

# WAUKEGAN TOWNSHIP BOARD MEETING APRIL 23, 2015

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday April 23, 2015.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Jeff McBride led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Jeff McBride, Clerk Rose M. Staben, Assessor Mark Stricklin, Highway Commissioner Mike Hewitt and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Supervisor Assistant/Deputy Clerk. **Excused:** Trustee Percy L. Johnson and Trustee Charles “Chuck” Willms.

Supervisor Jones requested a motion to approve the **Agenda** for the **April 23, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **April 14, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **April 20, 2015** as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of April 20, 2015

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	75,899.54	
	NorStates Money Market	1,027,581.78	
	Illinois Funds	37,470.82	
	No. Chicago Com. Bank	246,043.77	
<b>Total Town Fund</b>		<b>\$1,386,995.91</b>	
General Assistance Fund	First Midwest Checking	16,856.55	
	First Midwest Bank M/M	85,055.65	
	Illinois Funds	7,124.48	
<b>Total General Assistance</b>		<b>\$23,981.03</b>	
IMRF/FICA Fund	First Midwest Bank	27,314.18	

	First Midwest Bank M/M	82,590.03
	Illinois Funds	163,035.06
<b>Total IMRF/FICA Fund</b>		<b>\$272,939.27</b>
Senior Fund	NorStates Financial	35,758.10
	NorStates Money Market	95,855.70
	First Midwest Money Market	14,015.48
	Illinois Funds	14,015.48
<b>Total Senior Fund</b>		<b>\$159,644.76</b>
		<b>1,843,560.97</b>
Road & Bridge	NorStates Financial	176,022.81
<b>Total Road &amp; Bridge</b>		<b>\$176,022.81</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of (July 01 - June 30, 2015) we have received a total of \$478,922.43 for Town and \$142,644.46 for R&B.

Town RE Tax -

**Total received FY 2014/2015** **\$1,357,204.15**

GA RE Taxes -

**Total received FY 2014/2015** **\$649,925.48**

IMRF/FICA RE Taxes -

**Total received FY 2014/2015** **\$239,313.45**

SEN'R RE Taxes -

**Total received FY 2014/2015** **\$1,053,244.35**

R&B RE Taxes -

**Total received FY2014/2015** **\$152,033.21**

**Other Payments Rec'd**

### **Citizen Participation:**

James Reeves, Director of the University of Illinois Extension Nutrition Programs, was present to thank the Township for past financial support. Mr. Reeves distributed a letter outlining the nutrition education program and sites. He also expressed the importance of the continuance of the nutrition education programs for healthy eating, which leads to a healthier body. Supervisor Jones said that it is mandated for the General Assistant clients to participate as well the Family Support Center for excursive. She distributed a letter received from a client who attended the nutritional programs and improved her diet and health.

Troy Smith was present to expound on his interest to complete Barber school. Mr. Smith mentioned that he was a volunteer drill team instructor in the Waukegan area and has given his service to many other causes. He said once he receives his barber license that he plans on opening his own barber/hairdresser shop. At this time he has applied for scholarships and is in need of tuition support in order to continue classes.

### **Supervisor's Report:**

Supervisor Jones mentioned that all "Outside Agency Request" will take place at the following Board Meeting in May.

Supervisor Jones mentioned that due to the new payroll system there will be a delay with the "Cash On Hand" chart and none will be presented for the April 23, 2015 Board Meeting, listed under item 15 in the agenda.

Supervisor Jones mentioned that the "Coalition to Reduce Recidivism" youth summit is scheduled for May 01, 2015 at 8:30 a.m. to be held at 149 South Genesee. She said students from the Round Lake, Zion and Waukegan area will be participating.

Supervisor Jones mentioned that the "Coalition to Reduce Recidivism" membership breakfast is scheduled for April 25, 2015 at 9:00 a.m. to be held at CAP and invited the Board Members to attend.

Supervisor Jones mentioned that the "Walk for Seniors" new name has not been selected. She said the Walk will continue to be held at the Independence Grove location.

Supervisor Jones mentioned that the "TOPICS Day" is scheduled for May 5, 2015. She said the Assessor's office is under attack to be abolished and that this will be an important issue to support to keep the Assessor's office.

### **Highway Commissioner's Report:**

Commissioner Mike Hewitt reported that the CDBG is conducting an environmental survey. He said the paving will begin in June or July covering ten blocks south of Crescent Street.

### **Assessor's Report:**

Assessor Mark Stricklin said that his report is the same as he reported at the Annual Town Meeting. He reiterated that the properties are being sold and this brings the home values up. He said this will result in property tax increases for under assessed homes from 10% to 40% to balance out with the newly sold homes.

### **Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Land Acquisition-5ILCS 120/2 (C5) and Personnel-5ILCS 120/2 (C1) at 5:38 p.m. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**Open Session resumed at 6:38 p.m.**

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **April 17, 2015** in the amount of **\$86,773.20** as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **April 23, 2015**: Invoices for Town Fund in the amount of **\$10,174.83**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,348.27**; Invoices for G/A Fund/Staben House in the amount of **\$1,519.65**; Invoices for Town Fund/Assessor's Office in the amount of **\$1,705.54**; Invoices for Road and Bridge/Highway Department the amount of **\$3,593.93**; Senior Fund/Park Place in the amount of **\$13,528.66**; Senior Fund/Gift Shoppe in the amount of **\$325.00**; Invoices for Home Sweet Home in the amount of **\$4,126.52**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:** None.

**Emergency Bills:** None.

**Action Items:**

Supervisor Jones requested a motion for the approval of the "Personnel Recommendation" for Johnnie Jenkins/Employment Specialist/Case Management at \$2,120.00 salary pay, effective 01/24/15 as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the "Personnel Recommendation" for Cyril Jervis/Adult Case Management Specialist at \$1,854.72 salary pay, effective 04/14/15 as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Brokers Price Opinion fee for 149 South Genesee interior in the amount of \$750.00 as presented. Motion

by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:** None.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the **April 23, 2015** meeting at 6:47 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**