

WAUKEGAN TOWNSHIP BOARD MEETING

JUNE 09, 2016

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday June 09, 2016.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Township Attorney Torrie M. Newsome the Members in the Pledge of Allegiance and Trustee Katherine Rothwell-Francis led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Clerk Rose M. Staben, and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Executive Assistant/Deputy Clerk. **Excused:** Assessor Mark Stricklin, Highway Commissioner Mike Hewitt and Trustee Charles “Chuck” Willms.

Supervisor Jones requested a motion to approve the **Agenda** for the **June 09, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **May 26, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **June 06, 2016** as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of June 06, 2016

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	110,001.18	
	NorStates Money Market	610,677.42	
	Illinois Funds	37,514.75	
	No. Chicago Com. Bank	246,251.87	
Total Town Fund		\$1,004,445.22	
General Assistance Fund	First Midwest Checking	89,771.86	
	First Midwest Bank M/M	254,534.16	
	Illinois Funds	7,132.91	
Total General Assistance		\$351,438.93	

IMRF/FICA Fund	First Midwest Bank	37,573.47
	First Midwest Bank M/M	69,193.59
	Illinois Funds	163,229.34
Total IMRF/FICA Fund		\$269,996.40
Senior Fund	NorStates Financial	177,122.00
	NorStates Money Market	6,010.23
	First Midwest Money Market	1,266.50
	Illinois Funds	14,031.90
Total Senior Fund		\$198,430.63
		1,824,311.18
Road & Bridge	NorStates Financial	185,914.35
Total Road & Bridge		\$185,914.35

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2016) we have received a total of for Town \$551,884.23 and for R & B \$82,713.87

Town RE Tax - 06/02/16 \$309,172.54
Total received FY 2016-17 \$341,673.98

GA RE Taxes - 06/02/16 \$139,057.06
Total received FY 2016-17 \$153,675.29

IMRF/FICA RE Taxes - 06/02/16 \$49,411.14
Total received FY 2016-17 \$54,605.43

SEN'R RE Taxes - 06/02/16 \$208,232.65
Total received FY 2016-17 \$230,052.89

R&B RE Taxes - 06/02/16 \$35,060.74
Total received FY 2016-17 \$38,760.14

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones introduced Cheri Pierson-White/Park Place Trip & Events Manager to address the Board Members. Mrs. White distributed a packet with fliers and reviewed of all the Park Place services, events and activities to-date. She said the Park Place billiard tables will be relocated to the south end of the building for better privacy.

Mrs. Pierson-White left the Board Meeting at 5:15 p.m.

Supervisor Jones distributed the article “Belleville Votes To Dissolve Township, Save Taxpayers \$260,000.000 Per Year Starting May” dated June 03, 2016. A short discuss followed regarding the article and the situation regarding Township elimination pros and cons.

Supervisor Jones distributed the “Inside/Out” Summer 2016 edition. She said extra copies are available for the community per request. She mentioned the (C2RR) Coalition to Reduce Recidivism Job Fair/Luncheon is scheduled for October 14, 2016.

Supervisor Jones mentioned that the “Employee Informational Fair” is scheduled for June 17, 2016 at 12:00 p.m. to 4:30 p.m. to be held at Park Place. She invited the Board Members to attend the event.

Supervisor Jones mentioned the (EWC) Eddie Washington Center Open House is scheduled for June 24, 2016 at 11:00 a.m. to 2:00 p.m. to be held at the EWC location.

Supervisor Jones mentioned that the “Independence Day Parade” is scheduled for July 03, 2016 at 1:00 p.m. for step off. She said the Township will not have a float for the parade. The attendees will walk and decorated autos will be on hand.

Supervisor Jones thanked the Board Members who attended the “Memorial Day Parade” held on May 30, 2016.

Supervisor Jones mentioned that the Staben House-EWC “Golf Outing” committee meeting went well. She said new members were present and new ideas were discussed.

Supervisor Jones mentioned that she along with Nancy Netherton/Finance Manager and Lety Castellanos/Staben House Manager met to address the (CDBG) Community Development Block Grant and the transitional changes. She said transitional housing is no longer favorable as domestic violence is for grants.

Supervisor Jones mentioned that the Eddie Washington Center & Staben House will have a rummage sale on June 10, 2016 at 9:00 a.m. to 4:00 p.m. in the parking lot of People’s Choice. She said furniture and small items will be on hand. The proceeds will benefit the Staben House and the EWC.

Supervisor Jones mentioned the “5K for Labor Day” is scheduled for September 03, 2016 to be held at the Independence Grove Park. She said transportation will be available.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **May 27, 2016** in the amount of **\$105,978.99** as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **June 09, 2016** Board Meeting: Invoices for Town Fund in the amount of **\$8,015.79**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,639.44**; Invoices for G/A Fund/Staben House in the amount of **\$2,131.83**; Invoices for Town Fund/Assessor's Office in the amount of **\$0**; Invoices for Road and Bridge/Highway Department the amount of **\$476.68**; Senior Fund/Park Place in the amount of **\$7,943.27**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$4,095.51**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Paid Bills not on hand and will be presented at the following Board Meeting.

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the "Agency Request for Investing in our Future" for First Baptist Church "National Get Outdoors Day" program in the amount of \$500.00 and North Chicago H.S. Booster Club for golf outing in the amount of \$200.00 as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the "Agency Request for Local Organization/Agency" for North Shore Church of Christ-Program Support in the amount of \$350.00, "ElderCARE"-Senior Program in the amount of \$250.00, Antioch Baptist Church-Appreciation Banquet in the amount of \$300.00 and "Waukegan Arts Council"-Community Jazz Concert in the amount of \$500.00 as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Francis mentioned that Gideon Missionary Baptist Church will be celebrating their Pastor's 13th anniversary on June 12, 2016 at 4:00 p.m. She invited the Board Members to attend the celebration.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **June 09, 2016** meeting at 6:05 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk