

WAUKEGAN TOWNSHIP BOARD MEETING

January 10, 2013

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, January 10, 2013.

The meeting was called to order at 5:25 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Christine Ortega/Executive Assistant and Attorney John Joannem. **Absent:** Assessor Pat Morris and Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the **Agenda for the January 10, 2013** Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes for the December 27, 2012** Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of January 7, 2013. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of January 7, 2013

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	199,048.13	
	NorStates Money Market	1,234,002.41	
	Illinois Funds	37,502.25	
	No. Chicago Comm Bank	245,500.07	
Total Town Fund		\$1,716,052.86	
General Assistance Fund	First Midwest Checking	101,073.43	
	First Midwest Bank M/M	205,086.62	
	Illinois Funds	7,120.20	
Total General Assistance		\$313,280.25	
IMRF/FICA Fund	First Midwest Bank	21,203.45	

	First Midwest Bank M/M	145,465.36	
	Illinois Funds	262,909.37	
Total IMRF/FICA Fund		\$429,578.18	
Senior Fund	NorStates Financial	171,613.62	
	NorStates Money Market	174,270.64	
	First Midwest Money Market	20,216.05	15,000.00 to taxi acct.
	Illinois Funds	14,008.49	
Total Senior Fund		\$380,108.80	
Total General Township Funds		2,839,020.09	
Road & Bridge	NorStates Financial	69,218.84	
Total Road & Bridge		\$69,218.84	

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/12-6/30/13 we received a total of \$215,092.87 for Town and \$64,064.19 for R & B

Town RE Tax -

Total received FY 2013 \$1,253,070.48

GA RE Taxes -

Total received FY 2013 \$957,353.08

IMRF/FICA RE Taxes -

Total received FY 2013 \$228,250.09

SEN'R RE Taxes -

Total received FY 2013 \$1,081,079.82

R&B RE Taxes -

Total received FY 2013 \$154,277.62

Other Payments Rec'd

\$10,000.00 - Donation from Kemper Foundation - Staben House

Citizen Participation: None

Supervisor's Report:

Supervisor Jones welcomed the Board members with the new year of 2013. She mentioned that the Eddie Washington Center is now 20 years old.

Supervisor Jones mentioned that Trustee McBride was making arrangements for his brother who passed and will be attending the Board meeting at a later time.

Supervisor Jones asked Clerk Staben to read the Oath of Office to Christine Ortega as the new Waukegan Township Deputy Clerk. The Board members welcomed and congratulated the new Deputy Clerk Ortega.

Supervisor Jones mentioned that someone from the County Clerk office will be visiting the Township office to look over that the Board minutes are filed accordingly.

Supervisor Jones mentioned that she met with Ana Albarran/Human Resources regarding the employee evaluations, to be completed by the new fiscal year.

Supervisor Jones mentioned that the 2013-2014 Budget is in the process.

Trustee McBride was seated at 5:34 p.m.

Supervisor Jones mentioned the “Martin Luther King Jr. Dreamers Breakfast”. She said the event is sold out with an attendance of 240 people, due to the large crowd that the event will not be held at the Bonnie Brook but will be relocated at the Ramada on January 19, 2013.

Supervisor Jones distributed the “Waukegan Township 2012 Total Client Seen” list. The list provided totals, new cases/635, reopened cases/314, the Reclaim Reconnect Re-Entry Program/779 and in the Supplemental Nutrition Assistance Program (SNAP) 319, with an ongoing total of 4921 clients to date. She also listed totals for housing applicants, identification cards, and legal help desk and voters registration. She mentioned that Johnnie Jenkins over looks the SNAP program and Allie Echevirria will be in training to assist with the program.

Attorney John Joanem was seated at 5:40 p.m.

Supervisor Jones mentioned the “Save Our Y” last meeting was held on January 04, 2013 and that it went well. Judge Hall is assisting with finding resources along with Attorney Joanem and other attorneys. The next meeting will be held on January 18, 2013 and distributed the flyer. Attorney Joanem said that there is an interest to save the Y.

Supervisor Jones distributed the “Waukegan Township Senior Citizens Services Committee” agenda, dated January 02, 2013.

Supervisor Jones distributed the “Young Men of Vision” donation request memo, dated November 27, 2012.

Supervisor Jones mentioned that at this time there are 27 people signed up for the “Alaskan Cruise” trip, including Trustee Francis and herself.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending December 28, 2012 in the amount of \$96,340.79. Motion by Trustee Willms, second by Trustee Francis for the approval of payroll. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices: Invoices for Town Fund in the amount of \$8,358.34; Invoices for G/A Fund/Eddie Washington Center in the amount of \$5,935.20; Invoices for G/A Fund/Staben House in the amount of \$6,405.29; Invoices for Town Fund/Assessor's Office in the amount of \$0.00; Invoices for Road and Bridge / Highway Department the amount of \$1,103.76; Invoices for Senior Fund/Park Place in the amount of \$14,502.82; Invoices for Senior Fund/Gift Shoppe in the amount of \$1,050.19; Invoices for Home Sweet Home in the amount of \$2,115.37; Invoices for Fundraisers in the amount of \$0.00. Motion by Trustee McBride, second by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after December 27, 2012 Board Meeting in the amount of \$86,335.19. Motion by Trustee Johnson, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
January 10, 2013**

The following is a list of bills that were paid after the board meeting of December 27, 2012, but before the meeting January 10, 2013

	Purpose	Payee	Amount
Senior Fund			
1/8/2013		People's Choice Fun Center	\$840.00
	Children's Shopping Spree		
1/10/2013		Travel On The Park	\$2,500.00
	Additional Payment for Alaskan Cruise		
1/9/2013		Waukegan Township General Fund	\$9,346.90
	January Health Ins. PP & HSH		
Total Senior Fund			\$12,686.90
G/A Fund			
1/9/2013		Waukegan Township General Fund	\$8,385.28
	January Health Ins for GA, EWC & SH		
12/31/12-01/10/13		General Assistance Client Payments	\$20,491.09
	Payments made on behalf of GA Clients		
Total G/A Fund			\$28,876.37

R & B Fund			
	12/11/2012	Waukegan Township General Fund	\$1,860.71
		January Health Ins for R & B	
Total R & B Fund			\$1,860.71
Town Fund			
	1/3/2013	Blue Cross Blue Shield	\$35,961.07
		Health Ins for all covered Township staff & EO	
	1/3/2013	Guardian Life	\$4,224.87
		Life & Dental Ins for all covered Township staff & EO	
	1/3/2013	Ameritas Life	\$1,025.56
		Vision Ins for all covered Township staff & EO	
	1/9/2013	Waukegan Township General Fund	\$1,540.55
		January Health Ins for Assessors	
	1/3/2013	Client Payment for RRR	\$95.66
		Clothing	
	1/8/2013	Johnnie Jenkins	\$51.50
		Travel Expense	
	1/8/2013	Niagara Foundation	\$12.00
		Seminar	
Total Town Fund			\$42,911.21
Total all checks paid prior to board meeting			\$86,335.19

Emergency Bills:

Supervisor Jones requested a motion for the approval of **agenda item #16** Emergency Bills submitted after December 27, 2012 Board Meeting in the amount of \$2,192.30. Motion by Trustee Willms, second by Trustee McBride for the approval of Emergency Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 1/10/13**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of January 10, 2013

Date	Purpose	Payee	Acct No.	Amount
Senior Fund				
Total Senior Fund				\$0.00
Town				
		GIS/CAMA Conference		\$620.00
		Ass'rs - Conference Registration		

	Larry Wicketts	\$816.00
	Assr's - Contract Labor	
	TDS Communcations	\$756.30
	Ass'rs - Telephone Expense	
Total Town		\$2,192.30
G/A Fund		
Total G/A Fund		\$0.00
Gift Shop		
Total Gift Shop		\$0.00
Road & Bridge Fund		
Total Road & Bridge		\$0.00
IMRF Fund		
IMRF Fund		\$0.00
Total All Funds		\$2,192.30

Action Items:

Supervisor Jones requested a motion for the approval of a donation to the “Young Men of Vision” of Abbott Middle School to go towards two events; one in January and a future outing in the amount of \$300.00 as presented. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Francis mentioned that Reverend Stevenson will be sworn in as the 1st Vice President of the Lake County NAACP on January 12, 2013 at 5:00 p.m. at the Greenbelt Cultural Center.

Trustee McBride mentioned that Chief Jennifer Weatherspoon will be sworn in as the President of the Lake County NAACP.

Comments/Concerns-Trustees:

Trustee Johnson mentioned that Jackie Nieves gave an excellent presentation about Park Place and its programs at the Rotary meeting. Supervisor Jones said that she will pass on the compliment to Ms. Nieves.

There being no further business to come before the Board, Supervisor Jones adjourned the January 10, 2013 meeting at 6:13 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk