

AGENDA  
WAUKEGAN TOWNSHIP BOARD MEETING  
DECEMBER 12, 2013 – **5:00PM**  
SUPERVISOR'S OFFICE  
149 SOUTH GENESEE AVENUE  
WAUKEGAN, ILLINOIS 60085

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PRAYER

IV. ROLL CALL

- Clerk Rose M. Staben

V. ACTION ON AGENDA

- December 12, 2013 Township Regular Agenda

VI. ACTION ON MINUTES

- November 25, 2013 Township Regular Minutes

VII. ACTION ON THE CASH-ON-HAND REPORT

- Cash-on-Hand Report as of December 4, 2013

VIII. CITIZENSHIP PARTICIPATION

IX. SUPERVISOR'S REPORT

- Insurance – Ana Albarran
- Preliminary Discussion of 2013 Tax Levy for General Town Purposes and Road and Bridge
- 2014 Waukegan Township calendar will be submitted for approval
- Staben House & EWC 20<sup>th</sup> Anniversary Holiday Fundraiser Dinner update
- On Saturday, December 7, 2013 from 10:00 am – 2 pm there will be an Arts & Crafts sale @ Park Place
- Friday, December 13<sup>th</sup> – Employee Holiday Gathering will be held @ Park Place from 12 noon until 4:30 p.m.
- Park Place trip to see The Story of Curtis Mayfield on Sunday, December 15<sup>th</sup>. The cost is \$125 per person and includes admission to the show, lunch @ Big Jones and transportation to the show
- Friday December 20<sup>th</sup>, 11 am – 12 noon, Meet Your Leaders - Keith Brin, Clerk of the Circuit Court @ Park Place

- IL DHS Grant for purchase/renovation of purchase of the phone system to be submitted
- College Tour Initiative
- Senior Services Committee update
- Tami Springs will be sworn in as Waukegan Township Deputy Clerk
- Outside Agency Requests
- Other

#### X. HIGHWAY COMMISSIONER'S REPORT

#### XI. ASSESSOR'S REPORT

#### XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

#### XIII. ACTION ON PAYROLL

Payroll period ending November 29, 2013 in the amount of **\$92,679.58**

#### XIV. ACTION ON INVOICES for bills submitted for the November 25, 2013 meeting:

- Invoices for **Town Fund** in the amount of **\$9,565.90**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$3,437.38**
- Invoices for **G/A Fund/Staben House** in the amount of **\$3,156.42**
- Invoices for **Town Fund/Assessor's Office** in the amount of **\$9,871.91**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$2,847.82**
- Invoices for **Senior Fund/Park Place** in the amount of **\$6,464.65**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$701.71**
- Invoices for **Home Sweet Home** in the amount of **\$340.15**
- Invoices for **Fundraiser** in the amount of **\$0**

#### XV. ACTION ON PAID BILLS

- **Submitted after the November 25, 2013 meeting and prior to December 12, 2013**

#### XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$**

#### XVII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Insurance – Health benefits contributions
- IT Upgrades
- Suggested Employee Incentives
- Iskalis' flooring work @ Park Place

- Enhancements to Employee Transportation Policy
- Submission of \$3000 IL DHS Grant for purchase/renovation of purchase of the phone system
- 2014 Waukegan Township Calendar – meeting dates & holidays
- College Tour Initiative
- Swearing in of Deputy Clerk
- Outside Agency Requests

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. ANNOUNCEMENTS

XXI. COMMENTS/CONCERNS - TRUSTEES

XXII. ADJOURNMENT