

AGENDA
WAUKEGAN TOWNSHIP BOARD MEETING
SEPTEMBER 28, 2017 – **5:00PM**
WAUKEGAN TOWNSHIP SUPERVISOR'S OFFICE
149 SOUTH GENESEE STREET
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Patricia Jones
- II. PLEDGE OF ALLEGIANCE – Clerk Staben
- III. PRAYER of SILENCE or READING or PUBLIC PRAYER – Trustee Rice
- IV. ROLL CALL
 - Clerk Rose M. Staben
- V. ACTION ON AGENDA
 - September 28, 2017 Township Regular Agenda
- VI. ACTION ON MINUTES
 - September 14, 2017 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
 - Cash-on-Hand Report as of September 22, 2017
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR'S REPORT
 - Personnel
 - Departmental overview – Nancy Netherton, Finance Manager
 - Solar Training Pipeline RFP
 - Employee Handbook – Residency (Action Requested)
 - 5k for Labor Day/Walk for Seniors
 - 2017-2018 Budget
 - Updates:
 - **Saturday, September 23rd, 10:00 am**, Waukegan Homecoming Parade @ Waukegan High School (2325 Brookside Ave, Waukegan, IL 60085)
 - **Saturday, October 14th**, UniverSoul Circus @ Washington Park in Chicago (East 51st & S. Cottage Grove, Chicago, IL 60615)
 - **Thursday, October 19th, 5:00 – 7:00 pm**, HBCU Committee & Public Meeting @ Warren-Newport Public Library (224 O'Plaine Rd, Gurnee, IL 60031).
 - **Friday, October 27th, 11:30 am – 2:00 pm**, 14th Annual Coalition Luncheon @ the Milan Banquet Hall (651 Lakehurst Rd, Waukegan, IL 60085)
 - **Saturday, November 4th, 12:00 noon – 2:00 pm**, Waukegan Township Veterans Celebratory Luncheon @ Park Place
 - **Sunday, Monday & Tuesday, November 12-14th** – TOI Annual Conference, Crowne Plaza – Springfield, IL

➤ **Saturday, December 9th**, Children's Fun Fest @ Jump America (880 Lakeside Dr., Gurnee, IL 60031)

- Outside Agency Requests
- Other

X. HIGHWAY COMMISSIONER'S REPORT

XI. ASSESSOR'S REPORT

XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

XIII. ACTION ON PAYROLL

- Payroll period ending September 14, 2017 in the amount of **\$109,627.32**

XIV. ACTION ON INVOICES for bills submitted for the **September 28, 2017** meeting:

- Invoices for **Town Fund** in the amount of **\$10,801.91**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$2,365.14**
- Invoices for **G/A Fund/Staben House** in the amount of **\$3,514.86**
- Invoices for **Town Fund/Assessor's Office** in the amount of **\$8,389.70**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$2,771.16**
- Invoices for **Senior Fund/Park Place** in the amount of **\$8,770.68**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$0**
- Invoices for **Home Sweet Home** in the amount of **\$2,273.12**
- Invoices for **Fundraiser** in the amount of **\$106.38**

XV. ACTION ON PAID BILLS

- **Submitted after the September 14, 2017 meeting and prior to September 28, 2017**

XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

XVII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Action on Solar Training Pipeline RFP
- Action on Employee Handbook – Residency
- Action on 2017-2018 Budget
- Outside Agency Requests
- Other

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. ANNOUNCEMENTS

XXI. COMMENTS/CONCERNS – TRUSTEES

XXII. ADJOURNMENT