

WAUKEGAN TOWNSHIP BOARD MEETING

APRIL 10, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township Park Place Center located at 414 S. Lewis Avenue, Waukegan, Illinois on Tuesday April 10, 2018.

The Board Meeting was called to order at 5:00 p.m. by Clerk Rose M. Staben. Trustee Nathaniel Hewitt led the Members in the Pledge of Allegiance and Senior Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Sylvestre Castellanos, Trustee Nathaniel Hewitt, Clerk Rose M. Staben and Assessor Mark Stricklin. **Also Present:** Attorney Torrie M. Newsome and Juan Hernandez/HR Assistant/Deputy Clerk. **Excused:** Supervisor Patricia Jones and Trustee Opal Rice. **Absent:** Highway Commissioner Arthur Craigen.

Clerk Staben requested a motion to appoint Senior Trustee Percy L. Johnson to preside the Waukegan Township Board Meeting of **April 10, 2018**. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays: Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Agenda** for the **April 10, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays: None. Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Minutes** for the **March 22, 2018** Waukegan Township Board Meeting as presented. Also, the **March 08, 2018** Town and Road & Bridge Public Hearing Minutes as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays: None. Motion carried.**

Senior Trustee Johnson requested a motion to approve the **Cash-on-Hand** as **April 05, 2018** as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays: None. Motion carried.**

Waukegan Township Cash-on-Hand Report
as of April 05, 2018

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	49,675.07	
	NorStates Money Market	289,555.68	
	Illinois Funds	38,033.69	
	N. Chicago Com. Bank	246,571.46	
Total Town Fund		\$623,835.90	

General Assistance Fund	First Midwest Checking	47,530.40
	First Midwest Bank M/M	560,263.08
	Illinois Funds	7,185.84
Total General Assistance		\$614,979.32
IMRF/FICA Fund	First Midwest Bank	24,807.98
	First Midwest Bank M/M	0.00
	Illinois Funds	15,079.09
Total IMRF/FICA Fund		\$39,887.07
Senior Fund	NorStates Financial	17,220.28
	NorStates Money Market	0.00
	First Midwest Money Market	0.00
	Illinois Funds	14,131.89
Total Senior Fund		\$31,352.17
		1,310,054.46
Road & Bridge	NorStates Financial	145,698.67
Total Road & Bridge		\$145,698.67

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$295,450.59 and for R & B \$87,998.25

Town RE Tax -

Total received FY 2017-18 **\$1,321,008.95**

GA RE Taxes -

Total received FY 2017-18 **\$614,207.45**

IMRF/FICA RE Taxes -

Total received FY 2017-18 **\$203,514.65**

SEN'R RE Taxes -

Total received FY 2017-18 **\$950,632.62**

RB RE Taxes

Total received FY 2016-17 **\$153,009.69**

Other Payments Rec'd

Citizen Participation:

Former Senior Trustee Katherine Rothwell-Francis was present as a visitor.

Supervisor's Report:

Senior Trustee Johnson mentioned the HBCU Tour sent off 39 students this year. He thanked the community and all the Board Members for their support for the success of the 2018 HBCU Tour. He said Supervisor Jones will expound on the tour upon her return.

Senior Trustee Johnson mentioned that the approval of the Resolution for the Township Attorney Newsome will be conducted at the following Board Meeting.

Senior Trustee Johnson mentioned that the C2RR High School Youth Summit is scheduled for April 20th and the C2RR Middle School Youth Summit is scheduled for May 04th and each Summit will be held at the CLC Grayslake campus.

Highway Commissioner Arthur Craigen entered the Board Meeting at 5:15 p.m.

Senior Trustee Johnson mentioned that the 36th Annual Township Topics Day is scheduled for April 25th in Springfield.

Senior Trustee Johnson mentioned that the Meet Your Leaders is scheduled for May 01st and the speaker will be Waukegan Fir Chief George Bridges Jr.

Senior Trustee Johnson mentioned that the approval of the Employee Educational Assistance will be conducted at the following Board Meeting.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Mark Stricklin mentioned that he will be providing his report at the Annual Town Meeting.

Executive Session: None.

Action on Payroll:

Senior Trustee Johnson requested a motion for the approval of **agenda item #13**, Payroll period ending **March 30, 2018** in the amount of **\$101,979.30** as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

Action on Invoices:

Senior Trustee Johnson requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the April **10, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$12,782.70**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,282.56**; Invoices for G/A Fund/Staben House in the amount of **\$1,743.23**; Invoices for Town

Fund/Assessor's Office in the amount of **\$3,254.08**; Invoices for Road and Bridge/Highway Department the amount of **\$577.73**; Senior Fund/Park Place in the amount of **\$8,376.51**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$2,159.13**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Senior Trustee Johnson requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **March 22, 2018** Board Meeting in the amount of **\$53,556.14** as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Castellanos, Trustee Hewitt, Senior Trustee Johnson. **Nays:** None. **Motion carried.**

**Paid Bills
April 10, 2018**

The following is a list of bills that were paid after the board meeting of March 22, 2018 but before the meeting of April 10, 2018

Purpose	Payee	Amount
Senior Fund		
03/28/2018	Gurnee Post Office	\$500.00
Bulk Mail deposit		
Total Senior Fund		\$500.00
G/A Fund		
03/23-04/10	General Assistance Payments	\$9,492.53
Payments made on behalf of GA clients		
Total G/A Fund		\$9,492.53
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
04/04/2018	Township Officials of Illinois	\$150.00
Conference fees		
03/25-04/10	Client Stipends - RRR Program	\$105.00
Transportation, work needs, birth certificates		
04/02/2018	Health Insurance - all vendors	\$43,308.61
March Premiums		
Total Town Fund		\$43,563.61

Total all checks paid prior to board meeting \$53,556.14

Emergency Bills: None.

Action Items: None.

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Senior Trustee Johnson adjourned the **April 10, 2018** meeting at 5:25 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk