

# WAUKEGAN TOWNSHIP BOARD MEETING

## October 25, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, October 25, 2012.

The meeting was called to order at 5:35 p.m. by Supervisor Patricia Jones. Ruth Muuru, a newly naturalized U.S. citizen led the Members in the Pledge of Allegiance. Trustee Rothwell-Francis led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Assessor Pat Morris, Highway Commissioner Mike Hewitt, Supervisor Patricia Jones. **ALSO PRESENT:** Dean Eleanor Murkey, Dulce Ortiz. **Excused:** Trustee Jeff McBride. **Absent:** None.

Supervisor Jones requested a motion to approve the Agenda for October 25, 2012 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Minutes for the September 13, 2012 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Discussion:** Clerk Staben made a correction on page 8, paragraph 2 where it states, "August 8, 2012," it should state "September 13, 2012." **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Minutes for the October 11, 2012 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Cash-on-Hand as of October 18, 2012. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of October 18, 2012

Fund	Bank	Balance
Town Fund	NorStates Checking	447,696.79
	NorStates Money Market	1,233,848.59
	Illinois Funds	37,490.75
	No. Chicago Comm Bank	245,450.17
<b>Total Town Fund</b>		<b>\$1,964,486.30</b>

General Assistance Fund	First Midwest Checking	246,311.19
	First Midwest Bank M/M	205,045.83
	Illinois Funds	7,118.70
<b>Total General Assistance</b>		<b>\$458,475.72</b>
IMRF/FICA Fund	First Midwest Bank	83,701.60
	First Midwest Bank M/M	145,436.43
	Illinois Funds	262,828.56
<b>Total IMRF/FICA Fund</b>		<b>\$491,966.59</b>
Senior Fund	NorStates Financial	365,847.43
	NorStates Money Market	174,247.89
	First Midwest Money Market	65,201.76
	Illinois Funds	14,003.52
<b>Total Senior Fund</b>		<b>\$619,300.60</b>
<b>Total General Township Funds</b>		<b>3,534,229.21</b>
Road & Bridge	NorStates Financial	131,089.95
<b>Total Road &amp; Bridge</b>		<b>\$131,089.95</b>

PPRT Taxes Received since last report -

Town - \$75,327.54

R&B - \$22,435.88

For the states fiscal year of 7/1/12-6/30/13 we received a total of \$186,272.27 for Town and \$55,480.14 for R & B

Town RE Tax - 10/18	\$22,406.05
<b>Total received FY 2013</b>	<b>\$1,212,873.60</b>

GA RE Taxes - 10/18	\$16,945.75
<b>Total received FY 2013</b>	<b>\$917,299.38</b>

IMRF/FICA RE Taxes - 10/18	\$4,079.53
<b>Total received FY 2013</b>	<b>\$220,931.33</b>

SEN'R RE Taxes - 10/18	\$19,330.71
<b>Total received FY 2013</b>	<b>\$1,046,400.17</b>

R&B RE Taxes - 10/18	\$2,763.09
<b>Total received FY 2013</b>	<b>\$149,327.93</b>

**Other Payments Rec'd**

### **Citizen Participation:**

Supervisor Jones introduced Ruth Muuru a Township employee who works at the Eddie Washington Center. Ms. Muuru was a former citizen of Kenya who became a naturalized citizen of the United States in 2012 and recently was registered to vote.

She was presented with a recognition certificate from the Township and Board members.

### **Supervisor's Report:**

Supervisor Jones introduced Dean Eleanor Murkey the chairman of the Waukegan Township 2012 Salary Review Committee. Supervisor Jones distributed the "Salaries of Elected Officials of Waukegan Township" notes, dated October 2012. Ms. Murkey reported on the committee recommendation of a salary increase of the elected officials for the 2013 thru 2016 term. It was recommended that the Board should decide on the stipend and for the health benefits will remain the same.

Supervisor Jones distributed the "Staben House Advisory Council" agenda, dated October 17, 2012. She asked Trustee Francis to report on the meeting. Trustee Francis said that fundraising was discussed and a food drive. For the food drive boxes will be placed at various stores for food donations. She mentioned that the holiday dinner will be held on November 18, 2012 and the Staben House open house will be held on December 5, 2012. Supervisor Jones mentioned that the Eddie Washington Center and the Staben House will hold an open house together.

Supervisor Jones mentioned that the "Musical Revue" will be meeting early November 2012.

Supervisor Jones distributed the "Save Our YMCA Community Forum" information/donation pledge form. She said that the pledges made will be returned to the donors if the YMCA does not move forward to continuing service. She said that the next forum will be held on October 26, 2012 and invited the Board to attend. The supervisor also mentioned that the Township will be making a commitment to donate.

Supervisor Jones mentioned the "North Chicago Exchange Club" fundraiser with the Harlem Ambassadors held on October 13, 2012. She mentioned that Christine Ortega participated as a team player and distributed the NewsSun article, dated October 19, 2012 highlighting the event.

Supervisor Jones mentioned the "Coalition to Reduce Recidivism" luncheon was held on October 12, 2012 and thanked the Board members for attending. She distributed the NewsSun article, dated October 11, 2012 article featuring the event.

Supervisor Jones distributed a letter of request from Abbott Middle School for the "Young Men of Vision" program. She said that the Board will act on this at the November 8, 2012 Board meeting.

Supervisor Jones distributed a letter of request from the "Waukegan Jr. Bulldog Football 2012". She said that the Board will act on this at the November 8, 2012 Board meeting.

## **Highway Commissioner's Report:**

Commissioner Hewitt reported that the Solid Waste Agency of Lake County (S.W.A.L.C.O.) will be start doing electronic recycling starting in January of 2013, bringing in two dumpsters. He also mentioned that S.W.A.L.C.O. will pay out for the recycled items, such as televisions, computers, including florescent bulbs and if there becomes a great interest a unit may be started on site. He also mentioned that Crescent Avenue is currently being paved and that the City of Waukegan is covering the cost.

## **Assessor's Report:**

Assessor Morris reported that on October 15, 2012 he attended a public hearing held by the City of Waukegan Council to discuss their levy. He said he made a plea to the Council not to support the 21% levy increase. The Council said they will be acting on the levy in November. He said he also made some corrections on their presentation. Supervisor Jones asked what services or additional services will be provided with the levy increase. Assessor Morris said that their finance person said that the city is behind on paying the police and fire pensions and would use the revenue to catch up on those payments.

## **Executive Session:**

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:52 p.m. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to enter into Open Session at 6:42 p.m. Motion by Trustee Johnson, second by Trustee Willms that we enter into Open Session at 6:42 p.m. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested that agenda item # 13, Payroll period ending October 19, 2012 in the amount of \$82,2161.76 be researched for correct total and will be acted on at the November 8, 2012 Board meeting.

Supervisor Jones requested a motion for the approval of agenda item # 14, approval of the following invoices: Invoices for Town Fund in the amount of \$8,235.34; Invoices for G/A Fund/Eddie Washington Center in the amount of \$1,033.36; Invoices for G/A Fund/Staben House in the amount of \$503.26; Invoices for Town Fund/Assessor's Office in the amount of \$3,944.35; Invoices for Road and Bridge / Highway Department the amount of \$15,057.02; Invoices for Senior Fund/Park Place in the amount of \$3,577.44; Invoices for Senior Fund/Gift Shoppe in the amount of \$228.80; Invoices for Home Sweet Home in the amount of \$2,470.70; Invoices for Fundraisers in the amount of \$729.98. Motion by Trustee Francis, second by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item # 15, Paid Bills submitted after October 11, 2012 Board Meeting in the amount of \$27,220.79. Motion by Trustee Johnson, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
October 25, 2012**

The following is a list of bills that were paid after the board meeting of October 11, 2012, but before the meeting October 25, 2012

Purpose	Payee	Amount
<b>Senior Fund</b>		
<b>Total Senior Fund</b>		<b>\$0.00</b>
<b>G/A Fund</b>		
9/13/2012-9/27/2012	<b>General Assistance Client Payments</b>	\$15,898.39
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$15,898.39</b>
<b>R &amp; B Fund</b>		
10/18/2012	<b>City of Waukegan</b>	
	October PPRT Tax	\$9,885.25
10/18/2012	<b>City of Park City</b>	
	October PPRT Tax	\$35.90
10/18/2012	<b>City of North Chicago</b>	
	October PPRT Tax	\$1,225.00
<b>Total R &amp; B Fund</b>		<b>\$11,146.15</b>
<b>Town Fund</b>		
9/19/2012	<b>Client Payments for RRR</b>	\$15.00
	Birth Certificate	
10/23/2012	<b>Petty Cash</b>	
		\$161.25
<b>Total Town Fund</b>		<b>\$176.25</b>

Total all checks paid prior to board meeting \$27,220.79

**Action Items:** None.

**New Business:** None.

**Old Business:** None.

**Announcements:**

Supervisor Jones wished a belated birthday wish to Trustee Francis and Clerk Staben.

Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be celebrating his and wife Catherine Johnson's 5<sup>th</sup> Anniversary with events on November 4<sup>th</sup> at 3:30 p.m., November 6<sup>th</sup> at 7:00 p.m., November 8<sup>th</sup> at 7:00 p.m., and conclude on November 11<sup>th</sup> at 3:30 p.m. He said that Brian Smith and wife from TOI will be bringing greetings on November 4<sup>th</sup> and Supervisor Patricia Jones on November 11<sup>th</sup>, 2012.

**Comments/Concerns-Trustees:** None.

There being no further business to come before the Board, Supervisor Jones adjourned the October 25, 2012 meeting at 7:17 p.m.

---

**PATRICIA JONES, Township Supervisor**

---

**ROSE M. STABEN, Township Clerk**