

# WAUKEGAN TOWNSHIP BOARD MEETING

## APRIL 08, 2014

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Park Place Senior Center located at 414 S. Lewis Street, Waukegan, Illinois on Tuesday April 08, 2014.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Jeff McBride led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles “Chuck” Willms, Clerk Rose M. Staben, Highway Commissioner and Supervisor Patricia Jones. **Also Present:** Waukegan Township Attorney Torrie M. Newsome. **Absent:** Assessor Mark Stricklin.

Supervisor Jones requested a motion to approve the **Agenda for the April 08, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the March 27, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **April 03, 2014** as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Citizen Participation:** None.

Waukegan Township Cash-on-Hand Report  
as of April 3, 2014

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	52,617.07	
	NorStates Money Market	974,065.24	
	Illinois Funds	37,464.56	
	No. Chicago Comm Bank	245,815.23	
<b>Total Town Fund</b>		<b>\$1,309,962.10</b>	
General Assistance Fund	First Midwest Checking	114,387.94	
	First Midwest Bank M/M	363,770.30	
	Illinois Funds	7,123.34	
<b>Total General Assistance</b>		<b>\$485,281.58</b>	
IMRF/FICA Fund	First Midwest Bank	178,828.81	
	First Midwest Bank M/M	25,518.79	
	Illinois Funds	163,006.32	

<b>Total IMRF/FICA Fund</b>		<b>\$367,353.92</b>
Senior Fund	NorStates Financial	31,691.19
	NorStates Money Market	123,605.64
	First Midwest Money Market	34,997.74
	Illinois Funds	14,013.19
<b>Total Senior Fund</b>		<b>\$204,307.76</b>
		<b>2,366,905.36</b>
Road & Bridge	NorStates Financial	33,462.89
<b>Total Road &amp; Bridge</b>		<b>\$33,462.89</b>

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/13-6/30/14 we received a total of \$224,953.90 for Town and \$67,001.34 for R & B

Town RE Tax -

**Total received FY 2014** **\$1,259,099.47**

GA RE Taxes -

**Total received FY 2014** **\$773,101.83**

IMRF/FICA RE Taxes -

**Total received FY 2014** **\$239,812.50**

SEN'R RE Taxes -

**Total received FY 2014** **\$1,082,007.16**

R&B RE Taxes -

**Total received FY 2014** **\$157,192.64**

**Other Payments Rec'd**

**Supervisor's Report:**

Supervisor Jones presented the Board with the recommendation to nominate Lucy Rios as moderator for the April 08, 2014 "Annual Town Meeting." She asked the Board if there were any other recommendations for moderator. There were none.

Supervisor Jones read a thank you letter sent to the Township from a HBCU scholarship recipient.

Supervisor Jones mentioned that the "Artis Yancey HBCU College Tour" students, parents, partners and Township staff participants will be acknowledged at the "Annual Town Meeting." She thanked the Board for their support in the naming of the "Artis Yancey HBCU College Tour" in his memory.

Supervisor Jones distributed the April 08, 2014 "Annual Town Meeting" agenda.

Supervisor Jones mentioned that the “Waukegan Wire Works Reunion” sign will be open on Friday for the April 25, 2014 event and she invited the Board to attend.

Supervisor Jones mentioned that the “Meet Your Leaders” will be a staff member from the Jesse White Secretary of State office. She said the event is scheduled for April 25, 2014 to be held at Park Place.

Supervisor Jones mentioned that the “Outside Agency Request” up to date list was sent out as requested.

Supervisor Jones distributed the Foss Park “Hopping for Our Health” flier. She said the event is scheduled for April 19, 2014.

Supervisor Jones mentioned that North Chicago will be having their “YouthBuild” gala fundraiser and a donation was requested. She recommended a donation in the amount of \$500.00 and asked the Board to support this worthy event.

Supervisor Jones mentioned that the “NorthPointe Resource Center” will be having their fundraiser on April 26, 2014 and asked the Board to support this worthy event.

Supervisor Jones mentioned that “Emmanuel Faith Center” food pantry is requesting a donation to mainly cover auto gasoline for the delivery of meals.

Supervisor Jones mentioned that the “No Concealed Weapon” stickers have been ordered, to be placed at all Waukegan Township facilities. Attorney Newsome suggested that the stickers be placed on all Townships vehicles too.

Supervisor Jones mentioned that the Township received a thank you letter from “HealthReach” dated March 11, 2014 for the \$1,000.00 donation.

Supervisor Jones mentioned that she attended several awareness workshops regarding Veteran and community program/services. She said that it is time to welcome and reach out to the “Lesbian, Gay, Bisexual, Transgender” (LGBT) population, in all fairness to recognize individuals/couples and provide services to the LGBT seniors 55 years and older.

Supervisor Jones mentioned that the Township received an invitation from the North Shore Sanitary District to attend their “Annual Centennial Celebration” on April 22, 2014. She said if any Board member is interested in attending to see her for arrangements.

### **Highway Commissioner’s Report:**

Commissioner Hewitt said he will present the CDBG grant received. He said Diane Hewitt will be unable to attend the presentation and thanked her for her efforts.

**Assessor’s Report:** None.

**Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:10 p.m. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Open Session resumed at 5:21 p.m.**

Commissioner Hewitt entered the Board meeting at 5:25 p.m.

**Action on Payroll:**

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **March 21, 2014** in the amount of **\$86,513.02**. Motion by Trustee McBride, second by Trustee Francis for the approval of payroll as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Invoices:**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **April 08, 2014** meeting: Invoices for Town Fund in the amount of **\$13,145.15**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$1,593.93**; Invoices for G/A Fund/Staben House in the amount of **\$1,714.71**; Invoices for Town Fund/Assessor’s Office in the amount of **\$9,902.27**; Invoices for Road and Bridge/Highway Department the amount of **\$3,117.86**; Senior Fund/Park Place in the amount of **\$3,792.77**; Senior Fund/Gift Shoppe in the amount of **\$333.30**; Invoices for Home Sweet Home in the amount of **\$531.20**; Invoices for Fundraisers in the amount of **\$0**. Motion by Trustee Francis, second by Trustee McBride for the approval of submitted invoices as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Action on Paid Bills:**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **March 27, 2014** Board Meeting in the amount of **\$7,182.04**. Motion by Trustee Francis, second by Trustee McBride for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
April 8, 2014**

The following is a list of bills that were paid after the board meeting of March 27, 2014, but before the meeting April 8, 2014

Purpose	Payee	Amount
Senior Fund		

<b>Total Senior Fund</b>		<b>\$0.00</b>
<b>G/A Fund</b>		
3/29-4/8	<b>General Assistance Client Payments</b>	\$7,142.04
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$7,142.04</b>
<b>R &amp; B Fund</b>		
<b>Total R &amp; B Fund</b>		<b>\$0.00</b>
<b>Town Fund</b>		
3/29-4/8	<b>Client Payments RRR Program</b>	\$40.00
	Transportation for RRR clients (3)	
<b>Total Town Fund</b>		<b>\$40.00</b>

Total all checks paid prior to board meeting \$7,182.04

**Emergency Bills:** None.

**Action Items:**

Supervisor Jones requested a motion for the approval of the “Outside Agency Requests” for the North Chicago Foss Park in the amount of \$1,000.00, YouthBuild in the amount of \$500.00, Immanuel Faith Center/food pantry in the amount of \$500.00 and NorthPointe Resource Center in the amount of \$500.00 as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** Trustee McBride. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:**

Trustee Johnson mentioned that since his time off he performed his first sermon on Sunday.

The Township Board congratulated Trustee Johnson on this great compliment.

**Adjournment:**

There being no further business to come before the Board, Supervisor Jones adjourned the April 08, 2014 meeting at 5:53 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**