

# WAUKEGAN TOWNSHIP BOARD MEETING

## MARCH 14, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday March 14, 2019.

The Board Meeting was called to order at 5:02 p.m. by Supervisor Patricia Jones. Trustee Nathaniel Hewitt led the Members in the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Nathaniel Hewitt, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also, Present:** Attorney Torrie M. Newsome, Juan Hernandez/HR Assistant/Deputy Clerk and Nancy Netherton Finance Manager. **Excused:** Trustee Sylvestre Castellanos and Assessor Mark Stricklin. **Absent:** Highway Commissioner Arthur Craigen.

Supervisor Jones requested a motion to approve the **Agenda** for the **March 14, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **February 28, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **March 12, 2019** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
03/12/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	131,249.56	
	First Midwest Bank M/M	278,935.34	
	Illinois Funds	38,428.02	
	N. Chicago Com. Bank	246,888.34	
<b>Total Town Fund</b>		<b>\$695,501.26</b>	
General Assistance Fund	First Midwest Checking	24,423.95	
	First Midwest Bank M/M	488,330.78	
	Illinois Funds	7,304.85	
<b>Total General Assistance</b>		<b>\$520,059.58</b>	
IMRF/FICA Fund	First Midwest Bank	41,723.15	
	First Midwest Bank M/M	0.00	

	Illinois Funds	15,271.51
<b>Total IMRF/FICA Fund</b>		<b>\$56,994.66</b>
Senior Fund	First Midwest Bank	34,546.44
	First Midwest Money Market	23,501.50
	Illinois Funds	14,365.95
<b>Total Senior Fund</b>		<b>\$72,413.89</b>
		<b>1,344,969.39</b>
Road & Bridge	First Midwest Bank	207,745.11
<b>Total Road &amp; Bridge</b>		<b>\$207,745.11</b>

PPRT Taxes Received since last report -

Town - \$25,039.17

R&B - \$ 7,457.77

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$279,085.55 and for R & B \$83,124.04

Town RE Tax

**Total received FY 2018-19** **1,326,895.57**

GA RE Taxes -

**Total received FY 2018-19** **658,488.95**

IMRF/FICA RE Taxes -

**Total received FY 2018-19** **199,340.74**

SEN'R RE Taxes -

**Total received FY 2018-19** **996,201.18**

RB RE Taxes

**Total received FY 2018-19** **150,531.94**

**Other Payments Rec'd**

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones discussed the April 9<sup>th</sup>, 2019 Annual Town Meeting agenda. It was stated that line item #2 under Supervisor's Report will be removed. Also, Acquisition of Land and Resolutions will be added.

Supervisor Jones thanked the Board Members for their support of the successful 2019 HBCU Fundraising event. She reviewed the HBCU Budget & Estimates for the 2019 Trip. 46 students, 7 chaperones and 1 driver will embark into a journey that will last a lifetime.

Supervisor Jones mentioned the Annual Township Topics Day.

Supervisor Jones mentioned that the Senior Citizens Services Committee met. She mentioned that a taxi ticket recipient will be disqualified for one year for the misuse of taxi tickets.

Supervisor Jones distributed the FY 2019 Outside Agency Funding Requests/Investing In Our Youth for First Baptist Church back to school block party. Also, Outside Agency Request/U O I Extension for program support that provides nutritional workshops four times a month of which the General Assistance participate in.

**Highway Commissioner's Report:** None.

**Assessor's Report:** None.

**Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1), Land Acquisition-5ILCS 120/2 (C5) and Litigation-5ILCS 120/2 (C11) at 5:08 p.m. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Open Session resumed at 6:53 p.m.**

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **February 15, 2019** in the amount of **\$111,172.79** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **March 14, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$38,067.22**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,966.14**; Invoices for G/A Fund/Staben House in the amount of **\$1,793.58**; Invoices for Town Fund/Assessor's Office in the amount of **\$3,354.86**; Invoices for Road and Bridge/Highway Department the amount of **\$3,383.63**; Senior Fund/Park Place in the amount of **\$10,780.24**; Senior Fund/Gift Shoppe in the amount of **\$106.00**; Invoices for Home Sweet Home in the amount of **\$3,3405.07**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **February 28, 2019** Board Meeting in the amount of **\$24,922.59** as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
March 14, 2019**

The following is a list of bills that were paid after the board meeting of February 28, 2019 but before the meeting of March 14, 2019

Purpose	Payee	Amount
<b>Senior Fund</b>		
<b>Total Senior Fund</b>		<b>\$0.00</b>
<b>G/A Fund</b>		
02/15-02/28/19	<b>General Assistance Client Payments</b>	\$5,050.00
Payments made on behalf of GA Clients		
<b>Total G/A Fund</b>		<b>\$5,050.00</b>
<b>R &amp; B Fund</b>		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
03/05/2019	<b>Infinity Transportation</b>	\$9,000.00
Bus costs - HBCU		
03/05/2019	<b>Baymont Inn and Suites</b>	\$2,964.53
1-night hotel - 31 rooms - HBCU		
03/05/2019	<b>Country Inn and Suites</b>	\$3,393.26
1-night hotel - 31 rooms - HBCU		
03/05/2019	<b>Hilton Garden Inn</b>	\$4,364.80
1-night hotel - 31 rooms - HBCU		
03/06/2019	<b>James Cunningham</b>	\$150.00
HBCU Fundraiser - event food		
<b>Total Town Fund</b>		<b>\$19,872.59</b>

Total all checks paid prior to board meeting \$24,922.59

**Emergency Bills:** None.

**Attestation:**

Clerk Staben attested to the above Paid Bill for the Board Meeting of March 14, 2019 as presented.

**Action Items:**

Supervisor Jones requested a motion for the approval of the Personnel/Human Resources Position and salary as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Outside Agency Request/Investing In Our Youth for First Baptist Church in the amount of \$500.00 and U of I Extension in the amount of \$2000.00 as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Land Acquisition services for Attorney Martin Walker and Broker Gwen Broughton as presented. Motion by Trustee Johnson, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Resolution; to proceed with plans to borrow money for the 1601 N. Lewis Avenue building. Resolution; giving authority to negotiate the purchase of 1601 N. Lewis Avenue. Resolution; giving authority for the sale of 149 N. Genesee Street building as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the proposed Agenda for Annual Towns Meeting, April 09, 2019 with the removal of Kennedy Brown line under item 8 and the addition of Land Acquisition as item 9 as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **March 14, 2019** meeting at 7:30 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**