

# WAUKEGAN TOWNSHIP BOARD MEETING

## FEBRUARY 28, 2019

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday February 28, 2019.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Trustee Opal Rice led the Members in the Pledge of Allegiance and Trustee Nathaniel Hewitt led the Members in a silent prayer.

**ROLL CALL:** Trustee Opal Rice, Trustee Sylvestre Castellanos, Trustee Nathaniel Hewitt, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also Present:** Juan Hernandez/HR Assistant/Deputy Clerk. **Excused:** Trustee Percy L. Johnson, Assessor Mark Stricklin and Attorney Torrie M. Newsome. **Absent:** Highway Commissioner Arthur Craigen.

Supervisor Jones requested a motion to approve the **Agenda** for the **February 28, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **January 24, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **February 14, 2019** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **February 22, 2019** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
02/22/2019

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	128,999.95	
	First Midwest Bank M/M	358,925.05	
	Illinois Funds	38,428.02	
	N. Chicago Com. Bank	246,888.34	
<b>Total Town Fund</b>		<b>\$773,241.36</b>	
General Assistance Fund	First Midwest Checking	14,432.04	
	First Midwest Bank M/M	548,390.37	

	Illinois Funds	7,304.85
<b>Total General Assistance</b>		<b>\$570,127.26</b>
IMRF/FICA Fund	First Midwest Bank	45,338.82
	First Midwest Bank M/M	0.00
	Illinois Funds	15,271.51
<b>Total IMRF/FICA Fund</b>		<b>\$60,610.33</b>
Senior Fund	First Midwest Bank	78,487.44
	First Midwest Money Market	38,499.80
	Illinois Funds	14,365.95
<b>Total Senior Fund</b>		<b>\$131,353.19</b>
		<b>1,535,332.14</b>
Road & Bridge	First Midwest Bank	222,005.34
<b>Total Road &amp; Bridge</b>		<b>\$222,005.34</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$171,632.60 and for R & B \$51,179.79

Town RE Tax

**Total received FY 2018-19** **1,326,895.57**

GA RE Taxes -

**Total received FY 2018-19** **658,488.95**

IMRF/FICA RE Taxes -

**Total received FY 2018-19** **199,340.74**

SEN'R RE Taxes -

**Total received FY 2018-19** **996,201.18**

RB RE Taxes

**Total received FY 2018-19** **150,531.94**

**Other Payments Rec'd**

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones distributed the Budget & Appropriation Ordinance for Road District, Ordinance No. 19-02, reviewed and discussed its contents with the Board Members. The fund beginning March 01, 2019 and ending February 29, 2020 total appropriation is \$251,900.00 for Road & Bridge Purposes.

Supervisor Jones distributed the Budget & Appropriation Ordinance Township, Ordinance No. 19-01, reviewed and discussed its contents with the Board Members. The fund beginning March 01, 2019 and ending February 29, 2020 for the Assessor's office in the amount of \$530,450.00 and total appropriation of \$5,176,039.00 for General Town Purposes.

Supervisor Jones mentioned that she met with Sheriff Idleburg. They discussed ideas concerning re-entering programs for individuals and ways to assist them to reach success.

Supervisor Jones mentioned that the C2RR will be having their Public Meeting on Monday, March 19<sup>th</sup>, and new supporters are coming onboard.

Supervisor Jones mentioned that the MLK Jr. Breakfast committee met and new volunteers have joined. New ideas for the next event were discussed.

Supervisor Jones mentioned that Park Place provided transportation for 80 seniors to attend the Gospel Concert held at the Genesee Theater last Saturday.

Supervisor Jones mentioned that the HBCU committee met yesterday. She said the fundraiser is set for next Wednesday from 5:00-7:00 p.m. and invited the Board Members to attend. Trustee Rice gave a review on the committee meeting and said that the 44 HBCU students will be invited to attend the fund raiser on Wednesday. She also mentioned that the HBCU Committee will work hard to enroll more North Chicago students in the tour for next year.

Supervisor Jones mentioned that the Spanish class will begin on March 19<sup>th</sup> as an eight-week course. The class will be held on Tuesday and Friday from 12:00 noon to 1:00 p.m. She said the class needs 15 students and anyone can contact Park Place for enrollment.

Supervisor Jones mentioned the TOPICS Day conference, which is scheduled for April 3<sup>rd</sup>.

Supervisor Jones mentioned the Des Plaines River Watershed-Based Plan and expressed supporting its cause.

Supervisor Jones mentioned that Honorable Judge Charles Smith swore in the New Officers for the C2RR Executive Board on Monday.

Supervisor Jones mentioned that SCSC member, Pat Barker, has resigned. Gloria Carr was recommended as moderator for the upcoming Annual Town Meeting to be held on April 9<sup>th</sup>, 2019.

Supervisor Jones mentioned the Park Place Happenings news letter provided in the Board packet. She said it details all the trips and events provided by Park Place. She credited Cheri Pierson-White/Park Place Director for its creation.

**Highway Commissioner's Report:** None.

**Assessor's Report:** None.

**Executive Session:** None.

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **February 01, 2019** in the amount of **\$106,528.00** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **February 28, 2019** Board Meeting: Invoices for Town Fund in the amount of **\$25,198.16**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$6,336.28**; Invoices for G/A Fund/Staben House in the amount of **\$7,761.33**; Invoices for Town Fund/Assessor's Office in the amount of **\$8,193.52**; Invoices for Road and Bridge/Highway Department the amount of **\$17,389.43**; Senior Fund/Park Place in the amount of **\$6,721.61**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$952.87**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Castellanos, second by Trustee Hewitt. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **February 14, 2019** Board Meeting in the amount of **\$2,295.00** as presented. Motion by Trustee Rice, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
February 28, 2019**

The following is a list of bills that were paid after the board meeting of February 15, 2018 but before the meeting of February 28, 2019

Purpose	Payee	Amount
<b>Senior Fund</b>		
<b>Total Senior Fund</b>		<b>\$0.00</b>
<b>G/A Fund</b>		
02/15-02/28	<b>General Assistance Client Payments</b>	\$2,250.00
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$2,250.00</b>
<b>R &amp; B Fund</b>		

<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
02/27/19	Hillary's Bar-B-Q	\$45.00
HBCU Meeting		
<b>Total Town Fund</b>		<b>\$45.00</b>

Total all checks paid prior to board meeting \$2,295.00

**Emergency Bills:** None.

**Attestation:**

Clerk Staben attested to the above Paid Bills presented for Board Meeting of February 28, 2019.

**Action Items:**

Supervisor Jones requested a motion for the approval of the Fiscal year end February 29, 2020 Budget & Appropriation for General Town Purposes for the total amount of \$5,176,039.00 as presented. Motion by Trustee Hewitt, second by Trustee Castellanos. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Fiscal year end February 29, 2020 Budget & Appropriation for Road & Bridge Purposes for the total amount of \$251,900.00 as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Rice, Trustee Castellanos, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:**

Trustee Rice mentioned that she attended the Forecast Breakfast event.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **February 28, 2019** meeting at 5:44 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**