

AGENDA  
WAUKEGAN TOWNSHIP BOARD MEETING  
AUGUST 25, 2016 – **5:00PM**  
WAUKEGAN TOWNSHIP SUPERVISOR'S OFFICE  
149 S. GENESEE STREET  
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PRAYER
- IV. ROLL CALL
  - Clerk Rose M. Staben
- V. ACTION ON AGENDA
  - August 25, 2016 Township Regular Agenda
- VI. ACTION ON MINUTES
  - August 11, 2016 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
  - Cash-on-Hand Report as of August 22, 2016
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR'S REPORT
  - Personnel
  - Departmental overview – Cheri Pierson-White, Director of Park Place
  - Swearing In: Deputy Clerk, Juan Hernandez
  - Review of Assessor's Office Rental Lease Agreement
  - Updates:
    - 12<sup>th</sup> Annual Staben House/Eddie Washington Center Golf Outing, **Friday, August 19<sup>th</sup>**
    - **Tuesday, August 23<sup>rd</sup>, 9:00-10:00 am** – Home for the Holidays planning meeting, @ Supervisor's Office
    - **Wednesday, August 24<sup>th</sup>, 9:00 – 10:00 am** – WT Transportation Committee meeting, Supervisor's Office
    - **Thursday, August 25<sup>th</sup>, 8:30 – 9:30 am** – Legislative Breakfast meeting @ Supervisor's Office.
  - Save the date:
    - **Monday, August 29<sup>th</sup>, 10:00 – 11:00 am**, Waukegan 2 College program meeting @ Supervisor's Office
    - **Wednesday, August 31<sup>st</sup>, 9:00 – 10:00 am**, Salary Review Committee meeting @ Supervisor's Office
    - **Saturday, September 3<sup>rd</sup>** – 5K for Labor Day @ Independence Grove
    - **Friday, September 30<sup>th</sup>, 7:30 am** – Legislative Breakfast @ IL. State Beach Resort

- **Friday, October 14<sup>th</sup>**, Coalition Annual Luncheon & Job Fair @ Greenbelt Cultural Center
- **November 13-15<sup>th</sup>** – TOI Annual Conference, Crowne Plaza - Springfield, IL
- **Friday, December 2<sup>nd</sup>** – Home for the Holidays @ Chevy Chase Country Club
- Outside Agency Requests
- Other

## X. HIGHWAY COMMISSIONER'S REPORT

## XI. ASSESSOR'S REPORT

## XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

## XIII. ACTION ON PAYROLL

Payroll period ending August 5, 2016 in the amount of **\$113,933.89**

## XIV. ACTION ON INVOICES for bills submitted for the **August 25, 2016** meeting:

- Invoices for **Town Fund** in the amount of **\$31,840.17**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$1,784.95**
- Invoices for **G/A Fund/Staben House** in the amount of **\$2,448.21**
- Invoices for **Town Fund/Assessor's Office** in the amount of **\$3,674.23**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$2,349.24**
- Invoices for **Senior Fund/Park Place** in the amount of **\$6,910.74**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$3.68**
- Invoices for **Home Sweet Home** in the amount of **\$332.20**
- Invoices for **Fundraiser** in the amount of **\$545.00**

## XV. ACTION ON PAID BILLS

- **Submitted after the August 11, 2016 meeting and prior to August 25, 2016**

## XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

## XVII. ACTION ON THE FOLLOWING ITEMS

- Approval of Assessor's Office Rental Lease Agreement
- Swearing in of Deputy Clerk Juan Hernandez
- Outside Agency Requests
- Other

## XVIII. NEW BUSINESS

## XIX. OLD BUSINESS

XX. ANNOUNCEMENTS

XXI. COMMENTS/CONCERNS – TRUSTEES

XXII. ADJOURNMENT