

WAUKEGAN TOWNSHIP BOARD MEETING

June 28, 2012 (corrected)

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, June 28, 2012.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards, Attorney John Joanem. **Excused:** Trustee Katherine Rothwell-Francis **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the Agenda for the June 28, 2012 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Minutes for the June 14, 2012 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Cash-on-Hand as of June 22, 2012. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of June 21, 2012

Fund	Bank	Balance	
Town Fund	NorStates Checking	93,276.99	Ins/outs 375000. to m/m
	NorStates Money Market	1,233,717.30	
	Illinois Funds	37,427.03	
	No. Chicago Comm Bank	245,342.67	
Total Town Fund		\$1,609,763.99	
General Assistance Fund	First Midwest Checking	68,137.02	325000. to m/m
	First Midwest Bank M/M	325,000.00	
	Illinois Funds	7,116.56	
Total General Assistance		\$400,253.58	

IMRF/FICA Fund	First Midwest Bank	75,285.15
	First Midwest Bank M/M	160,396.68
	Illinois Funds	262,752.63
Total IMRF/FICA Fund		\$498,434.46
Senior Fund	NorStates Financial	87,341.02
	NorStates Money Market	369,217.18
	First Midwest Money Market	5,193.61
	Illinois Funds	13,994.08
Total Senior Fund		\$475,745.89
Total General Township Funds		2,984,197.92
Road & Bridge	NorStates Financial	165,710.99
Total Road & Bridge		\$165,710.99

360000. to
m/m

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/11-6/30/12 we received a total of \$516331.64 for Town and \$153,786.89 for R & B (Final)

Town RE Tax - 6/14 \$212,464.34
Total received FY 2013 \$560,797.81

GA RE Taxes - \$160,687.32
Total received FY 2013 \$424,132.81

IMRF/FICA RE Taxes - \$38,683.98
Total received FY 2013 \$102,106.04

SEN'R RE Taxes - \$183,302.57
Total received FY 2013 \$483,825.58

R&B RE Taxes - \$26,156.46
Total received FY 2013 \$69,045.05

Other Payments Rec'd
N/A

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones distributed the "Additional RE Taxes" shown below.

Additional RE Taxes received since report of 6/21/12

Town RE Tax - 6/21 & 6/28	\$54,873.88
Total received FY 2013	\$615,671.69
GA RE Taxes - 6/21 & 6/28	\$41,501.26
Total received FY 2013	\$465,634.07
IMRF/FICA RE Taxes - 6/21 & 6/28	\$9,991.05
Total received FY 2013	\$112,097.09
SEN'R RE Taxes - 6/21 & 6/28	\$47,342.17
Total received FY 2013	\$531,167.75
R&B RE Taxes - 6/21 & 6/28	\$6,754.53
Total received FY 2013	\$75,799.58

Supervisor Jones mentioned that Mr. Blase Viti will be at the next Board meeting to discuss, "Call One for Phone Services." She distributed the Call One packet.

Supervisor Jones mentioned that the video celebrating Park Place 20 years will be presented on July 2, 2012 at 12:00 p.m. at the Park Place Ice Cream Social. The garden will be dedicated and blessed and a time capsule will be buried to be opened 20 years later. Supervisor Jones distributed the Ice Cream Social agenda, at this event there will also be movies shown, music entertainment and a Zumba presentation.

Supervisor Jones distributed, "An Agreement Between Waukegan Township and Waukegan Park District" dated June 13, 2012. She said the agreement lease will be renewed in July 2012 for Park Place for the cost of \$1.00 per year.

Supervisor Jones asked Nancy Netherton Financial Manager to address the Board regarding the Township automobile lease. Mrs. Netherton said that the Toyota lease is based on a 3 year period and that the dealer will extend the lease for two 6-month periods to cover one more year and line up with the term of office of the Supervisor. Trustee Willms commented that on October 9, 2008 the Supervisor automobile was approved for 4 years from 2009 to 2013. The vote was three ayes, Trustee Francis, Trustee Pena, Trustee Johnson and one nay, Trustee Kilkelly, that at the June 25, 2009 Board meeting a motion was made to accept a 36 month lease from 2009 to 2012 for the Supervisor's automobile. The vote was three ayes, Trustee Johnson, Trustee McBride, Supervisor Jones and one nay, Trustee Willms and that on October 9, 2008, the Board approved to provide the Supervisor with an automobile for 4 years.

Supervisor Jones mentioned that Park Place will be open to the public as a Cooling Center during the high temperatures. She said that an article was placed in the News Sun.

Supervisor Jones mentioned the Eddie Washington Center graduation and thanked Trustee Johnson for attending the event. Trustee Johnson said that it was nice to see the graduates in full cap and gown.

Supervisor Jones mentioned that Silas Herndon was acknowledged for his years of service to the community and employment with the Township. Supervisor Jones distributed the Waukegan Township Resolution 12-29, Celebrating and Honoring Silas Herndon, who was also a Major in the U.S. Army.

Supervisor Jones mentioned that the "Staben House/Eddie Washington Center Golf Outing" is set for August 10, 2012 and the committee will be meeting on June 29 2012.

Supervisor Jones distributed the "Lake County's Got Talent" program book, held on June 16, 2012. Trustee Johnson said that Robert Presley and Candice Quinn did a superb job with the entire event. That Mr. Presley and the band played well. Supervisor Jones thanked Deputy Clerk Edwards for his outstanding work as Master of Ceremony.

Supervisor Jones distributed a letter from Trinity African Methodist Episcopal Church requesting a \$500.00 donation for their "10th Annual CaresFest" to be held on August 11, 2012. Their goal is to distribute 1000 backpacks with school supplies.

Supervisor Jones distributed a thank you letter from First Baptist Church dated June 11, 2012 for supporting their, "A Cool Summer Experience" learning program.

Supervisor Jones distributed a thank you letter from the YMCA dated June 9, 2012 for supporting their "REACH" camp program.

Supervisor Jones mentioned that the Diamond Tour Trip to Niagara Falls was a great success with the 62 attendees. Trustee Johnson said that he heard good comments and that the trip was exciting. Supervisor Jones said that the next trip will be to Shipshewana on July 24, 2012 and another will be planned for Nashville. She also mentioned that a questionnaire was conducted and a boat cruise and a trip to Las Vegas were suggested for future trips.

Supervisor Jones mentioned that the Ravinia Park All Green Concert & Lunch event went well in spite of the bus air conditioning breaking down.

Supervisor Jones distributed the "Supreme Court Upholds Affordable Care Act" news alert page dated June 28, 2012. Under the ruling the Blue Cross and Blue Shield will continue to implement the law and help its members understand their coverage and benefits.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) and Executive Minutes – 5ILCS 120/2 (C21) at 5:50p.m. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending June 15, 2012 in the amount of \$89,403.42. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$10,058.43; Invoices for G/A Fund/Eddie Washington Center in the amount of \$1,162.43; Invoices for G/A Fund/Staben House in the amount of \$2,312.40; Invoices for Town Fund/Assessor's Office in the amount of \$5,808.05; Invoices for Road and Bridge / Highway Department the amount of \$13,381.81; Invoices for Senior Fund/Park Place in the amount of \$11,125.89; No Invoices for Senior Fund/Gift Shoppe; Invoices for Home Sweet Home in the amount of \$3,476.23. Motion by Trustee McBride, second by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after June 14, 2012 Board Meeting in the amount of \$21,888.70. Motion by Trustee Johnson, second by Trustee McBride for the approval of Paid Bills as presented. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
June 28, 2012**

The following is a list of bills that were paid after the board meeting of June 14, 2012, but before the meeting June 28, 2012

Purpose	Payee	Amount
Senior Fund		
6/26/2012	Virginia Fabry	\$60.00
Refund for Shipshewana Trip		
Total Senior Fund		\$60.00
G/A Fund		
6/15-6/27	General Assistance Client Payments	\$20,928.70

Payments made on behalf of GA Clients

Total G/A Fund		\$20,928.70
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
6/21/2012	Enterprise	\$900.00
	Transportation for Jazz Steppers - Youth Funding	
Total Town Fund		\$900.00

Total all checks paid prior to board meeting \$21,888.70

Supervisor Jones requested a motion for the approval of agenda item #16, Emergency Bills submitted for the June 28, 2012 Board Meeting in the amount of \$2,115.00. Motion by Trustee Johnson, second by Trustee McBride for the approval of Emergency Bills as presented. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Wilms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 6/28/12**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of June 28, 2012

Date	Purpose	Payee	Acct No.	Amount
Senior Fund				
6/28/2012		Reggie Hughes		\$100.00
	Entertainment for Park Place event			
6/28/2012		Greg Rockingham		\$100.00
	Entertainment for Park Place event			
6/28/2012		Chris Angelos		\$115.00
	Entertainment for Park Place event			
Total Senior Fund				\$315.00
Town (For Assessor)				
6/28/2012		John Joanem		\$1,800.00
	June Attorney Fees			
Total Town				\$1,800.00
G/A Fund				
Total G/A Fund				\$0.00
Gift Shop				
Total Gift Shop				\$0.00
Road & Bridge Fund				
Total Road & Bridge				\$0.00
IMRF Fund				
IMRF Fund				\$0.00

Total All Funds

\$2,115.00

Action Items:

Supervisor Jones requested a motion for the approval of the Park District Lease Agreement as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Automobile Lease Agreement as presented, two 6 month terms. Motion by Willms, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Waukegan Township Recommendation for Staff Appointment of Patricia Ortega/Executive Assistant at \$15.40 per hour as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Outside Agency Request from Trinity African Methodist Episcopal Church in the amount of \$500.00 as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Waukegan Township Resolution 12-29 Celebrating and Honoring Silas Herndon. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee Willms mentioned that the 2012 "Investing in our Future" funding request list did not include Waukegan Public Schools. Supervisor Jones said that the Waukegan High School JROTC was listed.

There being no further business to come before the Board, Supervisor Jones adjourned the June 28, 2012 meeting at 6:44 PM.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk