

WAUKEGAN TOWNSHIP BOARD MEETING

April 26, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday, April 26, 2012.

The meeting was called to order at 5:32p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Attorney John Joanem led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards, Attorney John Joanem Human Resource Director Ana Alabarran, Special Projects Manager Dulce Ortiz. **Absent:** Assessor Pat Morris & Highway Commissioner Mike Hewitt.

Supervisor Jones requested a motion to approve the Agenda for the April 26, 2012 Waukegan Township Board Meeting. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None **Motion carried.**

Supervisor Jones requested a motion to approve the Cash-on-Hand as of April 23, 2012. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of April 23, 2012

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	118,005.56	
	NorStates Money Market	998,303.35	
	Illinois Funds	37,421.29	
	No. Chicago Comm Bank	245,289.38	
Total Town Fund		\$1,399,019.58	
General Assistance Fund	First Midwest Checking	11,910.40	
	First Midwest Bank M/M	0.00	
	Illinois Funds	7,113.31	
Total General Assistance		\$19,023.71	
IMRF/FICA Fund	First Midwest Bank	3,890.24	
	First Midwest Bank M/M	175,373.04	
	Illinois Funds	262,708.52	
Total IMRF/FICA Fund		\$441,971.80	
Senior Fund	NorStates Financial	33,632.73	
	NorStates Money Market	56,565.15	
	First Midwest Money	35,565.15	15000 to

	Market		taxi
	Illinois Funds	43,991.07	
Total Senior Fund		\$169,754.10	
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Total General Township Funds		2,029,769.19	
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Road & Bridge	NorStates Financial	108,986.00	
Total Road & Bridge		\$108,986.00	

PPRT Taxes Received since last report -

Town - \$114,641.19

R&B - \$34,145.33

For the states fiscal year of 7/1/11-6/30/12 we received a total of \$439736.34 for Town and \$130973.35 for R & B

Town RE Tax -

Total received FY 2013

GA RE Taxes -

Total received FY 2013

IMRF/FICA RE Taxes -

Total received FY 2013

SEN'R RE Taxes -

Total received FY 2013

R&B RE Taxes -

Total received FY 2013

Other Payments Rec'd

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones presented the special award for Repatriate Empowerment to the following; Sherman Tillman, Kevin B. Green Sr., Eula Brown, Fred Alexander, Megan Bell, Leonard Stanley, David Cox, Kenneth Hawthorne, Derrick Balentine, Anita Moore, Robert May, Rickey Miller, Virginia P. Edwards, Virgil Davis, Judith Rollins and Henry C. Brooks. This six week course was conducted by Stella Jones.

Supervisor Jones asked Dulce Ortiz, Special Projects Manager to give the Board an up-date on the Waukegan Township 2012 Scholarship Applicants. Ms. Ortiz distributed a profile list of the applicants; Ashley Clary, Shannon Bonds, Dennis Nieves, Darnetta Brown and Montarae Henton-Talbott. She also distributed folders with each applicant's information for the Trustees to review. Applicant Montarae

Henton-Talbott's transcript will be sent at a later date. Trustee Willms mentioned that there weren't any North Chicago applicants. Supervisor Jones said that since Catherine Johnson is no longer with the North Chicago library there haven't been any applicants from North Chicago. Ms. Ortiz said North Chicago High School was contacted but there were no responses. Trustee Johnson said that the Township regularly extends the opportunity to North Chicago with little or no response. Ms. Ortiz said she will continue to make the effort for North Chicago applicants. The names of the applicant choices will be needed by May 10, 2012. There will be five scholarships awarded in the amount of \$1,000.00 per applicant. The Board agreed to accept the five applicants submitted with Montarae Henton-Talbott's application pending, awaiting her transcript.

Supervisor Jones asked Ms. Ortiz to update the Board on the "Lake County's Got Talent. She said there will be 12 contestants, the country line dancers will perform and there will be an open and closing number by the veteran performers. There will be information sent out for ads and sponsorship. The tickets are now on sale at Park Place, Township office and the Genesee Theater for \$20.00 each.

Supervisor Jones mentioned that Gloria Doby a musical performer passed away. A bus will be traveling to Chicago for the funeral on Saturday.

Supervisor Jones distributed a booklet on Local Democracy and the Townships of Illinois: A Report to the People. She said it has a lot of good information in it dealing with the current Township issues.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter into Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) at 6:31 p.m. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending March 23, 2012 in the amount of \$78,663.39. Motion by Trustee Willms, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$11,631.47; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,158.37; Invoices for G/A Fund/Staben House in the amount of \$1132.37; Invoices for Town Fund/Assessor's Office in the amount of \$12,568.13; Invoices for Road and Bridge / Highway Department the amount of \$1,018.94; Invoices for Senior Fund/Park Place in the amount of \$11,871.57; Invoices for Senior Fund/Gift Shoppe in the amount

of \$142.70; Invoices for Home Sweet Home in the amount of \$2,769.28. Motion by Trustee Francis, second by Trustee McBride for the approval of submitted invoices. **Discussion:** Trustee Willms questioned Gift Shop, page 1, line item 1 says Candies Creations in the amount of \$27.50 and Staben House, page 1, line item 2 says Candies Creations in the amount of \$27.50 for supplies. Supervisor Jones said that the Staben House \$27.50 is incorrect. Therefore the Staben House total of \$1,159.87 on invoice should be \$1,132.37. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after April 10, 2012 Board Meeting in the amount of \$19,447.00. Motion by Trustee McBride, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
April 26, 2012**

The following is a list of bills that were paid after the board meeting of April 10, 2012, but before the meeting April 26, 2012

Purpose	Payee	Amount
Senior Fund		
4/24/2012	Starlight Express Coaches	\$575.00
	Cost for 23 paid attendees - Horseshoe	
4/25/2012	Director of Employment Security	\$3,055.67
	1st Qtr unempl. - PP & HSH	
Total Senior Fund		\$3,630.67
G/A Fund		
4/11-4/26	General Assistance Client Payments	\$28,316.71
	Payments made on behalf of GA Clients	
4/24/2012	Director of Employment Security	3621.87
	1st Qtr Unempl - GA, SH, EWC	
Total G/A Fund		\$31,938.58
R & B Fund		
4/24/2012	Director of Employment Security	\$421.80
	1st Qtr Unempl	
Total R & B Fund		\$421.80
Town Fund		
4/12/2012	Petty Cash	\$194.45
	Misc. petty cash reimbursement	
4/24/2012	Director of Employment Security	\$2,588.07
	1st Qtr Unempl - Town & Assr	
4/12-4/26	ReBounce, ReClaim & ReEnter	\$20.00
	Client Stipends, transportation, etc	

4/23/2012	Township Program	Marcella Hardin	\$100.00
Total Town Fund			\$2,902.52

Total all checks paid prior to board meeting \$38,893.57

Supervisor Jones requested a motion for the approval of agenda item #16, Emergency Bills submitted after April 10, 2012 Board Meeting in the amount of \$38,893.57. Motion by Trustee McBride, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 4/26/12**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of April 26,2012

Date	Purpose	Payee	Acct No.	Amount
Senior Fund 4/26/2012	Final Payment for - 37 seniors Niagra Falls	Diamond Tours		\$19,357.00
Total Senior Fund				\$19,357.00
Town 4/26/2012	3 attendees - seminar	YWCA Lake County		\$90.00
Total Town				\$90.00
G/A Fund Total G/A Fund				\$0.00
Gift Shop Total Gift Shop				\$0.00
Road & Bridge Fund Total Road & Bridge				\$0.00
IMRF Fund IMRF Fund				\$0.00
Total All Funds				\$19,447.00

Action Items:

Supervisor Jones requested a motion for the approval of Scholarships for Ashley Clary, Shannon Bonds, Dennis Nieves and Darnetta Brown as presented in the amount of \$1,000.00 per applicant with Montarae Henton-Talbott pending. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of a grant to the Family First Center for the use of the facilities for the General Assistance clients in the amount of \$2,500.00 as presented. Motion by Trustee McBride, second by Trustee Francis. **Discussion:** Trustee McBride requested the number of GA clients using the facilities. Supervisor Jones said that the information will be available at the following Board meeting and that the residents of the Eddie Washington Center also use the facilities. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of a donation for the Waukegan High School JROTC in the amount of \$500.00 for their Daytona Beach competition as presented. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Personnel Recommendation of Wendy Gonzalez for Part-time at \$8.50 per hour and the Township salary increases as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** Trustee Willms. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Francis asked if anyone will be attending the TOPICS conference on May 8, 2012. Supervisor Jones said that she will be attending. Trustee Francis reminded the Board that the State of Economic Development forms should be mailed in.

Comments/Concerns-Trustees:

Trustee Willms said that he read the News Sun article dated April 26, 2012 about the NorStates bank stocks at \$0.55 per share. As of April 23, 2012 the Township Cash-on-Hand reported a total of \$1,315,492.70. He is concerned about the bank's low stock at \$0.55 and that the Township funds may not be safe or secure with NorStates. He suggested that the Township Financial Manager bring forward a recommendation to the Board if the Township should look into moving its deposit to some other financial institution. Supervisor Jones responded a report will be presented at the following Board meeting by Nancy Netherton.

There being no further business to come before the Board, Supervisor Jones adjourned the April 26, 2012 meeting at 7:20 PM.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk