

WAUKEGAN TOWNSHIP BOARD MEETING

MAY 26, 2016

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday May 26, 2016.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Mike Hewitt and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Executive Assistant/Deputy Clerk. **Excused:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson and Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **May 26, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **May 12, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **May 20, 2016** as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of May 20, 2016

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	119,925.89	
	NorStates Money Market	610,677.42	
	Illinois Funds	37,514.75	
	No. Chicago Comm Bank	246,251.87	
Total Town Fund		\$1,014,369.93	
General Assistance Fund	First Midwest Checking	21,250.95	
	First Midwest Bank M/M	254,534.16	
	Illinois Funds	7,132.91	
Total General Assistance		\$282,918.02	
IMRF/FICA Fund	First Midwest Bank	10,354.76	
	First Midwest Bank M/M	69,193.59	
	Illinois Funds	163,229.34	
Total IMRF/FICA Fund		\$242,777.69	

Senior Fund	NorStates Financial	45,855.68
	NorStates Money Market	6,010.23
	First Midwest Money Market	1,266.50
	Illinois Funds	14,031.90
Total Senior Fund		\$67,164.31
		1,607,229.95
Road & Bridge	NorStates Financial	160,430.53
Total Road & Bridge		\$160,430.53

PPRT Taxes Received since last report - 5/12

Town - \$ 91,472.97

R&B - \$ 13,709.55

For the states fiscal year of (July 1 - June 30, 2016) we have received a total of for Town \$551,884.23.89 and for R & B \$ 82713.87

Town RE Tax - 5/19/16	\$32,501.44
Total received FY 2016-17	\$32,501.44

GA RE Taxes - 5/19/16	\$14,618.23
Total received FY 2016-17	\$14,618.23

IMRF/FICA RE Taxes - 5/19/16	\$5,194.29
Total received FY 2016-17	\$5,194.29

SEN'R RE Taxes - 5/19/16	\$21,890.24
Total received FY 2016-17	\$21,820.24

R&B RE Taxes - 5/19/16	\$3,699.40
Total received FY 2016-17	\$3,699.40

Citizen Participation:

Pamela Woods was present regarding a misunderstanding with her college grandson and the Home Sweet Home program employment. Supervisor Jones said to Ms. Woods that she will contact HSH look into this situation.

Supervisor's Report:

Supervisor Jones mentioned that the Park Place Bingo will be purchasing an additional license for the Pull Tab games in the amount of \$500.00, annual fee. She said the \$500.00 will be replaced from the Pull Tab proceeds.

Supervisor Jones distributed the "Agency Request for Investing in our Youth" for JIC Community Development Corp - scholarship awards. Family Piano - provide free to discount music lessons to the community youth. Community Summer Day Camp - provides activities to 20 to 50 youth. Supervisor Jones said she would like to

provide additional funds for the Day Camp to plan an outing to Six Flags this summer.

Supervisor Jones mentioned that Cheri Pierson-White/Director of Park Place departmental presentation was rescheduled for the following Board Meeting in June.

Supervisor Jones mentioned that Barbara Waller of the "COOL Learning Experience" presentation was rescheduled for the following Board Meeting in June.

Supervisor Jones distributed the "2016 Legislative Breakfast" agenda, dated May 19, 2016. She mentioned that the next Legislative Breakfast planning committee meeting is scheduled for June 16, 2016 at 8:30 a.m. to be held at the Supervisor's office.

Supervisor Jones mentioned that the "5K for Labor Day" planning committee meeting is scheduled for May 27, 2016 at 9:30 a.m. to be held at Park Place. She invited the Board Members and their community churches to attend the meeting.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Mark Stricklin gave an update on the Assessor's office new landlord and leasing. Assessor Stricklin distributed a Chicago Tribune article, dated April 28, 2016 titled "Illinois' property taxes highest in nation, study finds" and discussed its contents. Also, presented the Board Members with a map of the Township (measured 6 x6 miles) divided by the 3 tiers from North to South.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **May 13, 2016** in the amount of **\$97,180.84** as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **May 26, 2016** Board Meeting: Invoices for Town Fund in the amount of **\$26,827.42**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,845.54**; Invoices for G/A Fund/Staben House in the amount of **\$1,253.86**; Invoices for Town Fund/Assessor's Office in the amount of **\$2,235.44**; Invoices for Road and Bridge/Highway Department the amount of **\$7,098.90**; Senior Fund/Park Place in the amount of **\$15,674.47**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$2,534.92**; Invoices for Fundraisers in the amount of **\$0**; as presented.

Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **May 12, 2016** Board Meeting in the amount of **\$7,029.33** as presented. Motion by Trustee McBride, second by Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
May 12, 2016**

The following is a list of bills that were paid after the board meeting of April 28, 2016 but before the meeting May 12, 2016

Purpose	Payee	Amount
Senior Fund		
5/4/2016	City of Waukegan	\$800.00
Water bill - Park Place		
	Little Forts Lions	\$280.00
5/6/2012	Senior Tickets - Pancake breakfast	
	American Diabetes Assoc	\$2,425.00
5/11/2016	Fundraiser - 100% reimbursed from booth fees	
Total Senior Fund		\$3,505.00
G/A Fund		
4/29-5/12	General Assistance Client Payments	\$5,223.94
Payments made on behalf of GA Clients		
	Sydney Boone	\$54.59
5/4/2016	Workshop Travel	
	Cyril Jervis	\$67.33
5/4/2016	Workshop Travel	
	Johnnie Jenkins	\$20.00
5/4/2016	Workshop Travel	
Total G/A Fund		\$5,365.86
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
5/3/2016	Torie Newsome	\$296.00
Conference Travel Stipend		
5/3/2016	IL Township Attorney Assoc	\$75.00
Conference Fee		
5/3/2016	Bonnie Brook Golf Course	\$1,459.00
Reception fee (Reimbursed)		
5/6/2016	Little Fort Lions	\$447.00

	Tickets & Ad - Pancake Breakfast	
5/6/2016	Alpha Kappa Alpha Sorority	\$130.00
	Ad for Township Services	
5/9/2016	Chicago Transit Authority	\$160.00
	Bus Passes - RRR Clients	
Total Town Fund		\$2,567.00
Total all checks paid prior to board meeting		\$11,437.86

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the Park Place Bingo License for the Pull Tab games, in the amount of \$500.00 as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the “Agency Request for Investing in our Youth” for JIC Community Development Corp in the amount of \$500.00, Family Piano and Community Summer Day Camp in the amount of \$1,000.00 each as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Trustee McBride left the Board Meeting at 5:44 p.m.

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **May 26, 2016** meeting at 5:45 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk