

WAUKEGAN TOWNSHIP BOARD MEETING AUGUST 13, 2015

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday August 13, 2015.

The meeting was called to order at 5:00 p.m. by Clerk Rose M. Staben and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Senior Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride and Clerk Rose M. Staben. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Supervisor Assistant/Deputy Clerk. **Excused:** Supervisor Patricia Jones, Trustee Charles “Chuck” Willms, Assessor Mark Stricklin and Highway Commissioner Mike Hewitt.

Clerk Staben requested a motion to appoint Senior Trustee Katherine Rothwell-Francis to preside the August 13, 2015 Waukegan Township Board Meeting. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion to approve the **Agenda** for the **August 13, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion to approve the **Minutes** for the **July 23, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion to approve the **Cash-on-Hand** as of **August 07, 2015** as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of August 07, 2015

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	103,824.15	
	NorStates Money Market	1,162,059.68	
	Illinois Funds	37,473.34	
	No. Chicago Com. Bank	246,092.85	
Total Town Fund		\$1,549,450.02	
General Assistance Fund	First Midwest Checking	111,030.06	

	First Midwest Bank M/M	614,264.32
	Illinois Funds	7,124.94
Total General Assistance		\$732,419.32
IMRF/FICA Fund	First Midwest Bank	44,831.75
	First Midwest Bank M/M	143,136.40
	Illinois Funds	163,046.08
Total IMRF/FICA Fund		\$351,014.23
Senior Fund	NorStates Financial	25,485.14
	NorStates Money Market	275,972.00
	First Midwest Money Market	60,988.47
	Illinois Funds	14,016.42
Total Senior Fund		\$376,462.03
		3,009,345.60
Road & Bridge	NorStates Financial	237,268.61
Total Road & Bridge		\$237,268.61

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2016) we have received a total of for Town \$ _____ and for R & B \$ _____

Town RE Tax -

Total received FY 2015-16 **\$596,644.52**

GA RE Taxes -

Total received FY 2015-16 **\$263,689.12**

IMRF/FICA RE Taxes -

Total received FY 2015-16 **\$90,229.58**

SEN'R RE Taxes -

Total received FY 2015-16 **\$343,459.32**

R&B RE Taxes -

Total received FY 2015-16 **\$64,276.09**

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Senior Trustee Francis mentioned that Supervisor Jones is attending a family reunion and wished her event well.

Senior Trustee Francis mentioned that there will not be any “Personnel” matters for today’s Board Meeting.

Senior Trustee Francis distributed the “FY 2015 Outside Agency Funding Requests” dated March 01, 2015 – February 29, 2015 for “Investing in Our Youth.” She said the request for Phi Beta Sigma Fraternity, Inc., and Family Piano will be recommended.

Senior Trustee Francis mentioned that the Eddie Washington/Staben House annual Golf Outing is scheduled for August 21, 2015 to be held at the Foss Park Golf Course.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session:

Senior Trustee Francis requested a motion to enter into Executive Session for the purpose of Executive Minutes-5ILCS 120/2 (C21) at 5:18 p.m. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Open Session resumed at 5:29 p.m.

Action on Payroll:

Senior Trustee Francis requested a motion for the approval of **agenda item #13**, Payroll period ending **July 24, 2015** in the amount of **\$106,433.11** as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Action on Invoices:

Senior Trustee Francis requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **August 13, 2015:** Invoices for Town Fund in the amount of **\$14,008.50**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,580.19**; Invoices for G/A Fund/Staben House in the amount of **\$3,460.71**; Invoices for Town Fund/Assessor’s Office in the amount of **\$9,092.58**; Invoices for Road and Bridge/Highway Department the amount of **\$83,639.34**; Senior Fund/Park Place in the amount of **\$20,712.72**; Senior Fund/Gift Shoppe in the amount of **\$331.55**; Invoices for Home Sweet Home in the amount of **\$12,239.75**; Invoices for Fundraisers in the amount of **\$100.00**; as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Senior Trustee Francis requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **July 23, 2015** Board Meeting in the amount of **\$10,425.98** as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

**Paid Bills
August 13, 2015**

The following is a list of bills that were paid after the board meeting of July 23, 2015 but before the meeting August 13, 2015

Purpose	Payee	Amount
Senior Fund		
8/4/2015	Gurnee Post Office	\$500.00
Postage for Birthday Cards		
Total Senior Fund		\$500.00
G/A Fund		
7/24-8/13	General Assistance Client Payments	\$9,272.00
Payments made on behalf of GA Clients		
Total G/A Fund		\$9,272.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
8/4/2015	ADP, LLC	\$653.98
Payroll Processing Fees		
Total Town Fund		\$653.98
Total all checks paid prior to board meeting		\$10,425.98

Emergency Bills: None.

Action Items:

Senior Trustee Francis requested a motion for the approval of the Executive Minutes of January and February 2015 to all remain closed as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion for the approval of the “Investing in Our Youth” agency request to Phi Beta Sigma Fraternity, Inc., and Family Piano each in the amount of \$500.00 as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Senior Trustee Francis. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Johnson commented that the “North Chicago Community Days” event was enjoyable. He said the Waukegan Township participation and concession stand of fry fish was outstanding.

Adjournment:

There being no further business to come before the Board, Senior Trustee Francis adjourned the **August 13, 2015** meeting at 5:40 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk