

WAUKEGAN TOWNSHIP BOARD MEETING NOVEMBER 12, 2015

The Regular Meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday November 12, 2015.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones. Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles “Chuck” Willms, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Executive Assistant/Deputy Clerk. **Excused:** Trustee Katherine Rothwell-Francis. **Absent:** Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **November 12, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **October 22, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **November 06, 2015** as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of November 06, 2015

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	58,627.94	
	NorStates Money Market	1,527,740.79	
	Illinois Funds	37,477.92	
	No. Chicago Com. Bank	246,142.48	
Total Town Fund		\$1,869,989.13	
General Assistance Fund	First Midwest Checking	136,705.11	
	First Midwest Bank M/M	614,358.53	
	Illinois Funds	7,125.80	
Total General Assistance		\$758,189.44	
IMRF/FICA Fund	First Midwest Bank	74,356.06	

	First Midwest Bank M/M	113,155.49
	Illinois Funds	163,066.06
Total IMRF/FICA Fund		\$350,577.61
Senior Fund	NorStates Financial	32,714.61
	NorStates Money Market	200,992.50
	First Midwest Money Market	30,184.63
	Illinois Funds	14,018.12
Total Senior Fund		\$277,909.86
		3,256,666.04
Road & Bridge	Nor States Financial	208,291.62
Total Road & Bridge		\$208,291.62

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2016) we have received a total of for Town \$112,377.47 and for R & B \$33,471.02

Town RE Tax -

\$1,390,705.82

GA RE Taxes -

Total received FY 2015-16

\$579,953.37

IMRF/FICA RE Taxes -

Total received FY 2015-16

\$204,152.73

SEN'R RE Taxes -

Total received FY 2015-16

\$872,243.73

R&B RE Taxes -

Total received FY 2015-16

\$145,418.66

Other Payments Rec'd

Citizen Participation:

Present was Waukegan High School coach Jill Franz with participants of the Winter Competitive Dance Team/Superior Trophy winners. Ms. Franz up-dated the Board Members regarding the competition fund activities and mentioned that the team was in need of financial support to take 27 participants to the "National Dance Team Championships" scheduled for January 29 - February 01, 2016 to be held at Walt Disney World in Florida. Supervisor Jones complimented Ms. Franz for her continuance amazing work with the dance team, that the Township has supported their efforts in the past and always happy to do so. She welcomed the dance to team to held the Township stuff Thanksgiving baskets.

Supervisor's Report:

Supervisor Jones mentioned that the Township Official of Illinois (TOI) conference held on November 08-10, 2015 was well attended with Speaker Madigan a guest speaker. She thanked Trustee Johnson who serves as the TOI Chaplin.

Supervisor Jones asked Ted Haug/Legat Architects to up-date the Board Members regarding the 149 Genesee building. Mr. Haug said the bidding process was completed for the exterior of the building and the work will be performed by Stuckey Construction Co. Inc. of Waukegan in the amount of \$225,225.00. He said a majority of the work can start soon with the completion in the spring.

Supervisor Jones asked Brad West/West's Insurance Agency and Geoff Raef to present the Board Members with the Property & Casualty Insurance Renewal. Mr. West distributed the proposal, dated November 02, 2015 packet and highlighted on the Waukegan Township and Road & Bridge changes.

Supervisor Jones distributed the "Waukegan Township Senior Citizen's Services Committee" (SCSC) agenda, dated November 04, 2015. She mentioned that the SCSC is seeking new members and branching out towards North Chicago for recruits. Liaison member Trustee Johnson mentioned that the guest speaker Michael Tangorra/Director "ExtraCare for Families Living with Alzheimer's" explained the concerns and challenges of Alzheimer.

Supervisor Jones distributed the FY 2015 Outside Agency Funding Request as of March 01, 2015 thru February 29, 2016 for "Investing in our Youth." She said Foss Park/North Chicago requested funds for their youth program.

Supervisor Jones distributed the FY 2015 Outside Agency Funding Request as of March 01, 2015 thru February 29, 2016 for "Local Organization/Agency." She said NAACP/North Chicago requested funds for their program support.

Supervisor Jones distributed a thank you received from a "Home Sweet Home" resident, who appreciated the lawn service.

Supervisor Jones thanked Trustee Johnson for attending the Veteran's luncheon event held on November 07, 2015. She acknowledged veteran's Trustee Johnson, Trustee Willms and Attorney Newsome for their service to our Country.

Supervisor Jones distributed "A Home for the Holidays" flier scheduled for December 04, 2015 to be held at Chevy Chase Country Club. She mentioned that Pam Oliver/NBC News Planning Editor will be the keynote speaker. Also, Attorney Newsome's daughter, T.S. Newsome/Author will speak at this event. She said former invites can be sent per request and tickets are available.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:55 p.m. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at p.m. 6:02

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **October 30, 2015** in the amount of **\$99,644.17** as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **November 12, 2015**: Invoices for Town Fund in the amount of **\$15,783.49**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,437.59**; Invoices for G/A Fund/Staben House in the amount of **\$1,987.81**; Invoices for Town Fund/Assessor’s Office in the amount of **\$11,046.87**; Invoices for Road and Bridge/Highway Department the amount of **\$3,744.86**; Senior Fund/Park Place in the amount of **\$62,504.67**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$1,116.13**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **October 22, 2015** Board Meeting in the amount of **\$88,650.49** as presented. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
November 12, 2015**

The following is a list of bills that were paid after the board meeting of October 22, 2015 but before the meeting November 12, 2015

Purpose	Payee	Amount
Senior Fund		
10/29 & 11/05	Boston Hunter	\$967.50
	Deposit & Balance for Veteran's event food	
Total Senior Fund		\$967.50

G/A Fund		
10/23- 11/12/15	General Assistance Client Payments	\$11,114.83
	Payments made on behalf of GA Clients	
Total G/A Fund		\$11,114.83
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
10/28/2015	Vista Corporate Health	\$457.85
	Outstanding w/c Medical bill (to be ream by ins)	
10/30/2015	Blue Cross Blue Shield	\$68,406.70
	Oct & November Health Insurance - all employees	
10/30/2015	Guardian Life Insurance	\$6,792.86
	Oct & November dental & life Insurance - all employees	
10/30/2015	Ameritas	\$910.75
	Oct & November dental & life Insurance - all employees	
11/06/2015	Words on Wheels	\$250.00
	Investing in our future - funding	
Total Town Fund		\$76,568.16
Total all checks paid prior to board meeting		\$88,650.49

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the bid for exterior renovations of 149 S. Genesee as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the “Property & Casualty Insurance Renewal” in the amount total of \$103,071.00 as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the “Local Organization/Agency” request for NAACP of Lake County in the amount of \$500.00 as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business:

Supervisor Jones distributed the “29th Annual North Chicago Senior Citizens Breakfast” flier. She said the event is scheduled for December 11, 2015 to be held at the North Chicago High School.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Supervisor Jones thanked Trustee Johnson for his role as Chaplin during the TOI conference.

Supervisor Jones acknowledged the Township staff for their efforts with the TOI booth at the conference.

Trustee McBride mentioned that the TOI conference was very informative and thanked Trustee Johnson for his role at the conference.

Trustee Johnson mentioned that he will serve a 2 year term as Trustee Director for TOI and presented each Board Member with a gift from the conference.

Supervisor Jones mentioned the birthday of Clerk Staben and following the Board meeting it will be celebrated.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **November 12, 2015** meeting at 6:15 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk