2019 compared revenues and expenses. She said the 46 students who attended had a great experience.

Supervisor Jones mentioned the 2019 Golf Outing and said she will be inviting the Mayors to participate.

Supervisor Jones mentioned that the Hats off To Women fundraising is scheduled for May 11th and all funds will be donated to the Staben House.

Supervisor Jones introduced Marc Jones/HSH Manger. Mr. Jones expounded on the lawn and snow removal program and provided a power point presentation on the program's growth.

Supervisor Jones distributed the FY 2019 Outside Agency Funding Requests/Investing in Our Youth. A request was presented from the Waukegan High School JROTC for their National Drill Team Championship trip. She said the JROTO has given much of their time to serve the Township and many of its activities.

Highway Commissioner's Report:

Commissioner Craigen reported that the department has been busy repairing the roads. He said the new truck is in use, only had some malfunction with the salt spreader and the department has three employees.

Assessor's Report:

Assessor Stricklin reported that he attended a meeting about the new Tax Blue Card information changes and this new card will be going out soon. He said the computer/programming switch over is still in progress.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 6:13 p.m. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:27 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **March 29, 2019** in the amount of **\$100,667.04** as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **April 25, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$22,679.38**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$4,496.82**; Invoices for G/A Fund/Staben House in the amount of **\$1,730.79**; Invoices for Town Fund/Assessor's Office in the amount of **\$1,410.74**; Invoices for Road and Bridge/Highway Department the amount of **\$3,553.86**; Senior Fund/Park Place in the amount of **\$8,231.39**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$2,131.42**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee , second by Trustee . **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **April 09, 2019** Board Meeting in the amount of **\$4,850.00** as presented. **Discussion:** Trustee Rice made a correction for Senior Fund item, says \$300.00 as total and should be \$200.00 as total. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Paid Bills April 25, 2019

The following is a list of bills that were paid after the board meeting of April 09, 2019 but before the meeting of April 25, 2019

Purpose	Payee	Amount
Senior Fund		
04/22/2019	Waukegan Uptown Lions	\$100.00
	Room rental deposit return	
04/22/2019	Evelyn Osorio	\$100.00
	Room rental deposit return	
Total Senior Fund		\$300.00
G/A Fund		
04/11-04/25	General Assistance Client Payments	\$4,550.00
	Payments made on behalf of GA Clients	
Total G/A Fund		\$4,550.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00

Total all checks paid prior to board meeting \$4,850.00

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bill for the Board Meeting of April 25, 2019 with correction as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Personnel/Recommendations as presented. Motion by Trustee Castellanos, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Outside Agency Request/Waukegan High School JROTC in the amount of \$1,000.00 as presented. Motion by Trustee , second by Trustee . **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Rice mentioned that she attended the 2020 Census meeting held at Waukegan City Hall and she expounded on the changes with the Census.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **April 25, 2019** meeting at 6:37 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk