

WAUKEGAN TOWNSHIP BOARD MEETING

FEBRUARY 11, 2016

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday February 11, 2016.

The Board Meeting was called to order at 5:00 p.m. by Clerk Rose M. Staben who led the Members in the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

Clerk Staben addressed the Board that she received an email from Waukegan Township Supervisor Patricia Jones stating that she would "request permission to join in and facilitate the Waukegan Township Board Meeting scheduled for today, February 11, 2016, commencing @ 5:00 p.m." if she is unable to be present. The Clerk read from the "Attendance at Board Meetings by a Means Other Than Physical Presence/ Policy and Procedure" document paragraph three regarding attendance by means other than physical presence.

Clerk Staben requested a motion to accept Waukegan Township Supervisor Jones to participate in this February 11, 2016 Township Board Meeting via remote/electronic device. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms. **Nays:** None. **Motion carried.**

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Executive Assistant/Deputy Clerk. **Excused:** Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **February 11, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **January 28, 2016** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as **February 05, 2016** as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of February 05, 2016

Fund	Bank	Balance
Town Fund	Nor States Checking	201,744.02
	Nor States Money Market	989,397.03
	Illinois Funds	37,483.73
	No. Chicago Com. Bank	246,202.76
Total Town Fund		\$1,474,827.54
General Assistance Fund	First Midwest Checking	30,957.91
	First Midwest Bank M/M	464,476.72
	Illinois Funds	7,126.94
Total General Assistance		\$502,561.57
IMRF/FICA Fund	First Midwest Bank	60,574.01
	First Midwest Bank M/M	113,177.98
	Illinois Funds	163,092.36
Total IMRF/FICA Fund		\$336,844.35
Senior Fund	No States Financial	10,731.77
	Nor States Money Market	138,876.96
	First Midwest Money Market	29,991.38
	Illinois Funds	14,020.36
Total Senior Fund		\$193,620.47
		2,507,853.93
Road & Bridge	Nor States Financial	151,612.68
Total Road & Bridge		\$151,612.68

Ins/outs

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2016) we have received a total of
for Town \$315,401.12 and for R & B \$ 93,940.52

Town RE Tax -

Total received FY 2015-16 **\$1,421,483.81**

GA RE Taxes -

Total received FY 2015-16 **\$592,211.84**

IMRF/FICA RE Taxes -

Total received FY 2015-16 **\$208,568.42**

SEN'R RE Taxes -

Total received FY 2015-16 **\$890,697.35**

R&B RE Taxes -

Total received FY 2015-16

\$148,560.04

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones mentioned that Hayward Johnson/Eddie Washington Center employee is no longer a patient at Vista East and is recuperating at the Pavilion Nursing Home located on Washington Street in room 102. She said cards of encouragement would be well received and visitors are welcome. She mentioned other Township family members who were also in need of continuous prayers.

Supervisor Jones mentioned the "Proclamation" for Attorney Torrie Mark Newsome, Esquire 2016 appointment. Deputy Clerk Springs distributed a copy of the document. Clerk Staben read the proclamation dated February 2016 to the Board Members. After the reading, Supervisor Jones asked Attorney Newsome if he wishes to remain as Waukegan Township Attorney. Attorney Newsome responded, "Yes Supervisor Jones."

Supervisor Jones asked Deputy Clerk Springs to distribute the "Senior Citizens Services Committee" agenda dated November 04, 2015. She mentioned that Gloria Carr's swearing in will be conducted at the February SCSC meeting. Trustee Johnson said he was unable to attend the SCSC due to church commitment.

Supervisor Jones mentioned the "Artis Yancey HBCU Tour" cost will be \$1,200.00 per student. She said the amount for the student will be reduced to \$700.00 per student and thanked the Board Members for their donations to the HBCU tour. Also mentioned, that the online HBCU bidding will expire on February 12, 2016.

Supervisor Jones mentioned that she received a letter from Jodi Gingiss/Community Development Administrator stating that "the Lake County Housing & Community Development Commission approved the release of the "HOME Program" mortgage in light of the 15 year option under the 'Home Program' regulation" released on December 16, 2015 for the Staben House. Deputy Clerk Springs distributed the letter dated January 22, 2016.

Supervisor Jones mentioned a letter received from Ryan Johnson/Township Administrator regarding the "Township Modernization and Consolidation Act" IL HB4975. She said the act provides that all Townships be dissolved by referendum through either citizen petition or county board ordinance. She said State Representative Rita Mayfield is supporting the importance of the Township and acknowledged Trustee McBride and Trustee Johnson for their efforts with both TOI and the Lake County Township Officials in support of the continuance of Township government.

Supervisor Jones mentioned that many entries were received for the Township flag contest. She said a new deadline date was decided for February 18, 2016. Deputy Clerk Springs distributed the current flag contest choices.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Mark Stricklin reported that the books will be turned in on June 2016. He said the hearings are near to completion.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **January 22, 2016** in the amount of **\$99,014.01** as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **February 11, 2016** Board Meeting: Invoices for Town Fund in the amount of **\$7,978.84**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,383.59**; Invoices for G/A Fund/Staben House in the amount of **\$940.24**; Invoices for Town Fund/Assessor's Office in the amount of **\$3,845.70**; Invoices for Road and Bridge/Highway Department the amount of **\$816.00**; Senior Fund/Park Place in the amount of **\$7,187.05**; Senior Fund/Gift Shoppe in the amount of **\$312.57**; Invoices for Home Sweet Home in the amount of **\$2,356.50**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills: None.

Emergency Bills: None.

Action Items: None.

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **January 11, 2016** meeting at 5:47 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk