

WAUKEGAN TOWNSHIP BOARD MEETING

April 09, 2013

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 414 South Lewis Avenue, Waukegan, Illinois on Tuesday, April 9, 2013.

The meeting was called to order at 5:00 p.m., by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Jeff McBride, Trustee Willms, Clerk Rose M. Staben, Highway Commissioner Mike Hewitt, and Supervisor Patricia Jones. **Also Present.** Attorney John Joanem, Nancy Netherton/Financial Manager and Deputy Clerk Christine Ortega. **Excused:** Trustee Percy L. Johnson **Absent:** Assessor Pat Morris.

Supervisor Jones requested a motion to approve the **Agenda for the April 09, 2013** Waukegan Township Board Meeting. Motion by Trustee McBride, second by Trustee Francis. **Discussion:** Trustee Willms corrected Agenda item V, it says April 06, 2013 and should say April 09, 2013. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the March 28, 2013** Waukegan Township Board Meeting. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of April 4, 2013. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of April 4, 2013

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	20,380.76	
	NorStates Money Market	1,138,044.96	
	Illinois Funds	37,456.07	
	No. Chicago Comm Bank	245,589.47	
Total Town Fund		\$1,441,471.26	
General Assistance Fund	First Midwest Checking	101,456.00	
	First Midwest Bank M/M	145,124.80	
	Illinois Funds	7,121.37	
Total General Assistance		\$253,702.17	
IMRF/FICA Fund	First Midwest Bank	3,856.30	
	First Midwest Bank M/M	85,491.76	
	Illinois Funds	262,953.02	

Total IMRF/FICA Fund		\$352,301.08
Senior Fund	NorStates Financial	44,146.72
	NorStates Money Market	129,289.48
	First Midwest Money Market	5,206.58
	Illinois Funds	14,010.13
Total Senior Fund		\$192,652.91
Total General Township Funds		2,240,127.42
Road & Bridge	NorStates Financial	52,368.10
Total Road & Bridge		\$52,368.10

PPRT Taxes Received since last report - March, 2013

Town - \$23,957.01

R&B - \$7,135.46

For the states fiscal year of 7/1/12-6/30/13 we received a total of \$315,598.47 for Town and \$93,999.22 for R & B

Town RE Tax -	\$2,143.35	Special Distribution
Total received FY 2013	\$1,255,213.83	

GA RE Taxes -	\$1,621.02	Special Distribution
Total received FY 2013	\$958,974.10	

IMRF/FICA RE Taxes -	\$390.25	Special Distribution
Total received FY 2013	\$228,640.34	

SEN'R RE Taxes -	\$1,849.16	Special Distribution
Total received FY 2013	\$1,082,928.98	

R&B RE Taxes -	\$255.96	Special Distribution
Total received FY 2013	\$154,533.58	

Other Payments Rec'd

\$69055.75 - County of Lake - HUD Reimbursement - Staben House

Citizen Participation: None

Supervisor's Report:

Supervisor Jones welcomed the Township Board on this Election Day and congratulated the Board for their service and responsibility to the community.

Supervisor Jones mentioned the passing of Trustee McBride's aunt and Trustee Johnson's aunt who resided in Colorado and asked the Board to pray for the families.

Supervisor Jones said that the Township received a Certificate of Appreciation from the North Chicago High School for supporting the "Beyond The Beat Youth Summit"

held on March 19, 2013. She distributed the News-Sun article titled "You Need One Person To Believe In You" dated March 21, 2013 featuring the success of the summit.

Supervisor Jones mentioned that the Elected Officials for the new term will be sworn in on May 20, 2013, at 5:00 p.m., to be held at Park Place.

Supervisor Jones distributed the "Senior Spelling Bee" flier. The event is scheduled for May 04, 2013 at 12:00 p.m. to be held at Park Place. She mentioned that the contest winners will go on to compete in regional and then state and that the age guideline is for seniors 50 years of age and over.

Supervisor Jones mentioned that the "Women's History Month/Mother's Day" celebration luncheon will be celebrated together and is scheduled for May 03, 2013 at 11:30 a.m., to be held at the Ramada Inn. She asked the Board if they would be interested to model for the fashion show.

Supervisor Jones mentioned that the "Men's Day Month" celebration will take place in June and a Men's Fashion Show will be held.

Supervisor Jones mentioned that the "Candidates Forum" was held Park Place and was well attended.

Supervisor Jones mentioned that the "Coalition to Reduce Recidivism" Board of Directors met on April 05, 2013 and she distributed the agenda. She mentioned that the first workshop of expungement for immigrants and illegal resident's is scheduled for May 18, 2013 to be held at the "Holy Family Youth Center" of Waukegan. She mentioned that the meetings are held every 3rd Friday of the month at the United Way office in Gurnee.

Supervisor Jones thanked the Board for attending the gathering at Silas Herndon's home on April 05, 2013. She distributed the April 06, 2013 "Sign of the Dove Church" memorial program of Silas Herndon who served as the director of the Eddie Washington Center before his passing.

Supervisor Jones read a thank you note sent to the Township from Dona Stone for the continuance support in purchasing tickets for the "American Legion Post 397" pancake breakfast fundraiser.

Supervisor Jones distributed the "Meet Your Leaders" flier featuring Hank Bogdala as speaker, scheduled for April 19, 2013 at 11:00 a.m. to be held at Park Place.

Supervisor Jones mentioned that the "Senior Citizen's Services Committee" met on 03, 2013. She distributed the flier for the tour of the Township facilities that was held on April 03, 2013. She said the tour was well attended, received positive comments and the visitors were very impressed with the many facilities and services provided by the Waukegan Township.

Supervisor Jones mentioned that she attended Congressman Brad Schneider's open house. She said she invited him to speak in a Township's Veteran's future program.

Supervisor Jones mentioned that the "HealthReach Clinic" serves the Lake County area well with health services. She said they will be having their "Great Gipsy" gala at the Ivanhoe Country Club on April 27, 2013. She said that the "HealthReach Clinic" continues to receive many Township clients and provide them with good medical services and that the Township is proud to continue support as requested.

Highway Commissioner's Report:

Highway Commissioner Hewitt reported that the department has recycled 14,000 pounds of discarded electronics as of January 2013. He said that the recycling effort helps to keep the litter off the road and that S.W.A.L.C.O. suggested a drop-off center whereby the Township can then be compensated. He said that the County placed the leading on the black top at \$63.00 a ton. He mentioned that during one of the snow storms a truck broke down with a bad transmission and he complimented the "Home Sweet Home" for their great work with snow plowing.

Assessor's Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending April 05, 2013 in the amount of \$91,877.49. Motion by Trustee Willms, second by Trustee Francis for the approval of payroll. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices: Invoices for Town Fund in the amount of \$4,591.65; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,104.75; Invoices for G/A Fund/Staben House in the amount of \$1,550.37; Invoices for Town Fund/Assessor's Office in the amount of \$10,784.89; Invoices for Road and Bridge / Highway Department the amount of \$2,424.79; Invoices for Senior Fund/Park Place in the amount of \$13,785.83; Invoices for Senior Fund/Gift Shoppe in the amount of \$500.01; Invoices for Home Sweet Home in the amount of \$675.71; Invoices for Fundraisers in the amount of \$0.00. Motion by Trustee Francis, second by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after March 28, 2013 Board Meeting in the amount of \$68,959.75. Motion by Trustee Francis, second by Trustee McBride for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Paid Bills
April 9, 2013

The following is a list of bills that were paid after the board meeting of March 28, 2013, but before the meeting April 9, 2013

Purpose	Payee	Amount
Senior Fund		
4/4/2013	Nancy Netherton	\$131.80
	RT mileage to Kankakee to look at buses	
4/3/2013	Waukegan Township General Fund	\$8,589.53
	Reimb. Town for paid Health Ins. PP & HSH	
Total Senior Fund		\$8,721.33
G/A Fund		
4/3/2013	Waukegan Township General Fund	\$8,202.77
	Reimb Town for paid Health Ins for GA, EWC & SH	
3/29-4/9	General Assistance Client Payments	\$7,892.43
	Payments made on behalf of GA Clients	
Total G/A Fund		\$16,095.20
R & B Fund		
4/3/2013	Waukegan Township General Fund	\$1,652.96
	Reimb. Town for paid Health Ins for R & B	
Total R & B Fund		\$1,652.96
Town Fund		
4/3/2013	Blue Cross Blue Shield	\$36,049.99
	Health Ins for all covered Township staff & EO	
4/3/2013	Guardian Life	\$4,295.15
	Life & Dental Ins for all covered Township staff & EO	
4/3/2013	Ameritas Life	\$599.80
	Vision Plan for all covered staff	
4/3/2013	Waukegan Township General Fund	\$1,295.32
	Reimb. Town for paid Health Ins for Assessors	
4/1/2013	Lake County Renegades	\$250.00
	Investing in our Youth	
4/1/2013	Jack Benny Middle School	\$500.00
	Investing in our Youth	
4/1/2013	Cooke Magnet	\$500.00
	Investing in our Youth	
Total Town Fund		\$42,490.26
Total all checks paid prior to board meeting		\$68,959.75

Approval of Emergency Bill: None.

Action Items:

Supervisor Jones requested a motion for the approval of the Town Budget Appropriations 2013-2014 as presented. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Road & Bridge Appropriations 2013-2014 as presented. Motion by Trustee Willms, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of donation request for "HealthReach Clinic" in the amount of \$1,000.00 as presented. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business:

Trustee McBride asked Supervisor Jones about the Kankakee visit Nancy Netherton made to research used or new buses. Supervisor Jones said that the old buses they had on hand were extremely old and that the one new bus was sold. She said that a new bus was purchased and will be on hand in 6 to 8 weeks.

Announcements:

Supervisor Jones congratulated Trustee McBride on his upcoming birthday.

Trustee McBride suggested that the public be invited to the May 14, 2013 swearing in of the new Elected Officials. Supervisor Jones said, that is a good idea, it will be done by e-blast and she can provide Board member with invites for family and friends upon request.

Trustee Francis said that the "Women's Club" is selling raffle tickets and that she had some for purchase.

Comments/Concerns-Trustees: None.

There being no further business to come before the Board, Supervisor Jones adjourned the April 09, 2013 meeting at 6:03 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk