

AGENDA
WAUKEGAN TOWNSHIP BOARD MEETING
AUGUST 24, 2017 – **5:00PM**
WAUKEGAN TOWNSHIP SUPERVISOR'S OFFICE
149 SOUTH GENESEE STREET
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Patricia Jones
- II. PLEDGE OF ALLEGIANCE – Commissioner Craigen
- III. PRAYER OF SILENCE OR READING OF CHOICE OR PUBLIC PRAYER – Trustee Johnson
- IV. ROLL CALL
 - Clerk Rose M. Staben
- V. ACTION ON AGENDA
 - August 24, 2017 Township Regular Agenda
- VI. ACTION ON MINUTES
 - August 10, 2017 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
 - Cash-on-Hand Report as of August 17, 2017
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR'S REPORT
 - Personnel
 - Health Renewal Benefits and presentation from VistaNational
 - Letter of Engagement for annual audit from Evoy Kamschulte Jacobs and Co.
 - 13th Annual Golf Outing Update
 - Employee Handbook – Residency Requirements (First Reading)
 - Updates:
 - **Saturday, September 2nd, 8:00 am**, 5K for Labor Day Run/Walk @ Independence Grove Forest Preserve (16400 Buckley Road, Libertyville)
 - **Sunday, September 17th, Line Up at 12:30 pm**, Fiestas Patrias Parade. Step off at Miguel Juarez School on Butrick at 1:00 pm.
 - **Friday, October 27th, 11:30 am – 2:00 pm**, 14th Annual Coalition Luncheon @ the Milan Banquet Hall (651 Lakehurst Rd, Waukegan, IL 60085)
 - Outside Agency Requests
 - Other
- X. HIGHWAY COMMISSIONER'S REPORT
- XI. ASSESSOR'S REPORT
- XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

XIII. ACTION ON PAYROLL

- Payroll period ending August 3, 2017 in the amount of **\$112,880.17**

XIV. ACTION ON INVOICES for bills submitted for the **August 24, 2017** meeting:

- Invoices for **Town Fund** in the amount of **\$7,447.43**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$2,067.71**
- Invoices for **G/A Fund/Staben House** in the amount of **\$1,352.20**
- Invoices for **Town Fund/Assessor’s Office** in the amount of **\$8,103.67**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$862.42**
- Invoices for **Senior Fund/Park Place** in the amount of **\$11,164.76**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of \$
- Invoices for **Home Sweet Home** in the amount of **\$2,032.50**
- Invoices for **Fundraiser** in the amount of **\$194.00**

XV. ACTION ON PAID BILLS

- **Submitted after the August 10, 2017 meeting and prior to August 24, 2017**

XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

XVII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Action on VistaNational Health Insurance Renewal
- Approval of Letter of Engagement for annual audit from Evoy Kamschulte Jacobs and Co.
- Outside Agency Requests
- Other

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. ANNOUNCEMENTS

XXI. COMMENTS/CONCERNS – TRUSTEES

XXII. ADJOURNMENT