

AGENDA
WAUKEGAN TOWNSHIP BOARD MEETING
January 9, 2020 – **5:00PM**
WAUKEGAN TOWNSHIP SUPERVISOR’S OFFICE
149 SOUTH GENESEE STREET
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Patricia Jones
- II. PLEDGE OF ALLEGIANCE – Clerk Staben
- III. PRAYER of SILENCE or READING or PUBLIC PRAYER – Trustee Castellanos
- IV. ROLL CALL
 - Clerk Rose M. Staben
- V. ACTION ON AGENDA
 - January 9, 2020 Township Regular Agenda
- VI. ACTION ON MINUTES
 - December 12, 2019 Township Regular Minutes
 - December 26, 2019 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
 - Cash-on-Hand Report as of January 6, 2020
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR’S REPORT
 - Personnel
 - Annual Cumulative Sick Hours - 2019
 - Performance and Salary Review Policy- Final Reading
 - Pay Periods and Time Reports Policy – Final Reading
 - 2020 Board Meeting Log
 - **Tuesday, January 7th, 12:00 – 2:00 pm**, 60 & over Luncheon sponsored by Catholic Charities @ Park Place
 - **Friday, January 10th, 8:30 – 10:00 am**, Coalition Executive Committee Meeting @ Supervisor’s Office
 - **Monday, January 20th, 9:15 am – 9:45 am**, Reception; **10:00 am- 12:00 pm**, Dr. Martin Luther, Jr. Celebration @ Lakehurst Banquets, Waukegan, IL 60085
 - **Monday, January 27th, 8:30 – 10:00 am**, Coalition Public Meeting @ United Way of Lake County, Gurnee, IL 60031
 - HBCU Tour Update
 - **Wednesday, January 15th, 12:00 – 1:00 pm**, HBCU Committee Planning Meeting @ Supervisor’s Office
 - Outside Agency Requests
 - Other
- X. HIGHWAY COMMISSIONER’S REPORT
- XI. ASSESSOR’S REPORT
- XII. EXECUTIVE SESSION
 - Personnel - 5ILCS 120/2 (C1)

- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

XIII. ACTION ON PAYROLL

- Payroll period ending December 19th, 2019 in the amount of \$161,922.72

XIV. ACTION ON INVOICES for bills submitted for the **January 9, 2020** meeting:

- Invoices for **Town Fund** in the amount of **\$11,423.01**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$622.89**
- Invoices for **G/A Fund/Staben House** in the amount of **\$790.78**
- Invoices for **Town Fund/Assessor’s Office** in the amount of **\$3,261.60**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$10,074.60**
- Invoices for **Senior Fund/Park Place** in the amount of **\$17,797.01**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$0**
- Invoices for **Home Sweet Home** in the amount of **\$0**
- Invoices for **Fundraiser** in the amount of **\$0**

XV. ACTION ON PAID BILLS

- **Submitted after the December 26, 2019 meeting and prior to January 9, 2020**

XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

XVII. ATTESTATION – Clerk Staben

XVIII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Approval of Annual Cumulative Sick Hours - 2019
- Approval of Performance and Salary Review Policy
- Approval of Pay Periods and Time Reports Policy
- Approval of 2020 Board Meeting Log

XIX. NEW BUSINESS

XX. OLD BUSINESS

XXI. ANNOUNCEMENTS

XXII. COMMENTS/CONCERNS – TRUSTEES

XXIII. ADJOURNMENT