

# WAUKEGAN TOWNSHIP BOARD MEETING MARCH 08, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday March 08, 2018.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Assessor Mark Stricklin led the Members in the Pledge of Allegiance and Township Supervisor Patricia Jones led the Members in a silent prayer.

**ROLL CALL:** Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Arthur Craigen and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome, Juan Hernandez/HR Assistant/Deputy Clerk and Nancy Netherton/Finance Director. **Absent:** Nathaniel Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **March 08, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Trustee Nathaniel Hewitt joined the Board Meeting at 5:04 p.m.**

Supervisor Jones requested a motion to approve the **Minutes** for the **February 22, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **March 02, 2018** as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of March 02, 2018

| Fund                            | Bank                   | Balance             | Ins/outs |
|---------------------------------|------------------------|---------------------|----------|
| Town Fund                       | NorStates Checking     | 206,559.49          |          |
|                                 | NorStates Money Market | 319,543.04          |          |
|                                 | Illinois Funds         | 37,812.83           |          |
|                                 | N. Chicago Com. Bank   | 246,473.66          |          |
| <b>Total Town Fund</b>          |                        | <b>\$810,389.02</b> |          |
| General Assistance Fund         | First Midwest Checking | 9,273.82            |          |
|                                 | First Midwest Bank M/M | 680,199.60          |          |
|                                 | Illinois Funds         | 7,185.84            |          |
| <b>Total General Assistance</b> |                        | <b>\$696,659.26</b> |          |

|                                |                            |                     |
|--------------------------------|----------------------------|---------------------|
| IMRF/FICA Fund                 | First Midwest Bank         | 29,624.83           |
|                                | First Midwest Bank M/M     | 0.00                |
|                                | Illinois Funds             | 25,815.74           |
| <b>Total IMRF/FICA Fund</b>    |                            | <b>\$55,440.57</b>  |
| Senior Fund                    | NorStates Financial        | 11,368.95           |
|                                | NorStates Money Market     | 28,705.83           |
|                                | First Midwest Money Market | 0.00                |
|                                | Illinois Funds             | 14,131.89           |
| <b>Total Senior Fund</b>       |                            | <b>\$54,206.67</b>  |
|                                |                            | <b>1,616,695.52</b> |
| Road & Bridge                  | NorStates Financial        | 157,360.20          |
| <b>Total Road &amp; Bridge</b> |                            | <b>\$157,360.20</b> |

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total for Town \$188,978.76 and for R & B \$54797.03

Town RE Tax -,

**Total received FY 2017-18** **\$1,295,264.21**

GA RE Taxes -

**Total received FY 2017-18** **\$602,237.35**

IMRF/FICA RE Taxes -

**Total received FY 2017-18** **\$196,710.69**

SEN'R RE Taxes -

**Total received FY 2017-18** **\$932,106.03**

RB RE Taxes

**Total received FY 2016-17** **\$150,086.46**

**Other Payments Rec'd**

**Citizen Participation:** None.

**Town Public Hearing:**

Supervisor Jones requested a motion to recess the Regular Waukegan Township Board Meeting for the purpose of the Public Hearing to discuss the Budget for General Town and Road & Bridge Purposes at 5:06 p.m. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**The Regular Waukegan Township Board Meeting resumed at 5:30 p.m.**

### **Supervisor's Report:**

Supervisor Jones thanked the Board Members for attending the HBCU Tour fundraiser. She said there is an amount of \$11,000.00 to date for the tour and that 25 students are registered for the tour. She mentioned that Mayor Sam Cunningham serves as the 2018 HBCU Tour Ambassador and acknowledged his fund raising efforts for the tour.

Supervisor Jones mentioned that the SCSC held their meeting.

Supervisor Jones mentioned that the EWC graduation is scheduled for March 17. It was stated that the late Dr. Carrigan's daughters and the wife of the late Judge Phillips will be present for a tribute of their services.

Supervisor Jones mentioned that the Legislative Affairs, a not-for-profit/non-partisan committee, has scheduled a forum for March 17. She said other not-for-profit entities will participate. She asked the Board Members to spread the word and attend this event. It will be held at the Family Life Center of Shiloh Baptist Church.

Supervisor Jones mentioned that the Sexual Harassment Training is scheduled for March 22 from 4:00 to 5:00 p.m. to be held at the Katherine Rothwell Francis Conference Room and the Regular Board Meeting will follow at 5:00 p.m.

Supervisor Jones distributed the Waukegan Township Annual Town Meeting agenda for April 10, 2018. She asked for any recommendations. There were none.

Supervisor Jones mentioned the TOPICS Day, there will be no one attending this year.

**Highway Commissioner's Report:** None.

### **Assessor's Report:**

Assessor Stricklin distributed a Price Pulse listing of Lake and North Cook housing prices as a FYI dated 08/2016 to 10/2017. The listing shows real estate sales.

**Executive Session:** None.

### **Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **March 01, 2018** in the amount of **\$104,209.39** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

### **Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **March 08, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$29,258.80**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$8,728.51**; Invoices for G/A Fund/Staben House in the amount of **\$6,094.40**; Invoices for Town Fund/Assessor's Office in the amount of **\$1,773.69**; Invoices for Road and Bridge/Highway Department the amount of **\$7,761.11**; Senior Fund/Park Place in the amount of **\$5,607.38**; Senior Fund/Gift Shoppe in the amount of **\$12.72**; Invoices for Home Sweet Home in the amount of **\$948.26**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **February 22, 2018** Board Meeting in the amount of **\$59,814.75** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
March 8, 2018**

The following is a list of bills that were paid after the board meeting of February 22, 2018 but before the meeting of March 08, 2018

| Purpose                     | Payee  | Amount             |
|-----------------------------|--|--------------------|
| <b>Senior Fund</b>          |  |                    |
| 03/06/2018                  | <b>Omega Psi Phi Fraternity</b>                    | \$80.00            |
|                             | Pancake tickets for seniors                        |                    |
| 03/06/2018                  | <b>Tamura McClinton Springs</b>                    | \$80.00            |
|                             | Reimburse for expense paid for seniors             |                    |
| 03/08/2018                  | <b>Celeste Rodney</b>                              | \$100.00           |
|                             | Room Rental Refund                                 |                    |
| <b>Total Senior Fund</b>    |  | <b>\$260.00</b>    |
| <b>G/A Fund</b>             |  |                    |
| 02/24-03/08                 | <b>General Assistance Payments</b>                 | \$3,417.00         |
|                             | Payments made on behalf of GA clients              |                    |
| 02/27/2018                  | <b>Waukegan Township Town Fund</b>                 | \$53,773.75        |
|                             | Reimbursement for 6 months Insurance - GA SH & EWC |                    |
| <b>Total G/A Fund</b>       |  | <b>\$57,190.75</b> |
| <b>R &amp; B Fund</b>       |  |                    |
| <b>Total R &amp; B Fund</b> |  | <b>\$0.00</b>      |
| <b>Town Fund</b>            |  |                    |
| 03/06/2018                  | <b>HBCU Fundraiser Expenses - Various</b>          | \$2,334.00         |
|                             | food, entertainment, photos                        |                    |
| 03/08/2018                  | <b>Lawrence Larkin</b>                             | \$30.00            |

|                        |                   |
|------------------------|-------------------|
| meeting expense        |                   |
| <b>Total Town Fund</b> | <b>\$2,364.00</b> |

Total all checks paid prior to board meeting \$59,814.75

**Emergency Bills:** None.

**Action Items:**

Supervisor Jones requested a motion for the approval of the Annual Town Meeting April 10, 2018 agenda as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Budget for Town Purposes in the amount of \$4,839,150.00 as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Budget for Road & Bridge Purposes in the amount of \$239,725.00 as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:**

Supervisor Jones welcomed the Board Members to join in on wishing Trustee Johnson a Happy Birthday after this meeting.

**Comments/Concerns-Trustees:**

Trustee Johnson thanked the Board Members for attending and their support for the New Hope Missionary Baptist Church-Black History celebration.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **March 08, 2018** meeting at 6:04 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**