

WAUKEGAN TOWNSHIP BOARD MEETING JANUARY 09, 2014

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, January 09, 2014.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben and Supervisor Patricia Jones. **Also Present:** Torrie M. Newsome/Township Attorney, Dulce Ortiz/Resource Manager and Ronnel Ewing/ATP, Enterprise.

Excused: Trustee Percy L. Johnson. **Absent:** Assessor Mark Stricklin and Highway Commissioner Mike Hewitt.

Trustee Katherine Rothwell-Francis entered the Board meeting at 5:08 p.m.

Supervisor Jones requested a motion to approve the **Agenda for the January 09, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Willms, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the December 26, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **January 03, 2014** as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of January 3, 2014

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	284,779.75	
	NorStates Money Market	1,164,628.75	
	Illinois Funds	37,464.01	
	No. Chicago Comm Bank	245,773.89	
Total Town Fund		\$1,732,646.40	
General Assistance Fund	First Midwest Checking	369,596.20	
	First Midwest Bank M/M	175,203.43	
	Illinois Funds	7,123.24	
Total General Assistance		\$551,922.87	

IMRF/FICA Fund	First Midwest Bank	58,596.04
	First Midwest Bank M/M	25,515.26
	Illinois Funds	263,002.42
Total IMRF/FICA Fund		\$347,113.72
Senior Fund	NorStates Financial	228,727.51
	NorStates Money Market	186,451.40
	First Midwest Money Market	64,992.28
	Illinois Funds	14,012.99
Total Senior Fund		\$494,184.18
		3,125,867.17
Road & Bridge	NorStates Financial	146,724.14
Total Road & Bridge		\$146,724.14

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/13-6/30/14 we received a total of \$224,953.90 for Town and \$67,001.34 for R & B

Town RE Tax -

Total received FY 2014 **\$1,259,099.47**

GA RE Taxes -

Total received FY 2014 **\$773,101.83**

IMRF/FICA RE Taxes -

Total received FY 2014 **\$239,812.50**

SEN'R RE Taxes -

Total received FY 2014 **\$1,082,007.16**

R&B RE Taxes -

Total received FY 2014 **\$157,192.64**

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones welcomed Mr. Torrie Newsome to the Waukegan Township Board as the new Township Attorney and congratulated him on his first TOI conference. Attorney Newsome thanked Supervisor Jones and the Township Board for their confidence and support and said he is looking forward to working with the Waukegan Township.

Supervisor Jones acknowledged past Township Attorney John Joanem for his many years of service to the Township Supervisor's office and Board. She said a thank you letter will be sent to Attorney Joanem expressing appreciation for his service.

Supervisor Jones mentioned that Mr. Ewing is present to assist the Board members with the progress of their tablet.

Supervisor Jones mentioned that Trustee Johnson's health is improving well and that get well wishes along with flowers were sent to him on behalf of the Township and Board.

Supervisor Jones mentioned that the year 2014 will continue to produce programs for its residents, that the current programs will be reviewed/assessed and improved where needed. She said that a low vision support group and hearing impaired support group needs to be implemented in Waukegan and that the "Grandparents Raising Grandchildren's" has added an 11:00 a.m. program.

Supervisor Jones mentioned that the Township bus is available for leasing.

Supervisor Jones mentioned that the Park Place woodshop room is not being fully occupied and there have been discussions on using the space for other purposes.

Supervisor Jones mentioned that there has been discussion on scheduling days for the billiard playing to allow Park Place to facilitate other opportunities/programs with this room. She said that all other billiard playing facilities charge a fee for the use of the billiards and that Park Place will be doing the same.

Supervisor Jones mentioned that a request will be made to Department of Human Services (DHS) for transportation provided for medical purposes.

Supervisor Jones mentioned that the "Dr. Martin Luther King Jr. Dreamers Breakfast" is scheduled for January 18, 2014 to be held at the Ramada Inn. She said the keynote speaker will be Reverend Gregory Livingston and local speaker Pastor Wade Stevenson. She mentioned the committed sponsors and said more sponsorships and tables are available for the event.

Supervisor Jones distributed the "Lake County Leaders Summit" addressing the leadership initiative scheduled for January 23, 2014 to be held at the Gurnee Holiday Inn. She invited the Board to attend and to check in with Mrs. Springs for reservations.

Supervisor Jones mentioned that a retirement celebration for Assessor Pat Morris is scheduled for January 24, 2014.

Supervisor Jones mentioned that Park Place has been closed since January 07, 2014 due to a sprinkler burst and will reopen this following Saturday. She said the floor will have to be replaced after it has been dried and assessed.

Supervisor Jones mentioned that the “Waukegan JROTC Drill Team is preparing to compete in Daytona, Fl and is requesting support from the Township for this event.

Supervisor Jones mentioned that the “Delta Sigma Theta” is making a request for their scholarship dinner drive.

Supervisor Jones distributed the “Historically Black Colleges & Universities College Tour” application for 2014 spring break. She said the tour will take up to 24 students. She thanked Trustee Francis for attending the orientation held in December 2013. Trustee Willms asked if there should be a statement that the student must live in Waukegan. Supervisor Jones responded that the Township priority is to Waukegan and North Chicago and nonresident students who can pay the fee can participate. Trustee Francis said the students who attended the orientation were captivated with the presentation and the information provided.

Supervisor Jones mentioned that the “Home Sweet Home” crew has been working throw out the week including Saturday’s and Sunday’s removing snow. She said the Township received calls from residents with kind words of appreciation for the hard working crew.

Supervisor Jones mentioned that for the transportation program an ID card will go into affect early March 2014 for a fee of \$15.00 (\$1.50 each way) the card will provide ten trips plus one complimentary trip. Trustee McBride asked if the card would have an expiration date. Supervisor Jones said that the card will be set up to be used for one year and said she is open for any ideas.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session: None.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending December 27, 2014 in the amount of **\$112,511.60**. Motion by Trustee Francis, second by Trustee Willms for the approval of payroll. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None.

Motion carried.

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices: Invoices for Town Fund in the amount of **\$11,010.56**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$4,356.37**; Invoices for G/A Fund/Staben House in the amount of **\$1,918.44**; Invoices for Town Fund/Assessor’s Office in the amount of **\$8,728.87**; Invoices for Road and Bridge / Highway Department the amount of **\$3,027.04**; Senior Fund/Park Place in the amount of **\$7,223.32**; Senior Fund/Gift Shoppe in the amount of **\$324.15**; Invoices for Home Sweet Home in the amount of **\$1,166.69**; Invoices for

Fundraisers in the amount of \$0. Motion by Trustee Francis, second by Trustee McBride for the approval of submitted invoices as presented. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after December 26, 2013 Board Meeting in the amount of **\$5,708.67**. Motion by Trustee McBride, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
January 9, 2014**

The following is a list of bills that were paid after the board meeting of December 26, 2013, but before the meeting January 9, 2014

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
12/28-1/9	General Assistance Client Payments	\$5,708.67
	Payments made on behalf of GA Clients	
Total G/A Fund		\$5,708.67
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00

Total all checks paid prior to board meeting \$5,708.67

Emergency Bills: None.

Action Items: None.

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the January 09, 2014 meeting at 5:45 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk