

# WAUKEGAN TOWNSHIP BOARD MEETING JANUARY 11, 2018

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday January 11, 2018.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Township Attorney Torrie M. Newsome led the Members in the Pledge of Allegiance and Trustee Opal Rice led the Members in prayer.

**ROLL CALL:** Trustee Percy L. Johnson, Trustee Opal Rice, Trustee Nathaniel Hewitt, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Arthur Craigen and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome, Juan Hernandez/HR Assistant/Deputy Clerk and Nancy Netherton/Finance Director. **Excused:** Trustee Sylvestre Castellanos

Supervisor Jones requested a motion to approve the **Agenda** for the **January 11, 2018** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Rice. **Addition:** Supervisor Jones made the addition of the discussion for the proposed 2018-2019 Budget. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **December 28, 2017** Waukegan Township Board Meeting as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **January 05, 2018** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of January 05, 2018

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	8,444.61	
	NorStates Money Market	519,506.80	
	Illinois Funds	37,812.83	
	N. Chicago Com. Bank	246,473.66	
<b>Total Town Fund</b>		<b>\$812,237.90</b>	
General Assistance Fund	First Midwest Checking	319,012.16	
	First Midwest Bank M/M	680,163.01	
	Illinois Funds	7,185.84	
<b>Total General Assistance</b>		<b>\$1,006,361.01</b>	

IMRF/FICA Fund	First Midwest Bank	10,319.45
	First Midwest Bank M/M	41,971.40
	Illinois Funds	124,415.34
<b>Total IMRF/FICA Fund</b>		<b>\$176,706.19</b>
Senior Fund	NorStates Financial	24,351.97
	NorStates Money Market	133,693.05
	First Midwest Money Market	0.00
	Illinois Funds	14,131.89
<b>Total Senior Fund</b>		<b>\$172,176.91</b>
		<b>2,167,482.01</b>
Road & Bridge	NorStates Financial	182,278.58
<b>Total Road &amp; Bridge</b>		<b>\$182,278.58</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2018) we have received a total of for Town \$188,978.76 and for R & B \$54,797.03

Town RE Tax -,

**Total received FY 2017-18** **\$1,295,264.21**

GA RE Taxes -

**Total received FY 2017-18** **\$602,237.35**

IMRF/FICA RE Taxes -

**Total received FY 2017-18** **\$196,710.69**

SEN'R RE Taxes -

**Total received FY 2017-18** **\$932,106.03**

RB RE Taxes

**Total received FY 2016-17** **\$150,086.46**

**Other Payments Rec'd**

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones welcomed the Board Members to the first 2018 Board meeting.

Supervisor Jones mentioned that a card and flowers were sent to Commissioner Diane Hewitt and asked the Board Members to reach out to her with get well wishes.

Supervisor Jones wished Assessor Stricklin a speedy recovery from his surgery and Mrs. Netherton good health. Condolences to Ashley Jackson for the passing of her uncle.

Supervisor Jones asked Nancy Netherton/Finance Director to address the Board Members regarding the proposed Township 2018-2019 Budget. Mrs. Netherton distributed the Waukegan Township Preliminary Budget for Year Ending 02/28/19 Budgets. She reviewed its contents and changes.

Supervisor Jones mentioned that Bingo offered at Park Place is turning low numbers in attendees. She discussed the possible elimination of Bingo night.

Supervisor Jones mentioned the Waukegan Township 2018 Calendar wish was included in the Board packet.

Supervisor Jones asked Clerk Staben to read the Waukegan Township Proclamation Recognizing Waukegan School Choice Week to the Board Members. She asked that the date on the proclamation be changed from October 2017 to January 11, 2018. There was some discussion about purpose of supporting such proclamation.

Supervisor Jones mentioned that two employers will come to the Supervisor's Office next week to interview potential workers.

Supervisor Jones mentioned that people are calling and asking questions about the Dial A Ride Program.

Supervisor Jones mentioned that the HBCU committee met yesterday and she thanked Trustee Rice for attending the meeting. She said Dr. Harris and district 60 administration staff were present. She said HBCU information will be placed at the North Chicago, Waukegan, Zion and Gurnee libraries. Trustee Rice mentioned that Waukegan Schools are very supportive of the Artis Yancey HBCU tour.

Supervisor Jones mentioned that the Puerto Rican Society will be holding their Installation of New Officers this Saturday.

Supervisor Jones mentioned the passing of Chief Judge John Thomas Phillips and distributed his obituary to the Board Members.

Supervisor Jones mentioned that the Dr. Martin Luther King Jr. Dreamers' Breakfast is scheduled for Monday and distributed the flyer naming all the honorees.

Supervisor Jones distributed updated Elected Officials Contact Information sheet.

Supervisor Jones mentioned that the Waukegan Township will be hosting the Lake County Township Supervisors luncheon on Wednesday at Park Place.

Supervisor Jones distributed the current Waukegan Township Policy against Discrimination, Harassment and Sexual Misconduct.

Supervisor Jones distributed the 2017 Executive Minutes Breakdown chart.

**Highway Commissioner's Report:** None.

**Assessor's Report:** None.

**Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Executive Minutes -5ILCS 120/2 (C21) at 6:49 p.m. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Open Session resumed at 7:17p.m.**

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **January 05, 2018** in the amount of **\$101,955.23** as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **January 11, 2018** Board Meeting: Invoices for Town Fund in the amount of **\$11,576.17**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,779.23**; Invoices for G/A Fund/Staben House in the amount of **\$6,312.91**; Invoices for Town Fund/Assessor's Office in the amount of **\$1,640.80**; Invoices for Road and Bridge/Highway Department the amount of **\$2,022.75**; Senior Fund/Park Place in the amount of **\$11,473.67**; Senior Fund/Gift Shoppe in the amount of **\$429.09**; Invoices for Home Sweet Home in the amount of **\$1,914.26**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Hewitt, second by Trustee Rice. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **December 28, 2017** Board Meeting in the amount of **\$8,362.50** as presented. Motion by Trustee Rice, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
January 11, 2018**

The following is a list of bills that were paid after the board meeting of

December 28, 2017 but before the meeting of January 11, 2018

Purpose	Payee	Amount
<b>Senior Fund</b>		
01/09/2018	<b>Lakehurst Banquets</b>	\$5,612.50
MLK Breakfast-partial payment		
<b>Total Senior Fund</b>		<b>\$5,612.50</b>
<b>G/A Fund</b>		
09/29-10/12	<b>General Assistance Client Payments</b>	\$2,750.00
Payments made on behalf of GA Clients		
<b>Total G/A Fund</b>		<b>\$2,750.00</b>
<b>R &amp; B Fund</b>		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
<b>Total Town Fund</b>		<b>\$0.00</b>

Total all checks paid prior to board meeting \$8,362.50

**Emergency Bills:** None.

**Action Items:**

Supervisor Jones requested a motion for the approval of the Executive Minutes for 042717 open to the public, 051117(para.08), 052517(para.07&08), 060817(para.06) and 062217(para.04) open to the public with redacted paragraphs as presented. Motion by Trustee Johnson, second by Trustee Hewitt. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Waukegan Township 2018 Calendar as presented. Motion by Trustee Rice, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Rice, Trustee Hewitt, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:**

Trustee Johnson mentioned that the North Shore Minister Alliance will be hosting an event at the Shiloh Baptist Church on Sunday and welcomed the Board Members to attend.

Supervisor Jones mentioned that Hillary's will be opening a new location in Zion on Friday.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **January 11, 2018** meeting at 7:30 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**