

WAUKEGAN TOWNSHIP BOARD MEETING AUGUST 28, 2014

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday August 28, 2014.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles “Chuck” Willms, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Patricia Jones. **Also Present:** Attorney Torrie M. Newsome and Tami Springs/Supervisor Assistant/Deputy Clerk. **Absent:** Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda** for the **August 28, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **August 14, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **August 25, 2014** as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of August 25, 2014

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	286,658.42	
	NorStates Money Market	924,279.31	
	Illinois Funds	37,466.65	
	No. Chicago Comm Bank	245,879.35	
Total Town Fund		\$1,494,283.73	
General Assistance Fund	First Midwest Checking	342,415.25	
	First Midwest Bank M/M	278,097.08	
	Illinois Funds	7,123.72	
Total General Assistance		\$627,636.05	
IMRF/FICA Fund	First Midwest Bank	174,410.42	
	First Midwest Bank M/M	25,527.00	

	Illinois Funds	163,016.92
Total IMRF/FICA Fund		\$362,954.34
Senior Fund	NorStates Financial	30,685.45
	NorStates Money Market	291,079.79
	First Midwest Money Market	27,161.67
	Illinois Funds	14,013.95
Total Senior Fund		\$362,940.86
		2,847,814.98
Road & Bridge	NorStates Financial	126,624.22
Total Road & Bridge		\$126,624.22

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/14-6/30/15 we received a total of \$95,221.99 for Town and \$28361.37 for R & B

Town RE Tax -

Total received FY 2014/2015 \$674,696.94

GA RE Taxes -

Total received FY 2014/2015 \$325,385.74

IMRF/FICA RE Taxes -

Total received FY 2014/2015 \$132,724.41

SEN'R RE Taxes -

Total received FY 2014/2015 \$566,434.74

R&B RE Taxes -

Total received FY2014/2015 \$76,118.53

Other Payments Rec'd

7/14 - Lake County - SHP Reimbursement (SH) \$92,879.89

7/18/14 - IL DHS - EWC grant 1/2 \$173,370.00

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones thanked Trustees Francis, Johnson, McBride, Assessor Stricklin and Attorney Newsome for attending the EWC/Staben House Golf Outing held on August 22, 2014, also for their contributions and support. She distributed the "2014 EWC/Staben House Golf Outing" sheet listing the expenses and revenues showing proceeds in the amount of \$8,740.36 for the event. She mentioned that the golf outing committee met and discussed changing the 2015 event month and location.

Supervisor Jones distributed the Sign of the Dove Ministries program fundraiser held on August 24, 2014 at Park Place for the benefit of the EWC/Staben House. She said the event collected \$780.00 in free will offerings. She thanked Trustee McBride for attending the event he said the event was well organized with many people participating.

Supervisor Jones mentioned the “Walk for Senior’s” scheduled for September 13, 2014. She thanked Trustee Johnson and New Hope Missionary Baptist Church for their support. Trustee Francis said that Gideon Missionary Baptist Church will be making a contribution to the event.

Supervisor Jones distributed the “Waukegan Township Cabinet Meeting” agenda, dated August 26, 2014. She said the Township upcoming events were discussed. The Township will be participating in the Jubilee Days Parade scheduled for August 01, 2014 and asked for those participating to wear the yellow T-shirts.

Supervisor Jones mentioned that she and Dulce Ortiz/Human Resources Manager met with Joe Bove to discuss the employee health insurance. She said Mr. Bove will be attending the November 13, 2014 Board meeting to go over the details.

Supervisor Jones distributed the “FY 2014 Outside Agency & Investing in our Future Funding Requests” list and said the Board will be voting on four new requests.

Supervisor Jones mentioned the Smokey Robinson concert scheduled for October 03, 2014 at the Genesee Theater. She said a bus will be leaving Park Place for the event for those who wish to ride and not worry about parking.

Highway Commissioner’s Report: None.

Assessor’s Report:

Assessor Stricklin reported that September 08, 2014 is the deadline for property tax appeals and estimates about 1000 appeals this year.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **July 25, 2014** in the amount of **\$105,625.20** as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **August 08, 2014**: Invoices for Town Fund in the amount of **\$6,052.39**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,294.06**; Invoices for G/A Fund/Staben House in the amount of **\$4,399.27**; Invoices for Town Fund/Assessor’s Office in the amount of **\$14,776.12**; Invoices for Road and Bridge/Highway Department the amount of **\$325.60**; Senior Fund/Park Place in the amount of **\$14,240.79**; Senior Fund/Gift Shoppe in the amount of **\$18.28**; Invoices for Home Sweet Home in the amount of **\$2,343.54**; Invoices for Fundraisers in the amount of **\$0** as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **August 14, 2014** Board Meeting in the amount of **\$4,742.00** as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
August 28, 2014**

The following is a list of bills that were paid after the board meeting of August 14, 2014, but before the meeting August 28, 2014

Purpose	Payee	Amount
Senior Fund		
8/22/2014	Family Piano Co.	\$50.00
	Music Fest rental	
Total Senior Fund		\$50.00
G/A Fund		
8/16-8/28/14	General Assistance Client Payments	\$4,377.00
	Payments made on behalf of GA Clients	
Total G/A Fund		\$4,377.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
8/22/2014	WLC fiestas Patrias	\$125.00
	Registration-parade	

8/16- 8/28/14	Client Payments for RRR	\$190.00
	Transportation	
Total Town Fund		\$315.00
Total all checks paid prior to board meeting		\$4,742.00

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the Agency Request for Southside Positive Youth for \$920.00, Lions Math & Science Christian Academy for \$1,000.00, Waukegan High School Competitive Dance Team for \$1,000.00 and What Women Want Expo for \$200.00 as presented. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be having their Annual Day event on September 07, 2014 at 3:30 p.m. and invited the Board members to attend.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the August 28, 2014 meeting at 5:45 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk