

# WAUKEGAN TOWNSHIP BOARD MEETING

## APRIL 14, 2015

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township Park Place Center located at 414 South Lewis Avenue, Waukegan, Illinois on Tuesday April 14, 2015.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Charles “Chuck” Willms, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Supervisor Assistant/Deputy Clerk. **Excused:** Trustee Jeff McBride. **Absent:** Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **April 14, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **April 02, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Willms. **Discussion:** Clerk Staben mentioned that the Paid Bills chart in this April 02, 2015 Board Minutes is incorrect. She said the Paid Bills chart in these minutes has a total of \$16,837.55, dated March 26, 2015. The correct Paid Bills chart should have a total of \$20,325.08, with the date of April 02, 2015. Supervisor Jones asked that the changes be made on the April 02, 2015 Board minutes. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **April 10, 2015** as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of April 10, 2015, 2015

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	28,551.03	
	NorStates Money Market	1,027,531.90	
	Illinois Funds	37,470.29	
	No. Chicago Com. Bank	246,026.52	
<b>Total Town Fund</b>		<b>\$1,339,579.74</b>	
General Assistance Fund	First Midwest Checking	47,324.98	
	First Midwest Bank M/M	594,150.65	
	Illinois Funds	7,124.38	
<b>Total General Assistance</b>		<b>\$648,600.01</b>	

IMRF/FICA Fund	First Midwest Bank	46,748.89	30000. to checking
	First Midwest Bank M/M	82,583.62	
	Illinois Funds	163,032.83	
<b>Total IMRF/FICA Fund</b>		<b>\$292,365.34</b>	
Senior Fund	NorStates Financial	58,024.04	
	NorStates Money Market	95,849.11	
	First Midwest Money Market	29,994.29	
	Illinois Funds	14,015.28	
<b>Total Senior Fund</b>		<b>\$197,882.72</b>	
		<b>2,478,427.81</b>	
Road & Bridge	NorStates Financial	156,344.36	
<b>Total Road &amp; Bridge</b>		<b>\$156,344.36</b>	

PPRT Taxes Received since last report -

Town - \$ 146,307.27

R&B - \$ 43,576.83

For the state's fiscal year of (July 01 - June 30, 2015) we have received a total of \$478,922.43 for Town and \$142,644.46 for R&B.

Town RE Tax - \$1,879.46  
**Total received FY 2014/2015 \$1,357,204.15**

GA RE Taxes - \$906.40  
**Total received FY 2014/2015 \$649,925.48**

IMRF/FICA RE Taxes - \$297.69  
**Total received FY 2014/2015 \$239,313.45**

SEN'R RE Taxes - \$1,359.61  
**Total received FY 2014/2015 \$1,053,244.35**

R&B RE Taxes - \$197.95  
**Total received FY2014/2015 \$152,033.21**

Other Payments Rec'd

**Citizen Participation:** None.

**Supervisor's Report:**

Supervisor Jones mentioned that the "Annual Town Meeting" will take place at 6:05 p.m. today following the Board Meeting. She distributed the "Annual Town Meeting" agenda and reviewed several agenda item.

Attorney Martin Walker was seated at 5:07 p.m.

Supervisor Jones distributed the “Waukegan Township Annual Report” dated April, 2015 for the Board Members to review.

Supervisor Jones mentioned that the “TOPICS DAY” conference is scheduled for May 05, 2015. She said the conference will be discussing the issue of elimination of the Township Assessors offices. She said if any Board Member is interested in attending the conference to see Deputy Clerk Springs for accommodations.

Supervisor Jones asked the Board for date recommendation for a “Special Town Meeting.” It was decided that the special meeting will be scheduled for May 08, 2015 at 6:05 to be held at Park Place. Supervisor Jones said the special meeting is for the purpose of electors approval for; 1)The purchase of 1324 W. Golf Rd., 2)The leasing of 149 S. Genesee St. building and 3)To present the Resolution authorizing Supervisor Jones to obtain funds for the 1324 W. Golf Rd. building.

Supervisor Jones distributed the May 08, 2015 “Special Town Meeting” agenda. She said the special meeting will be announced at today’s “Annual Town Meeting” to be held at 6:05 p.m.

Supervisor Jones asked Clerk Staben to read the “Notice of Waukegan Township Annual Town Meeting” for May 08, 2014.

Supervisor Jones mentioned that the “Walk for Senior’s” new name is still undecided and she would make a recommendation at the April 23<sup>rd</sup> meeting.

**Highway Commissioner’s Report:** None.

**Assessor’s Report:**

Assessor Mark Stricklin said he will present his report at today’s “Annual Town Meeting.”

**Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Land Acquisition-5ILCS 120/2 (C5) at 5:25 p.m. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Trustee Jeff McBride was seated in Executive Session at 4:40 p.m.

**Open Session resumed at 5:59 p.m.**

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **April 03, 2015** in the amount of **\$89,655.27** as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee

Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **April 14, 2015**: Invoices for Town Fund in the amount of **\$12,274.58**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,961.31**; Invoices for G/A Fund/Staben House in the amount of **\$2,963.44**; Invoices for Town Fund/Assessor’s Office in the amount of **\$4,640.79**; Invoices for Road and Bridge/Highway Department the amount of **\$3,126.38**; Senior Fund/Park Place in the amount of **\$15,172.92**; Senior Fund/Gift Shoppe in the amount of **\$161.62**; Invoices for Home Sweet Home in the amount of **\$2,113.02**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **April 02, 2015** Board Meeting in the amount of **\$5,455.77** as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
April 14, 2015**

The following is a list of bills that were paid after the board meeting of April 02, 2015, but before the meeting April 14. 2015

Purpose	Payee	Amount
<b>Senior Fund</b>		
04/10/2015	<b>Rae Evelyn Curry</b>	\$1,348.00
	Refund for trip (fully refunded by Mayflower Trips)	
<b>Total Senior Fund</b>		<b>\$1,348.00</b>
<b>G/A Fund</b>		
04/03-04/14/15	<b>General Assistance Client Payments</b>	\$4,107.77
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$4,107.77</b>
R & B Fund		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
<b>Total Town Fund</b>		<b>\$0.00</b>

Total all checks paid prior to board meeting \$5,455.77

**Emergency Bills:** None.

**Action Items:**

Supervisor Jones requested a motion for the approval of the “Special Town Meeting” scheduled for May 08, 2015 for the purpose of electors approval for; 1)The purchase of 1324 W. Golf Rd., 2)The leasing of 149 S. Genesee St. building and 3)To present the Resolution authorizing Supervisor Jones to obtain funds for the 1324 W. Golf Rd. building as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of “Special Town Meeting” scheduled for May 08, 2015 agenda as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **April 14, 2015** meeting at 6:07 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**