

WAUKEGAN TOWNSHIP BOARD MEETING

May 20, 2013

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Park Place Senior Center located at 414 South Lewis Avenue Street, Waukegan, Illinois on Thursday, May 20, 2013.

The meeting was called to order at 5:06 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance led by the Zion Benton Township High School NJROTC Honor Guard. Pastor Walstone E. Francis of Shiloh Baptist Church led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Percy L. Johnson, Jeff McBride, Charles "Chuck" Willms, Clerk Rose M. Staben, Highway Commissioner Mike Hewitt and Supervisor Patricia Jones. **Also Present:** Attorney John Joanem and Deputy Clerk Christine Ortega. **Absent:** Assessor Pat Morris.

Supervisor Jones requested a motion to approve the **Agenda for the May 20, 2013** Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the May 09, 2013** Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of May 17, 2013. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of May 17, 2013

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	212,423.48	
	NorStates Money Market	1,000,895.29	
	Illinois Funds	37,457.95	
	No. Chicago Comm Bank	245,608.98	
Total Town Fund		\$1,496,385.70	
General Assistance Fund	First Midwest Checking	16,886.75	
	First Midwest Bank M/M	85,134.02	
	Illinois Funds	7,122.40	
Total General Assistance		\$109,143.17	
IMRF/FICA Fund	First Midwest Bank	26,097.37	
	First Midwest Bank M/M	55,497.62	

	Illinois Funds	262,966.23
Total IMRF/FICA Fund		\$344,561.22
Senior Fund	NorStates Financial	76,504.83
	NorStates Money Market	49,424.97
	First Midwest Money Market	5,195.31
	Illinois Funds	14,010.83
Total Senior Fund		\$145,135.94
Total General Township Funds		2,095,226.03
Road & Bridge	NorStates Financial	53,695.21
Total Road & Bridge		\$53,695.21

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/12-6/30/13 we received a total of \$436,971.80 for Town and \$112,190.08 for R & B

Town RE Tax -

Total received FY 2013 **\$1,255,213.83**

GA RE Taxes -

Total received FY 2013 **\$958,974.10**

IMRF/FICA RE Taxes -

Total received FY 2013 **\$228,640.34**

SEN'R RE Taxes -

Total received FY 2013 **\$1,082,928.98**

R&B RE Taxes -

Total received FY 2013 **\$154,533.58**

Other Payments Rec'd

Supervisor's Report:

Supervisor Jones addressed the citizens present to witness the oath of office for the Elected Officials of the new term 2013 to 2017. She introduced the three judges present for the oath of office, Judge Jay Ukena, Judge Patricia Fix and Judge George Bridges.

Honorable Judge Jay Ukena said that he was proud to be present. He said he served as Township attorney from 1989 to 2008, that the Waukegan Township is a Township that really serves the people and that there is no other Township like the Waukegan Township in Lake County. Judge Ukena presented the oath of office to Clerk Rose Staben, Assessor Mark Stricklin and Highway Commissioner Michael Hewitt.

Honorable Judge Patricia Fix presented the oath of office to Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride and Trustee Charles “Chuck” Willms.

Honorable Judge George Bridges said he was proud to swear in the best Township Supervisor there is. With Bible of Supervisor Jones’ father on hand, Judge Bridges presented the oath of office to Supervisor Patricia Jones with her mother, Dorothy Armstead, and sister in law, Stella Jones, alongside.

Supervisor Jones mentioned that at the end of the Township Board meeting Park Place will be conducting a ribbon cutting of the new transportation PACE bus. She said the bus provides rides to seniors for errands in the age of 55 and over. She thanked Marty Williams and Cheri Pierson-White of Park Place for making the arrangements for the use of the PACE bus.

Supervisor Jones congratulated the Township Board and acknowledged the Township’s dedicated staff members, the volunteers for Staben House advisory council, the Eddie Washington Center and Park Place. She also acknowledged public officials in the audience; Waukegan Fire Chief, Ricco Farrell, Waukegan Public School Board President, Anita Hanna, CLC Board Trustee Dr. Phil Carrigan, City Council Chaplain, Bishop Joseph Coburn, District 2 Commissioner Dianne Hewitt, an assistant from Congressman Brad Schneider’s office, Ron Rogers, City Treasurer Dr. John Schwab, NAACP President Jennifer Weatherspoon and school teacher Martha Padilla.

Supervisor Jones gave remarks to the audience concerning the mission and work of the Township with quotes from Dr. Martin Luther King Jr. and Abraham Lincoln.

Supervisor Jones mentioned that the Eddie Washington Center for Men now has 17 members residing there. She said all members are aiming for gainful employment, to reconnect with family, a permanent home, attend church and contribute to the community as volunteers.

Supervisor Jones mentioned the Staben House a transitional home for women and children has provided shelter for 19 families and 30 children in 2013.

Supervisor Jones mentioned Township annual report distributed to the audience. She said that the Township office has served 7,418 cases, it currently has 635 new cases, 297 reopened cases, 4,819 active cases. She said the Township has the dedicated support of its Trustees who are loyal supporters of their community, along with Clerk Staben who supports the Township events assists whenever needed and thanked new Assessor Mark Stricklin and Highway Commissioner Mike Hewitt for their contributions to the community.

Supervisor Jones mentioned that the Park Place Senior Services are decided by the Park Place Senior Citizen Services Committee members lead by Angelia Douglas and Opal Rice as secretary. She said the Park Place facility services seniors of 55 and over, serving over 4,000 seniors. The Township provides free transportation for

medical appointment/grocery shopping for seniors who urgently need it and or who are on fixed incomes. She said that on May 18, 2013 over 100 seniors attended the Park Place medical support services and thanked Jackie for arranging the event. Over 600 seniors have enjoyed the travel leisure trips to Niagara Falls, Alaska Cruise in late May 2013 and next year to Brazil all arranged by Navine Harvey. These trips bring revenue to foster other programs.

Supervisor Jones mentioned that the Park Place Gift Shop has had a 4% increase in sales. She said the haircut day is provided for convenience to the seniors at Park Place on Mondays. The Café provides lunch and will soon offer dinner. The Home Sweet Home snow removal/lawn program will begin on June 03, 2013 with 700 seniors enrolled for the HSH services.

Supervisor Jones mentioned that the Waukegan Township is like no other Township with its programs, services, youth events and opportunities to help people improve their lives. She said that the employment specialist Johnnie Jenkins to date has placed 50 individuals with full time employment. Supervisor Jones closed with a reading of inspiration to all.

Remarks:

Trustee Francis thanked the audience for allowing her to serve the Township for 24 years. She said Reverend Cook, Milton Staben and the Township Board encouraged her to take office. She acknowledged the Township Supervisor who is like her daughter the dedicated Township staff and thanked the voters and family members for their support.

Trustee Johnson said it has been an honor to be serving the Township since 2002 and thanked the voters for another 4 years to serve his Township. He thanked his wife Catherine, daughter, grandchildren and church members for their support. He said he will honor his position as Trustee and considers it a privilege.

Trustee McBride mentioned that he started serving his community with youth programs. He said he was employed with the City of Waukegan for 20 years and at that time he was encouraged to serve on the school board by Anita Hanna and then went on to the Waukegan Township Trustee. He thanked his wife Kim, the voters and asked for prayers so that he may continue to be gate keeper.

Trustee Willms said he has 45 years in public service and thanked the voters for standing by him and their support for all those years.

Commissioner Hewitt said it's an honor and a privilege to serve the Waukegan Township and thanked the voters, family and friends for the opportunity.

Clerk Staben thanked Commissioner Hewitt for directing her to the Waukegan Township Clerk position. She said Milton Staben may have laid the stones in the community meeting the needs of others. She credited Supervisor Jones for establishing bridges that have gone beyond those stones and made the Township what it is today. She thanked the voters for bringing her back to the Township.

Assessor Stricklin said that the Township government is a great form of government closely serving the people and thanked the voters for coming out today.

Supervisor Jones asked Jazz Steppers & Drummers director Troy Smith to introduce the performers. Troy thanked the Township for the many years of support. He said the performers now practice at the Rhythm Academy facility. The company is 40 members strong ranging from 7 to 18 years of age with past performers as volunteers. He said that the company is a group of dedicated performers and they are seeking funds for new uniforms.

Executive Session: None.

Supervisor Jones requested a motion for the approval of **agenda item #12**, Payroll period ending May 17, 2013 in the amount of \$82,902.82. Motion by Trustee Johnson, second by Trustee Francis for the approval of payroll. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #13**, approval of the following invoices: Invoices for Town Fund in the amount of \$6,887.36; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,298.73; Invoices for G/A Fund/Staben House in the amount of \$625.77; Invoices for Town Fund/Assessor's Office in the amount of \$4,901.29; Invoices for Road and Bridge / Highway Department the amount of \$2,155.00; Invoices for Senior Fund/Park Place in the amount of \$12,227.92; Invoices for Senior Fund/Gift Shoppe in the amount of \$92.00; Invoices for Home Sweet Home in the amount of \$2,441.74; Invoices for Fundraisers in the amount of \$0.00. Motion by Trustee McBride, second by Trustee Francis for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #14**, Paid Bills submitted after April 25, 2013 Board Meeting in the amount of \$10,288.68. Motion by Trustee Francis, second by Trustee Johnson for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
May 20, 2013**

The following is a list of bills that were paid after the board meeting of May 10, 2013, but before the meeting May 20, 2013

Purpose	Payee	Amount
Senior		

Fund		
3/25/2013	National Pen Co.	\$188.40
	Marketing/Advertising	
5/16/2013	Catered Productions	\$353.90
	St. Patricks Day Luncheon	
Total Senior Fund		\$542.30
G/A Fund		
3/15-3/28	General Assistance Client Payments	\$9,246.38
	Payments made on behalf of GA Clients	
Total G/A Fund		\$9,246.38
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
5/17/2013	North Chicago Rotary	\$200.00
	Township Programs	
5/17/2013	Robert Willegal, Jr.	\$100.00
	Moderator - Annual Town Mtg	
3/15-3/28	RRR - Client Payments	\$200.00
	Transportation, ID's, Work Needs	
Total Town Fund		\$500.00
Total all checks paid prior to board meeting		\$10,288.68

Action Items: None.

New Business: None.

Old Business: None.

Announcements: None.

There being no further business to come before the Board, Supervisor Jones adjourned the May 20, 2013 meeting at 6:15 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk