

WAUKEGAN TOWNSHIP BOARD MEETING

FEBRUARY 12, 2015

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday February 12, 2015.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Supervisor Assistant/Deputy Clerk. **Absent:** Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **February 12, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **January 22, 2015** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **February 06, 2015** as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of February 06, 2015

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	94,579.67	
	NorStates Money Market	1,142,388.08	
	Illinois Funds	37,469.52	
	No. Chicago Com. Bank	246,011.42	
Total Town Fund		\$1,520,448.69	
General Assistance Fund	First Midwest Checking	159,387.88	
	First Midwest Bank M/M	654,119.10	
	Illinois Funds	7,124.24	
Total General Assistance		\$820,631.22	
IMRF/FICA Fund	First Midwest Bank	41,477.00	
	First Midwest Bank M/M	157,576.09	

	Illinois Funds	163,029.46	
Total IMRF/FICA Fund		\$362,082.55	
Senior Fund	NorStates Financial	103,059.90	
	NorStates Money Market	198,241.51	
	First Midwest Money Market	29,993.39	15000 to taxi
	Illinois Funds	14,015.00	
Total Senior Fund		\$345,309.80	
		3,048,472.26	
Road & Bridge	NorStates Financial	167,998.11	
Total Road & Bridge		\$167,998.11	

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 01 - June 30, 2015) we have received a total of for Town \$224,968.99 and for R & B \$67,005.88

Town RE Tax -

Total received FY 2014/2015 **\$1,345,760.17**

GA RE Taxes -

Total received FY 2014/2015 **\$649,019.08**

IMRF/FICA RE Taxes -

Total received FY 2014/2015 **\$238,019.76**

SEN'R RE Taxes -

Total received FY 2014/2015 **\$1,051,884.74**

R&B RE Taxes -

Total received FY2014/2015 **\$151,835.26**

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones and Board members congratulated Trustee Willms who celebrated his birthday last week.

Supervisor Jones thanked the Board members for attending and supporting the "Artis Yancey HBCU Tour" fundraiser held on January 19, 2015. An extended thank you to Attorney Newsome for a \$1,000.00 and Assessor Stricklin for a \$500.00 contribution. She said the event raised \$11,000.00 and an additional \$10,000.00 is needed to cover all tour cost. At this time there are 26 students interested in the

tour and mentioned that all Township event donations are tax deductible. A rally is scheduled for the tour on March 20, 2015 from 7:00 to 7:30 p.m. and the bus will be departing from Park Place at 8:00 p.m.

Supervisor Jones mentioned that the “Jackie Robinson West Little League Baseball Champions” gathering is scheduled to be held at the Northbrook Suburban YMCA and that Waukegan Township will be taking up to 90 children from Waukegan/North Chicago to the event. She said the event will be assisted by the U.S. Navy and chaperones are needed.

Supervisor Jones mentioned that the “Soul Food Cook Off” is scheduled for February 28, 2015 to be held at Park Place. She said cooks are needed for the event and registration is at Park Place.

Supervisor Jones mentioned that the “Women’s History Month” luncheon is scheduled for March 20, 2015 at 11:30 a.m. to be held at the Ramada Inn and tickets are \$25.00 per person.

Supervisor Jones mentioned that on February 07, 2015 the Waukegan Alumni Chapter/Delta Sigma Sorority presented Waukegan Township with an award for the Township’s community service.

Supervisor Jones mentioned that there are several “Outside Agency Requests” for recommendation and these requests will be discussed at the March Board meeting.

Supervisor Jones mentioned that the “Coalition to Reduce Recidivism” meets on every 3rd Monday of the month at the United Way office. She said because of the “Presidents’ Day” holiday the CTRR will meet on the 4th Monday.

Supervisor Jones mentioned that the Township Board will be touring the Sunset building on February 17, 2015 at 10:30 a.m.

Supervisor Jones mentioned that the “Senior Citizen Service Committee” retreat was held at the Ramada Inn. Trustee Johnson said the retreat presented a good program and well presented by Dr. Mitchell Vaughn.

Supervisor Jones distributed the “Waukegan Township 2015 Upcoming Events” calendar for the months of January-April 2015.

Highway Commissioner’s Report: None.

Assessor’s Report:

Assessor Mark Stricklin reported that the Assessor’s office sorted several sales data based on quarter property sales. He said the good news is that data revealed a trend of property sales inclining. He explained the data analysis of qualified and unqualified property sales and that at this time we are at 50/50 with qualified and unqualified sales.

Executive Session:

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Executive Minutes-5ILCS 120/2 (C21) at 5:33 p.m. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:11 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **January 23, 2015** in the amount of **\$88,490.72** as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **February 12, 2015**: Invoices for Town Fund in the amount of **\$20,606.39**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,644.95**; Invoices for G/A Fund/Staben House in the amount of **\$5,445.96**; Invoices for Town Fund/Assessor’s Office in the amount of **\$2,933.37**; Invoices for Road and Bridge/Highway Department the amount of **\$3,208.80**; Senior Fund/Park Place in the amount of **\$33,785.40**; Senior Fund/Gift Shoppe in the amount of **\$20.72**; Invoices for Home Sweet Home in the amount of **\$4,370.85**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **January 22, 2015** Board Meeting in the amount of **\$10,057.18** as presented. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
February 12, 2015**

The following is a list of bills that were paid after the board meeting of January 22, 2015, but before the meeting February 12,2015

Purpose	Payee	Amount
Senior Fund		
01/29/15	Illinois Department of Employment Security	\$1,101.00
	4th Qtr unemployment tax - HSH and PP	

Total Senior Fund		\$1,101.00
G/A Fund		
01/23- 2/12/15	General Assistance Client Payments	\$8,249.43
	Payments made on behalf of GA Clients	
01/29/15	Illinois Department of Employment Security	364.23
	4th Qtr unemployment tax - GA, SH, EWC	
Total G/A Fund		\$8,613.66
R & B Fund		
1/29/15	Illinois Department of Employment Security	\$94.52
	4th qtr Unemployment	
Total R & B Fund		\$94.52
Town Fund		
01/23- 2/12/15	RRR Client Payments	\$248.00
	Id, Transportation, Work Needs, etc	
020/6/15	Comfort Inn Tyson's Corners	\$360.19
	Deposit to hold rooms for HBCU tour	
01/29/15	Illinois Department of Employment Security	\$309.57
	4th Qtr Unemployment - Town & Asser	
Total Town Fund		\$248.00
Total all checks paid prior to board meeting		\$10,057.18

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the "Proclamation for Attorney Torrie M. Newsome" as of February 02, 2015 to February 02, 2016 at the salary of \$1500.00 per month as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the "2011 Executive Session Minutes"; 05/12/11 and 12/22/11 to be open to the public and 02/10/11, 02/24/11, 04/12/11, 04/28/11, 05/26/11 and 12/08/11 to remain closed to the public as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the "2012 Executive Session Minutes"; 03/22/12, 04/26/12, 05/10/12, 05/24/12, 07/12/12, 12/25/12 and 11/19/12 to be open to the public and 01/26/12, 03/08/12, 06/14/12, 06/28/12, 08/08/12, 09/13/12, 09/27/12 and 12/27/12 to remain closed to the public as presented. Motion by Trustee McBride, second by Trustee

Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business:

Supervisor Jones mentioned that Gloria Hill's birthday celebration raised \$177.00 and this money was donated to the Eddie Washington Center.

Supervisor Jones mentioned that Trustee/Pastor Johnson will be recognized at the "Salute to Gospel" musical scheduled February 28, 2015 to be held at the Genesee Theater.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the **February 12, 2015** meeting at 6:25 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk