

AGENDA  
WAUKEGAN TOWNSHIP BOARD MEETING  
SEPTEMBER 14, 2017 – **5:00PM**  
WAUKEGAN TOWNSHIP SUPERVISOR'S OFFICE  
149 SOUTH GENESEE STREET  
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Patricia Jones
- II. PLEDGE OF ALLEGIANCE – Clerk Staben
- III. PRAYER of SILENCE or READING or PUBLIC PRAYER – Trustee Castellanos
- IV. ROLL CALL
  - Clerk Rose M. Staben
- V. ACTION ON AGENDA
  - September 14, 2017 Township Regular Agenda
- VI. ACTION ON MINUTES
  - August 24, 2017 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
  - Cash-on-Hand Report as of September 7, 2017
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR'S REPORT
  - Personnel
  - Review of Executive Session Minutes: April - November 2016
  - Review of Executive Session Minutes: January – August 2017
  - 5K for Labor Day Run/Walk Update
  - Employee Handbook – Residency (Second Reading)
  - Meeting with Waukegan Park District
  - Property Insurance
  - Solar Training/Mentoring
  - Senior Services Committee Meeting and Member Recommendation
  - Youth Activities
  - Home Sweet Home
  - Updates:
    - **Tuesday, September 12<sup>th</sup>, 11:00 am – 12:00 noon**, Children's Shopping Spree Committee meeting @ Supervisor's Office
    - **Sunday, September 17<sup>th</sup>, Line Up at 12:30 pm**, Fiestas Patrias Parade. Step off at Miguel Juarez School on Butrick at 1:00 pm.
    - **Monday, September 16<sup>th</sup>, 8:30 – 10:30 am**, Coalition Public Meeting @ United Way of Lake County (330 South Greenleaf Street, Gurnee, IL 60031).

- **Saturday, September 23th, 10:00 am – 1:00 pm**, Health and Wellness Fair @ Park Place (414 S. Lewis Avenue, Waukegan)
- **Friday, October 27<sup>th</sup>, 11:30 am – 2:00 pm**, 14<sup>th</sup> Annual Coalition Luncheon @ the Milan Banquet Hall (651 Lakehurst Rd, Waukegan, IL 60085)
- **Sunday, Monday & Tuesday, November 12-14<sup>th</sup>** – TOI Annual Conference, Crowne Plaza – Springfield, IL
- Outside Agency Requests
- Other

X. HIGHWAY COMMISSIONER’S REPORT

XI. ASSESSOR’S REPORT

XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

XIII. ACTION ON PAYROLL

- Payroll period ending August 17, 2017 in the amount of **\$111,336.54**
- Payroll period ending August 31, 2017 in the amount of **\$107,763.85**

XIV. ACTION ON INVOICES for bills submitted for the **September 14, 2017** meeting:

- Invoices for **Town Fund** in the amount of **\$29,657.72**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$1,691.18**
- Invoices for **G/A Fund/Staben House** in the amount of **\$4,403.84**
- Invoices for **Town Fund/Assessor’s Office** in the amount of **\$4,924.95**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$2,470.02**
- Invoices for **Senior Fund/Park Place** in the amount of **\$9,651.47**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$0**
- Invoices for **Home Sweet Home** in the amount of **\$1,219.27**
- Invoices for **Fundraiser** in the amount of **\$0**

XV. ACTION ON PAID BILLS

- **Submitted after the August 24, 2017 meeting and prior to September 14, 2017**

XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

XVII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Outside Agency Requests
- Other

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. ANNOUNCEMENTS

XXI. COMMENTS/CONCERNS – TRUSTEES

XXII. ADJOURNMENT