

WAUKEGAN TOWNSHIP BOARD MEETING OCTOBER 24, 2013

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday October 24, 2013.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Clerk Rose M. Staben led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Highway Commissioner Mike Hewitt and Supervisor Patricia Jones. **Also Present:** John Joanem/Township Attorney, Ana Albarran/Human Resources, Tammy Springs/Supervisor Assistant and Dulce Ortiz/Special Services. **Absent:** Trustee Percy L. Johnson and Assessor Pat Morris.

Supervisor Jones requested a motion to approve the **Agenda for the October 24, 2013** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the October 10, 2013** Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the September 12, 2013** Waukegan Township Board Meeting as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **October 10, 2013** as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of October 21, 2013

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	609,290.19	
	NorStates Money Market	1,164,483.03	
	Illinois Funds	37,461.85	
	No. Chicago Comm Bank	245,712.62	
Total Town Fund		\$2,056,947.69	
General Assistance Fund	First Midwest Checking	390,675.40	
	First Midwest Bank M/M	175,168.49	
	Illinois Funds	7,122.84	
Total General Assistance		\$572,966.73	
IMRF/FICA Fund	First Midwest Bank	114,772.72	
	First Midwest Bank M/M	25,510.18	
	Illinois Funds	262,987.14	
Total IMRF/FICA Fund		\$403,270.04	
Senior Fund	NorStates Financial	401,556.01	
	NorStates Money Market	266,421.15	
	First Midwest Money Market	34,989.38	
	Illinois Funds	14,012.19	
Total Senior Fund		\$716,978.73	
		3,750,163.19	
Road & Bridge	NorStates Financial	170,177.00	
Total Road & Bridge		\$170,177.00	

PPRT Taxes Received since last report -

Town - \$ 78,199.23

R&B - \$ 23,291.23

For the states fiscal year of 7/1/13-6/30/14 we received a total of
\$196,428.06 for Town and \$58,505.06 for R & B

Town RE Tax - 10/17/13 \$22,430.62
Total received FY 2014 \$1,217,406.75

GA RE Taxes - 9/26/13 \$90,005.06
Total received FY 2014 \$747,502.07

IMRF/FICA RE Taxes - 9/26/13 \$4,272.22
Total received FY 2014 \$231,871.58

SEN'R RE Taxes - 9/26/13 \$19,275.76
Total received FY 2014 \$1,046,178.60

R&B RE Taxes - 9/26/13 \$2,804.84
Total received FY 2014 \$164,413.78

Other Payments Rec'd

Citizen Participation:

Mrs. Sandra Atwater of 4298 Sterling Lane, Wadsworth, Illinois was present with Ruth Tyler of the "North Shore Church of Christ". Mrs. Atwater distributed a letter from the church dated October 23, 2013 regarding their upcoming annual "Senior's (Golden Saints) Appreciation" event. She read the letter which requested a donation to help with the event scheduled for November 09, 2013 and invited the Board members to attend. Trustee McBride said that the event is enjoyed by many seniors and it is open to Waukegan and North Chicago residents with gifts.

Supervisor's Report:

Supervisor Jones asked Mr. Joseph Bove of "Hausman Kunkel, Inc." to address the Board with the 2014 insurance renewal plans. Dulce Ortiz distributed the letters sent to the Township, dated October 15, 2013 regarding the various insurance renewals. Mr. Bove stated that Blue Cross/Blue Shield stated that the rate relief of 2.4%, amounting to a monthly increase of less than \$2.00 and a mandated reinsurance fee of \$5.25 will both be effective as of January 2014 to be paid by the insured. Mr. Bove also reviewed the Waukegan Township Group Dental Insurance provided by "Blue Cross/Blue Shield" PPO and HMO plan options, the "Group Life, Accidental Death & Dismemberment and Dental Insurance" provided by "Guardian" and the "Vision Care/Policy #20506" provided by "Ameritus" packets. Supervisor Jones thanked Mr. Bove for his efforts to provide great coverage. Trustee Willms asked if the insurance coverage requires 30 hour work weeks for employees. Mr. Bove responded, yes 30 hours or more.

Mr. Bove, Mrs. Albarran and Ms. Ortiz left the Board meeting at 5:40 p.m.

Supervisor Jones mentioned that the "Employee Benefits Fair" held on October 22, 2013 was well attended. She said the next fair should incorporate the topic of estates and living wills.

Supervisor Jones thanked the Board members for attending the "Coalition to Reduce Recidivism" Luncheon. She mentioned that the Coalition funds the salary of Johnnie Jenkins/Employment Specialist and expenses to help ex-offenders and others connect into the community.

Supervisor Jones mentioned that the Community Development Block Grant (CDBG) application will be completed for the Highway Department. Commissioner Hewitt said he would be applying for an amount of \$40,000.00. He said the County will be providing the bidding for the black top material. Supervisor Jones said that this is the first time the Highway Department will be receiving the grant and congratulated Commissioner Hewitt.

Supervisor Jones mentioned that the "Cancer Awareness" program at Park Place is scheduled for November 06, 2013 at 1:00 p.m. and invited the Board to attend.

Supervisor Jones mentioned that the "Veterans Day" program is scheduled for November 06, 2013 at 1:00 p.m., to be held at Park Place and invited the Board to

attend the event. She said the Township is arranging and hoping for Congresswoman Tammy Duckworth to be the keynote speaker.

Supervisor Jones mentioned that information on the “Affordable Care Act” or “Obamacare” insurance plan will be provided at Park Place on November 04, 2013 from 3:30 to 5:30 p.m. Commissioner Hewitt said that the County will also assist people with the application process.

Supervisor Jones mentioned that the ribbon cutting for the new Township passenger bus is scheduled for November 04, 2013. She said a bus fare card will be implemented at a cost of \$2.00 for one way rides and opened it for further discussion. Attorney Joanem asked if this would apply to users riding to medical appointments, grocery shopping or just for the ridership in general. Supervisor Jones responded that the bus fare will be for one way transportation.

Supervisor Jones mentioned that the “Thanksgiving Holiday” luncheon will take place since many people have signed up for the event. She mentioned that the “Holiday Gathering” may be changed to alternate with the “Thanksgiving Holiday” since the population that attends these events are changing and declining.

Supervisor Jones mentioned that Marty Williams has settled in Florida since her retirement from the Township. She mentioned that there will be a retiree open house in November for Aly Echevarria and another in December for Pat Morris, Ana Albarran and William Caldwell.

Highway Commissioner’s Report:

Commissioner Mike Hewitt thanked Supervisor Jones for the opportunity to apply for the Community Development Block Grant (CDBG); he said improvements will be made in qualifying areas. He also reported that new lights were placed at the department and that plenty of salt is in stock.

Assessor’s Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending, 2013 in the amount of **\$85,918.24**. Motion by Trustee Francis, second by Trustee Willms for the approval of payroll. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices: Invoices for Town Fund in the amount of **\$8,295.58**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2874.21**; Invoices for G/A Fund/Staben House in the amount of **\$1,151.14**; Invoices for Town Fund/Assessor’s Office in the amount of **\$8,216.59**; Invoices for Road and Bridge / Highway Department the amount of **\$2,399.07**; Senior Fund/Park Place in the amount of **\$12,737.82**; Senior Fund/Gift Shoppe in the amount of **\$445.37**; Invoices for Home Sweet Home in the amount of **\$2,846.17**; Invoices for Fundraisers in the amount of **\$0**. Motion by Trustee Francis, second by Trustee

Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills: None.

Emergency Bills: None.

Action Items:

Supervisor Jones requested a motion for the approval of the Highway Department application for the Lake County C.D.B.G. funding as presented. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** Trustee McBride. **Motion carried.**

Supervisor Jones requested a motion for the approval of the “Home Sweet Home” application to the cities of Waukegan and North Chicago as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the North Shore Church of Christ “Senior’s (Golden Saints) Appreciation” event in the amount of \$500.00 as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Supervisor Jones invited the Board to celebrate Clerk Staben’s birthday with cake after the Board meeting.

Comments/Concerns-Trustees:

Trustee McBride mentioned that the New Orleans trip with the seniors was wonderful. He said the trip had well planned tours, lots of activity, fun leisure time and he complimented the Township staff for their efforts. Supervisor Jones thanked Trustee McBride for his input on the trip and mentioned that other attendees have called her with great feedback. She also mentioned that Township employees are welcomed to attend the trips.

Adjournment:

There being no further business to come before the Board, Supervisor Jones adjourned the October 24, 2013 meeting at 6:10 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk