

WAUKEGAN TOWNSHIP BOARD MEETING

October 11, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, October 11, 2012.

The meeting was called to order at 5:33 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Attorney John Joanem led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Christine Ortega, Attorney John Joanem. **Excused:** Trustee Jeff McBride. **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the Agenda for October 11, 2012 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Minutes for the September 27, 2012 Waukegan Township Board Meeting. With the Minutes for September 13, 2012 to be presented at the following Board meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Cash-on-Hand as of October 5, 2012. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report as of October 5, 2012

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	383,668.37	
	NorStates Money Market	1,233,848.59	
	Illinois Funds	37,490.75	
	No. Chicago Comm Bank	245,450.17	
Total Town Fund		\$1,900,457.88	
General Assistance Fund	First Midwest Checking	319,289.55	
	First Midwest Bank M/M	205,045.83	
	Illinois Funds	7,118.70	
Total General Assistance		\$531,454.08	
IMRF/FICA Fund	First Midwest Bank	99,734.70	

	First Midwest Bank M/M	145,436.43
	Illinois Funds	262,828.56
Total IMRF/FICA Fund		\$507,999.69
Senior Fund	NorStates Financial	354,010.34
	NorStates Money Market	174,247.89
	First Midwest Money Market	65,201.76
	Illinois Funds	14,003.52
Total Senior Fund		\$607,463.51
Total General Township Funds		3,547,375.16
Road & Bridge	NorStates Financial	135,870.49
Total Road & Bridge		\$135,870.49

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/12-6/30/13 we received a total of \$110,944.73 for Town and \$33,044.26 for R & B (Final)

Town RE Tax - 9/27	\$4,089.73
Total received FY 2013	\$1,190,467.55

GA RE Taxes - 9/27	\$3,093.07
Total received FY 2013	\$900,353.63

IMRF/FICA RE Taxes - 9/27	\$744.63
Total received FY 2013	\$216,751.80

SEN'R RE Taxes - 9/27	\$3,528.39
Total received FY 2013	\$1,027,069.46

R&B RE Taxes - 9/27	\$503.55
Total received FY 2013	\$146,564.84

Other Payments Rec'd

Citizen Participation:

Lewis Duncan of 3605 15th Avenue, Kenosha Wisconsin a student of CLC was present to observe the Waukegan Township Board meeting for his course in Community Political Process.

Supervisor's Report:

Supervisor Jones mentioned the "Coalition to Reduce Recidivism" Luncheon will be held on October 12, 2012 at the Ramada. She said Congressman Danny Davis called to confirm his attendance for the luncheon.

Supervisor Jones mentioned that the “Salary Review Committee” met on October 11, 2012 and she distributed the agenda. She said that the committee will meet on October 16, 2012 to discuss their salary recommendations.

Supervisor Jones distributed the “Waukegan Township Senior Citizens Services Committee” agenda, dated October 3, 2012. She mentioned that Trustee Johnson serves as the liaison. Trustee Johnson mentioned that he attended the meeting and that Deanna Stich was very informative and that the senior services are providing many community services.

Supervisor Jones distributed the NewsSun article dated October 11, 2012 covering the “Coalition to Reduce Recidivism” luncheon. The article featured the luncheon keynote speaker Michael Sweig and guest speaker Andre Davis.

Supervisor Jones distributed the “Coalition to Reduce Recidivism” employment specialist report, dated August 1-31, 2012 prepared by Johnnie Jenkins, listing 81 individuals employed to date. She mentioned that the Executive Committee meets on the first Friday of each month. Also, distributed the Board of Directors luncheon Coalition agenda, dated October 5, 2012, agenda included names of the award recipients to be presented at the luncheon.

Supervisor Jones mentioned the “Hispanic Heritage Celebration” and thanked Trustee Johnson and Clerk Staben for attending. Trustee Johnson said that the Township staff did a remarkable job.

Supervisor Jones mentioned the “Waukegan High School Homecoming Parade” held on September 29, 2012 and thanked Clerk Staben, Christine Ortega and staff for attending.

Supervisor Jones mentioned the “Candidate’s Forum” event held on October 10, 2012 at Park Place sponsored by the League of Women Voters, Lake County Council for Seniors and American Association of University Women. She said that she has received positive feedback.

Supervisor Jones distributed the NewsSun article “Save the YMCA Campaign” dated October 4, 2012 and thanked Trustee Francis and Clerk Staben for attending. She also distributed the Chicago Tribune article dated October 3, 2012 regarding four YMCA’s closing its doors. She mentioned that next meeting to help save the YMCA will be held on October 19, 2012 at 10:00 a.m. at Park Place and invited the Board to attend.

Supervisor Jones distributed the “Waukegan High School Athletic Booster Club” donation request letter.

Supervisor Jones mentioned that Assessor Pat Morris attended the “Salary Review Committee” held today.

Supervisor Jones mentioned the “Pre-Veterans Day Celebration” luncheon is set for November 10, 2012.

Supervisor Jones mentioned the “Cancer Awareness and Celebration of Life Program” is set for October 24, 2012.

Supervisor Jones mentioned that the General Assistance grant of \$165.00 will be reduced to \$125.00 for a six month period. Individuals will be referred to Ms. Jenkins for employment. Individuals needing long term assistance will be redirected to other support sources as Social Security.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending October 3, 2012 in the amount of \$91,539.37. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$22,733.86; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,691.74; Invoices for G/A Fund/Staben House in the amount of \$1,679.58; Invoices for Town Fund/Assessor’s Office in the amount of \$10,092.01; Invoices for Road and Bridge / Highway Department the amount of \$7,542.63; Invoices for Senior Fund/Park Place in the amount of \$9,810.56; Invoices for Senior Fund/Gift Shoppe in the amount of \$889.41; Invoices for Home Sweet Home in the amount of \$749.06; Invoices for Fundraisers in the amount of \$0.00. Motion by Trustee Francis, second by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after September 27, 2012 Board Meeting in the amount of \$73,833.90. Motion by Trustee Johnson, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
October 11, 2012**

The following is a list of bills that were paid after the board meeting of September 27, 2012, but before the meeting October 11, 2012

Purpose	Payee	Amount
Senior Fund		
10/4/2012	Waukegan Township General Fund	\$10,317.90
	Reimb Town for paid HI for Park Place and HSH	

Total Senior Fund		\$10,317.90
G/A Fund		
10/4/2012	Waukegan Township General Fund	\$7,925.83
	Reimb Town for paid HI for GA, EWC & SH	
9/28-10/10	General Assistance Client Payments	\$11,087.58
	Payments made on behalf of GA Clients	
Total G/A Fund		\$19,013.41
R & B Fund		
10/4/2012	Waukegan Township General Fund	\$2,655.18
	Reimb. Town for paid HI for R & B	
Total R & B Fund		\$2,655.18
Town Fund		
10/4/2012	Comcast	\$107.90
	Internet Service	
10/4/2012	Blue Cross Blue Shield	\$36,695.57
	Health Ins for Township staff & EO	
10/4/2012	Guardian Life	\$3,753.20
	Life & Dental Ins for Township staff & EO	
10/4/2012	Ameritas Life	\$548.72
	Vision Ins for Township staff & EO	
	Waukegan Township General Fund	\$742.02
	Reimb. Town for paid HI for Ass's	
Total Town Fund		\$41,847.41

Total all checks paid prior to board meeting \$73,833.90

Action Items:

Supervisor Jones requested a motion for the approval of a donation to “Waukegan High School Athletic Booster Club” in the amount of \$250.00 as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be celebrating his 5th year Anniversary as Pastor starting on November 4, 2012.

There being no further business to come before the Board, Supervisor Jones adjourned the October 11, 2012 meeting at 6:15 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk