

WAUKEGAN TOWNSHIP BOARD MEETING

January 24, 2013

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, January 24, 2013.

The meeting was called to order at 5:00 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben and Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Christine Ortega and Attorney John Joanem. **Absent:** Trustee Jeff McBride, Assessor Pat Morris and Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda for the January 24, 2013** Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the January 10, 2013** Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of January 18, 2013. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of January 18, 2013

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	266,074.29	
	NorStates Money Market	1,234,002.41	
	Illinois Funds	37,502.25	
	No. Chicago Comm Bank	245,500.07	
Total Town Fund		\$1,783,079.02	
General Assistance Fund	First Midwest Checking	87,860.96	
	First Midwest Bank M/M	205,086.62	
	Illinois Funds	7,120.20	
Total General Assistance		\$300,067.78	
IMRF/FICA Fund	First Midwest Bank	24,186.52	
	First Midwest Bank M/M	145,465.36	
	Illinois Funds	262,909.37	

Total IMRF/FICA Fund		\$432,561.25
Senior Fund	NorStates Financial	173,819.98
	NorStates Money Market	129,270.64
	First Midwest Money Market	50,216.05
	Illinois Funds	14,008.49
Total Senior Fund		\$367,315.16
Total General Township Funds		2,883,023.21
Road & Bridge	NorStates Financial	75,694.33
Total Road & Bridge		\$75,694.33

45000 to FMW M/M
15,000.00 to taxi acct.
1/7

PPRT Taxes Received since last report -

Town - \$76,548.59

R&B - \$22,799.57

For the states fiscal year of 7/1/12-6/30/13 we received a total of

\$291,641.46 for Town and \$86,863.76 for R & B

Town RE Tax -

Total received FY 2013 **\$1,253,070.48**

GA RE Taxes -

Total received FY 2013 **\$957,353.08**

IMRF/FICA RE Taxes -

Total received FY 2013 **\$228,250.09**

SEN'R RE Taxes -

Total received FY 2013 **\$1,081,079.82**

R&B RE Taxes -

Total received FY 2013 **\$154,277.62**

Other Payments Rec'd

Citizen Participation: None.

Attorney John Joanem was seated at 5:05 p.m.

Supervisor's Report:

Supervisor Jones mentioned that she attended the Inauguration of President Obama in Washington D.C.

Supervisor Jones distributed the "General Town Fund and Assessor's Office" budget 2013-2014 packet for the fiscal year beginning March 01, 2013. She asked the Trustees to read the packet and highlight any questions or recommendations. She

said that Nancy Netherton will be at the following Board Meeting to address any concerns.

Supervisor Jones mentioned that the employee evaluations are in the process. She said that Ana Albarran will be retiring in December 2013 and Marty Williams and Patricia Barker in September 2013.

Trustee Katherine Rothwell-Francis was seated at 5:10 p.m.

Supervisor Jones mentioned that the last "Save Our Y" meeting was held on January 18, 2013.

Supervisor Jones mentioned that the "Martin Luther King Jr. Breakfast" was a successful event with approximately 350 people in attendance. She said the Park Place and Township staff did a tremendous job with the event. Trustee Johnson said that the keynote speaker was dynamic and the presentation of awards.

Supervisor Jones mentioned that the "Black History Month" event is in the process.

Supervisor Jones mentioned the annual "Women's History Month" luncheon will be held on March 29, 2013 at the Ramada Inn.

Supervisor Jones mentioned that the "Alaskan Cruise" tickets are selling well. The trip is set for May 23-31, 2013.

Supervisor Jones mentioned the SWALCO drop off held at the Highway department. Trustee Willms said that there was a good turnout of people dropping off electronic and appliances and people were on hand to help carry the items.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending January 11, 2013 in the amount of \$83,825.82. Motion by Trustee Francis, second by Trustee Willms for the approval of payroll. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices: Invoices for Town Fund in the amount of \$9,617.40; Invoices for G/A Fund/Eddie Washington Center in the amount of \$5,438.64; Invoices for G/A Fund/Staben House in the amount of \$3,193.25; Invoices for Town Fund/Assessor's Office in the amount of \$6,141.04; Invoices for Road and Bridge / Highway Department the amount of \$8,112.28; Invoices for Senior Fund/Park Place in the amount of \$9,465.53; Invoices for Senior Fund/Gift Shoppe in the amount of \$289.97; Invoices for Home Sweet Home in the amount of \$1,311.09; Invoices for

Fundraisers in the amount of \$0.00. Motion by Trustee Francis, second by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after January 10, 2013 Board Meeting in the amount of \$14,519.88. Motion by Trustee Willms, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
January 24, 2013**

The following is a list of bills that were paid after the board meeting of January 10, 2013, but before the meeting January 24, 2013

	Purpose	Payee	Amount
Senior Fund			
	1/17/2013	Phil Carrigan	\$75.00
		Refund for 5 tix purchased - MLK	
	1/17/2013	Khalid Jernigan	\$100.00
		Entertainment MLK	
	1/17/2013	Grandma's Boys	\$300.00
		Entertainment MLK	
	1/17/2013	Derrell Shepherd	\$250.00
		Sound System – MLK	
	1/17/2013	Travis Grant	\$500.00
		Honorarium MLK	
	1/17/2013	Dulce Ortiz	\$51.36
		Reimb. For poster expense – MLK	
Total Senior Fund			\$1,276.36
G/A Fund			
	11/21-12-13	General Assistance Client Payments	\$13,193.52
		Payments made on behalf of GA Clients	
Total G/A Fund			\$13,193.52
R & B Fund			
Total R & B Fund			\$0.00
Town Fund			
	1/12-1-24	Rebound Reclaim Client Payments	\$50.00
		Transportation, Work needs, ID's	
Total Town Fund			\$50.00

Total all checks paid prior to board meeting \$14,519.88

Action Items: None.

New Business: None.

Old Business: None.

Announcements:

Supervisor Jones mentioned that Trustee Charles “Chuck” Willms birthday is January 29th.

Comments/Concerns-Trustees: None.

There being no further business to come before the Board, Supervisor Jones adjourned the January 24, 2013 meeting at 5:25 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk