

WAUKEGAN TOWNSHIP BOARD MEETING

July 12, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, July 12, 2012.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Katherine Rothwell-Francis led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards, Attorney John Joanem. **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the Agenda for the July 12, 2012 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Minutes for the June 28, 2012 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee McBride. **Discussion:** Trustee Willms referred to page 7, paragraph 2, line 2, says the Automobile Lease Agreement as presented. He said that he motioned to approve the extension of the Supervisor's auto lease for one year. He would like for line 2 to say Automobile Lease Agreement as presented, two 6-month terms and also would appreciate a copy of page 7 of the minutes showing this change. Supervisor Jones said she would provide him with a copy. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Cash-on-Hand as of July 3, 2012. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of July 3, 2012

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	99,098.56	
	NorStates Money Market	1,233,755.26	
	Illinois Funds	37,429.86	
	No. Chicago Comm Bank	245,369.76	
Total Town Fund		\$1,615,653.44	
General Assistance Fund	First Midwest Checking	61,088.86	
	First Midwest Bank M/M	325,001.84	
	Illinois Funds	7,117.09	

Total General Assistance		\$393,207.79
IMRF/FICA Fund	First Midwest Bank	93,801.72
	First Midwest Bank M/M	145,407.19
	Illinois Funds	262,768.78
Total IMRF/FICA Fund		\$501,977.69
Senior Fund	NorStates Financial	118,539.02
	NorStates Money Market	279,218.54
	First Midwest Money Market	65,194.49
	Illinois Funds	14,000.35
Total Senior Fund		\$476,952.40
Total General Township Funds		2,987,791.32
Road & Bridge	NorStates Financial	157,232.43
Total Road & Bridge		\$157,232.43

60000. to 1st Mdw
M/M

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/11-6/30/12 we received a total of \$516331.64 for Town and \$153,786.89 for R & B (Final)

Town RE Tax -

Total received FY 2013 **\$615,671.69**

GA RE Taxes -

Total received FY 2013 **\$465,634.07**

IMRF/FICA RE Taxes -

Total received FY 2013 **\$112,097.09**

SEN'R RE Taxes -

Total received FY 2013 **\$531,167.75**

R&B RE Taxes -

Total received FY 2013 **\$75,799.58**

Other Payments Rec'd

N/A

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones introduced Troy of the Jazz Steppers. Troy thanked the Township Board for providing transportation cost for the Jazz Steppers to compete in Ohio.

The Jazz Steppers went on to win the National competition trophy. The trophy will be on display at the Township office for the community to see.

Supervisor Jones distributed the Chicago Tribune article “Chicago’s Victims Overwhelmingly Black, Male, Young” dated July 12 2012. She said the article was very interesting to read, showing alarming statistics of 2012 homicide victims by race/ethnicity. She said that it is important for the Township to help keep the youth busy as Troy is doing with the Jazz Stepper program. Trustee Johnson said that this has become a national issue. He said he appreciates the Township helping the youth.

Supervisor Jones mentioned that a check will be sent to the Township from the “Prescription Drug Discount Card” program, it should be on hand at the next Board meeting.

Supervisor Jones mentioned the “TOI Annual Conference” in Springfield. She said with early registration a discount will be available and for those wishing participate to let the Township know if interested in attending.

Supervisor Jones distributed the “North Chicago Community Days” flier. She invited the Board members to attend and said that the Township will be participating with a booth.

Supervisor Jones distributed in celebration of Park Place 20th year a 1992 Waukegan Park District brochure showing Supervisor Milt Staben, Mayor Haig Parivonian and Trustee Corrine Rose holding up a model display of Park Place.

Supervisor Jones distributed the Staben House/Eddie Washing Center “Golf Outing” planning committee meeting dates. She said the main event will be held on August 31, 2012. The event will be a full day with special activities planned at Bonnie Brook Golf Course.

Supervisor Jones distributed a “Legal Help Desk” up-to-date list of people served. The total as of March 2012 to July 2012 is 74 people.

Supervisor Jones distributed a letter of request from Mount Sinai Institutional Baptist Church dated March 21 2012 for their “Down Home Weekend” event. The letter mentioned that they will be introducing the food pantry “Glimmer of Hope” and other outreach services. Their request is for a contribution for a tent rental. Supervisor Jones said that she will make arrangements for them to borrow the Township tent.

Supervisor Jones distributed a letter of request from Shakedia Jones, Founder of “Forever Loving Yourself”. She said the program takes young girls on fun and educational trips.

Supervisor Jones mentioned that the “Open Meetings Act” training will be held on August 7, 2012 at 10:00 a.m. at the Supervisor’s office. The training should last an hour.

Supervisor Jones mentioned that the Independence Parade held on July 1, 2012 went well and the Township was awarded a ribbon for participating. She thanked Clerk Staben, Deputy Clerk Edwards for participating and Cheri Pierson-White for obtaining the two convertible vehicles used in the parade.

Supervisor Jones thanked Trustee Willms and Trustee McBride for attending the Ice Cream Social held on July 2, 2012 at Park Place. Trustee McBride said that seniors enjoyed doing the Zumba from their chairs.

Supervisor Jones congratulated Trustee Johnson on behalf of the Township Board as the North Chicago Rotary Club member and appointed Chaplin.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 5:50p.m. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:11pm.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending June 29, 2012 in the amount of \$94,655.95. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$4,801.24; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,673.69; Invoices for G/A Fund/Staben House in the amount of \$566.46; Invoices for Town Fund/Assessor's Office in the amount of \$12,542.59; Invoices for Road and Bridge / Highway Department the amount of \$53,537.70; Invoices for Senior Fund/Park Place in the amount of \$11,173.52; Invoices for Senior Fund/Gift Shoppe in the amount of \$170.97; Invoices for Home Sweet Home in the amount of \$252.58. Motion by Trustee McBride, second by Trustee Francis for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after June 14, 2012 Board Meeting in the amount of \$85,234.64. Motion by Trustee Johnson, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

July 12, 2012

The following is a list of bills that were paid after the board meeting of June 28, 2012, but before the meeting July 12, 2012

	Purpose	Payee	Amount
Senior Fund			
7/1/2012		Reggie Hughes	\$300.00
	Add'l to cover ice cream social (prev act ck void)		
7/8/2012		Waukegan Township General Fund	\$10,317.90
	Health Ins PP, HSH		
7/1/2012		ICRMT	\$7,437.63
	July Gen'l Insurance		
Total Senior Fund			\$18,055.53
G/A Fund			
6/29-7/12		General Assistance Client Payments	\$18,376.64
	Payments made on behalf of GA Clients		
7/8/2012		Waukegan Township General Fund	\$7,925.83
	July Health Ins, GA, EWC, SH		
Total G/A Fund			\$26,302.47
R & B Fund			
		Waukegan Township General Fund	\$1,356.96
	July Health Ins		
Total R & B Fund			\$1,356.96
Town Fund			
7/8/2012		Health Insurance All Vendors	\$39,219.68
	July Health Insurance - All depts.		
7/3/2012		North Chicago Rotary	\$100.00
	Rotary Event - 2 tickets		
7/3/2012		Delta Sigma Theta	\$200.00
	2 Event tickets (one reimbursed)		
Total Town Fund			\$39,519.68
Total all checks paid prior to board meeting			\$85,234.64

Supervisor Jones requested a motion for the approval of agenda item #16, Emergency Bills submitted for the July 12, 2012 Board Meeting in the amount of \$56.00. Motion by Trustee Johnson, second by Trustee Francis for the approval of Emergency Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 7/12/12**

The following is a list of bills that were submitted after our cutoff but must be approved

at the meeting of July 12, 2012

Date	Purpose	Payee	Acct No.	Amount
Senior Fund				
Total Senior Fund				\$0.00
Town (For Assessor)				
7/10/2012		Johnnie Jenkins		\$56.00
	Seminar Expense			
Total Town				\$56.00
G/A Fund				
Total G/A Fund				\$0.00
Gift Shop				
Total Gift Shop				\$0.00
Road & Bridge Fund				
Total Road & Bridge				\$0.00
IMRF Fund				
IMRF Fund				\$0.00
Total All Funds				\$56.00

Action Items:

Supervisor Jones requested a motion for the approval of the ATP IT Support Agreement by All Things Possible as presented. Motion by Trustee Francis, second by Trustee McBride. **Discussion:** Trustee Willms asked how did “All Things Possible” become the Township’s independent contractor for technology services without the approval of the Township. He also asked if Charles Deberry the president of Statin Network Solutions submit a letter of termination or did the Township submit a letter of termination. Supervisor Jones said that Mr. Deberry was a partner under Statin Network Solutions with Mr. Ewing. There was no letter of termination and that the company has since been dissolved. She said All Things Possible is not our IT contractor yet and we will be discussing it tonight. The Board approved All Things Possible for grant writing services several Board meetings ago. Trustee Willms said he didn’t remember approving that. Supervisor Jones said the Board minutes with All Things Possible grant writing will be provided to him. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Personnel for Waukegan Township Employee Resignation of Ann Wiggins/Staben House Manager as of June 30, 2012. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be celebrating its 71st Anniversary on July 15, 2012 with a service at 3:30 p.m., on July 20, 2012 a musical at 7:00 p.m. and July 22, 2012 will be the conclusion at 3:30 p.m. and invited the Board members to attend.

Trustee Francis mentioned that the Gideon Missionary Baptist Church will be having their Fellowship Picnic on July 14, 2012 at 12:00 p.m. at Bowen Park and invited the Board members to attend.

Trustee McBride mentioned that the Soul Cirque will be holding its event in September 2012.

Comments/Concerns-Trustees:

Trustee Willms said that he and his son have leased automobiles for a 3 year period and was not aware that a 1 year lease agreement was available. He also asked if the Board members were committed to a 3 year lease agreement. Also, he requested a copy of the Supervisor's automobile lease and any other paper work that goes with the agreement. Attorney Joanem clarified that this was to be two 6 month extensions in addition to the 3 year lease to coincide with the current term of office and that an auto lease for this 4 year term was approved during the previous term. Supervisor Jones said that any benefits for the new term will be set before November 20, 2012.

There being no further business to come before the Board, Supervisor Jones adjourned the July 12, 2012 meeting at 6:56PM.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk