

WAUKEGAN TOWNSHIP BOARD MEETING

NOVEMBER 13, 2014

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday November 13, 2014.

The meeting was called to order at 5:00 p.m. by Senior Trustee Katherine Rothwell-Francis and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles “Chuck” Willms and Clerk Rose M. Staben. **Also Present:** Attorney Torrie M. Newsome, Tami Springs/Supervisor Assistant/Deputy Clerk and Dulce Ortiz/Human Resources. **Excused:** Supervisor Patricia Jones and Assessor Mark Stricklin. **Absent:** Highway Commissioner Mike Hewitt.

Senior Trustee Francis requested a motion to be appointed to preside over the Waukegan Township Board Meeting of November 13, 2014. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis.

Senior Trustee Francis requested a motion to approve the **Agenda** for the **November 13, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion to approve the **Minutes** for the **October 23, 2014** Waukegan Township Board Meeting as presented. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Senior Trustee Francis requested a motion to approve the **Cash-on-Hand** as of **November 06, 2014** as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of November 06, 2014

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	402,233.97	
	NorStates Money Market	1,142,146.40	
	Illinois Funds	37,467.90	
	No. Chicago Com. Bank	245,928.40	
Total Town Fund		\$1,827,776.67	
General Assistance Fund	First Midwest Checking	381,313.59	
	First Midwest Bank M/M	628,157.69	

	Illinois Funds	7,123.95
Total General Assistance		\$1,016,595.23
IMRF/FICA Fund	First Midwest Bank	129,590.39
	First Midwest Bank M/M	157,528.54
	Illinois Funds	163,022.39
Total IMRF/FICA Fund		\$450,141.32
Senior Fund	NorStates Financial	282,645.31
	NorStates Money Market	258,194.98
	First Midwest Money Market	54,992.33
	Illinois Funds	14,014.41
Total Senior Fund		\$609,847.03
		3,904,360.25
Road & Bridge	NorStates Financial	183,864.13
Total Road & Bridge		\$183,864.13

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of 07/01/14 - 06/30/15 we received a total of

\$105,464.53 for Town and \$31,412.05 for R & B

Town RE Tax -

Total received FY 2014/2015 **\$1,312,443.44**

GA RE Taxes -

Total received FY 2014/2015 **\$632,951.44**

IMRF/FICA RE Taxes -

Total received FY 2014/2015 **\$262,533.81**

SEN'R RE Taxes -

Total received FY 2014/2015 **\$1,027,783.27**

R&B RE Taxes -

Total received FY2014/2015 **\$148,081.85**

Other Payments Rec'd

St of IL - EWC 2nd half grant payment \$173,370.00

Citizen Participation: None.

Supervisor's Report:

Senior Trustee Francis asked Mr. Brad West and Mr. Jeff Wade of West's Insurance Agency to address the Board with the insurance renewal packet. Mr. West

mentioned that the Board received the Property & Casualty Insurance renewal packet at the previous Board meeting for review. He expounded on the renewal quotes and the overall coverage increases of 2.5% for all coverage's.

Mr. West and Mr. Wade left the Board meeting at 5:20 p.m.

Senior Trustee Francis distributed the "Home for the Holidays" celebration flier. She said the event is scheduled for December 05, 2014 and invited the Board members to attend the event in support of the Eddie Washington Center and Staben House. She said the tickets are \$50.00.

Senior Trustee Francis distributed the "Artis Yancey HBCU Tour" flier, scheduled for February 03, 2015 to be held at the Yacht Club. She said sponsorship is open for Club Members at \$1,000.00 the Platinum at \$500.00 and the Gold at \$250.00.

Senior Trustee Francis mentioned that the Park Place "Senior Citizen Services Committee" met on November 05, 2014. She asked committee member Trustee Johnson to expound on the meeting. Trustee Johnson said a member of the Waukegan Park District addressed their programs and facilities and particularly the Silver Sneakers program, which seniors can attend and benefit from, that is covered under the Medicare Insurance.

Senior Trustee Francis mentioned that Beach Park Village Hall held a "TIF District Joint Review Board" annual meeting on November 12, 2014.

Senior Trustee Francis mentioned that the "Metropolitan Township Association" membership information was provided in the Board packet.

Senior Trustee Francis mentioned that "Community Action" banquet is scheduled for November 20, 2014 to be held at the Highland Park Country Club beginning at 5:30 p.m. She said tickets are available and asked for those interested to see Deputy Clerk Springs.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session: None.

Action on Payroll:

Senior Trustee Francis requested a motion for the approval of **agenda item #13**, Payroll period ending **October 31, 2014** in the amount of **\$87,364.57** as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Action on Invoices:

Senior Trustee Francis requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **November 13, 2014**: Invoices for Town Fund in the amount of **\$18,415.05**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$5,474.53**; Invoices for G/A Fund/Staben House in the amount of **\$1,515.43**; Invoices for Town Fund/Assessor's Office in the amount of **\$9,850.71**; Invoices for Road and Bridge/Highway Department the amount of **\$797.98**; Senior Fund/Park Place in the amount of **\$9,510.62**; Senior Fund/Gift Shoppe in the amount of **\$291.96**; Invoices for Home Sweet Home in the amount of **\$1,968.19**; Invoices for Fundraisers in the amount of **\$0** as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Senior Trustee Francis requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **October 23, 2014** Board Meeting in the amount of **\$36,045.26** as presented. Motion by Trustee McBride, second by Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Senior Trustee Francis. **Nays:** None. **Motion carried.**

**Paid Bills
November 13, 2014**

The following is a list of bills that were paid after the board meeting of October 23, 2014, but before the meeting November 13, 2014

Purpose	Payee	Amount
Senior Fund		
10/31/2014	Illinois Dept of Employment Security	\$2,426.99
	3rd qtr unemployment PP & HSH	
10/31/2014	Postmaster Gurnee	\$220.00
	Bulk Mail Permit Fee	
Total Senior Fund		\$2,646.99
G/A Fund		
10/24-11/13	General Assistance Client Payments	\$17,188.76
	Payments made on behalf of GA Clients	
10/31/2014	Illinois Dept of Employment Security	1,049.15
	3rd qtr unemployment GA, SH, EWC	
Total G/A Fund		\$18,237.91
R & B Fund		
10/31/2014	Illinois Dept of Employment Security	\$221.00
	3rd Qtr unemployment	
11/12/2014	Cities of Waukegan, No Chicago & Park City	\$13,965.64
	October PPRT tax proration	
Total R & B Fund		\$14,186.64

Town Fund		
10/31/2014	Illinois Dept of Employment Security	\$690.72
	3rd Qtr Unemployment - Town & Assessor	
11/3/2014	Dulce Ortiz	\$243.00
	Travel expense- Seminar	
11/4/2014	RRR Clients	\$40.00
	Transportation	
Total Town Fund		\$973.72

Total all checks paid prior to board meeting \$36,045.26

Emergency Bills: None.

Action Items: None.

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Senior Trustee Francis mentioned that Supervisor Jones is on the Caribbean cruise with the Park Place seniors and asked for prayers, that they all return safely.

Senior Trustee Francis welcomed the Board members back from their Springfield "TOI Educational Conference." Trustee McBride and Trustee Johnson shared their workshop experiences. Trustee Johnson said it was his best informational conference.

Adjournment:

There being no further business to come before the Board, Senior Trustee Francis adjourned the November 13, 2014 meeting at 5:42 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk