

WAUKEGAN TOWNSHIP BOARD MEETING

February 28, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Tuesday, February 28, 2012.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Highway Commissioner Mike Hewitt, Deputy Clerk Demond D. Edwards, Attorney John Joanem. **Absent:** Assessor Pat Morris

Supervisor Jones called for a motion to approve the Agenda for the February 28, 2012 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the February 09, 2012 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of February 24, 2012. Motion by Trustee Willms, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of February 24, 2012

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	36,722.58	
	NorStates Money Market	1,257,535.46	70000. to chkg
	Illinois Funds	37,389.02	
	No. Chicago Comm Bank	245,230.99	
Total Town Fund		\$1,576,878.05	
General Assistance Fund	First Midwest Checking	105,700.05	
	First Midwest Bank M/M	45,360.18	60000. tfr to chkg
	Illinois Funds	62,104.84	
Total General Assistance		\$213,165.07	
IMRF/FICA Fund	First Midwest Bank	19,082.34	
	First Midwest Bank M/M	235,341.44	
	Illinois Funds	262,381.13	

Total IMRF/FICA Fund		\$516,804.91
Senior Fund	NorStates Financial	65,749.91
	NorStates Money Market	180,040.45
	First Midwest Money Market	20,183.29
	Illinois Funds	43,984.13
Total Senior Fund		\$309,957.78
Total General Township Funds		2,616,805.81
Road & Bridge	NorStates Financial	77,219.71
Total Road & Bridge		\$77,219.71

15000 to taxi

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/11-6/30/12 we received a total of \$212,058.35 for Town and \$49726.65 for R & B

Town RE Tax -

Total received to date **\$1,214,200.55**

GA RE Taxes -

Total received to date **\$1,035,114.94**

IMRF/FICA RE Taxes -

Total received to date **\$247,138.16**

SEN'R RE Taxes -

Total received to date **\$1,085,258.91**

R&B RE Taxes -

Total received to date **\$153,097.32**

Other Payments Rec'd

Supervisor Jones called for a motion to suspend the Waukegan Township Board meeting at 5:35 p.m. for the purpose of discussing the Budget & Appropriation for Town Purposes for Waukegan Township fiscal year beginning March 01, 2012 and ending February 28, 2013. Motion by Trustee Francis, second by Trustee Willms.

Ayes: Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to resume to the Waukegan Township Board meeting at 5:50 p.m. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones distributed and read the Notice of Regular Township Board Meeting Change for February 28, 2012.

Trustee Johnson left the Board meeting at 5:55 p.m.

Supervisor Jones distributed the General Assistance Recommendations outline for Transitional Assistance. The flat grant of \$165.00 per month will be provided to those disabled and receiving medical card as determined by DHS, to those unable to work due to a serious injury, surgery or serious medical condition, to those who are homeless with verification due to court order evacuation, fire or natural disaster. A flat grant of \$125.00 per month will be provided to those of age 60 or over with limited work history or to those with uncontrolled seizure disorder. A flat grant of \$100.00 per month will be provided to those providing full time care. The recommendation also listed assistance for medical prescriptions at a maximum of \$165.00, funeral and burial at \$500.00, utilities at \$100.00 and rental at \$165.00 or mortgage at \$250.00.

Trustee Johnson returned to the Board meeting at 5:57 p.m.

Supervisor Jones called for a motion to suspend the Waukegan Township Board meeting at 6:05 p.m. for the purpose of discussing the Budget & Appropriation for Road & Bridge Purposes for Waukegan Township fiscal year beginning March 01, 2012 and ending February 28, 2013. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to resume the Waukegan Township Board meeting at 6:12 p.m. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones asked Mrs. Netherton to update the Board regarding a vehicle for the Eddie Washington Center. Supervisor Jones distributed information for the purchase of a 2011 van with 5000 miles in the amount of \$24,996.00. Attached to the information was a car fax data. The van was located in Missouri and Commissioner Hewitt was concerned if the van had been under water for some time because of the Missouri floods. Mrs. Netherton said that she will research and look into the dates that the Missouri floods occurred. Trustee Johnson said that is should be mentioned in the contract that there were concerns about the van possibly being in a flood.

Supervisor Jones mentioned that Ana Albarran and Marc Jones and she met with someone from the Earnfare/SNAP Program Audit. The Township will continue to receive referrals from DHS. Supervisor Jones has contacted State Representative Mayfield regarding the Earnfare funding.

Supervisor Jones mentioned that the Home Sweet Home crew was out doing snow removal.

Supervisor Jones distributed the Park Place Preview news letter dated March 2012. The news letter was featuring the upcoming Park Place Café to open on March 12, 2012 from 12:00 to 2:30 p.m. The café will be operated by a chef and an assistant.

Supervisor Jones distributed a Waukegan Township Recommendation for Staff Appointment of Dennis L. Bell for Café Coordinator and Arnetta J. Moore for Chef Assistant. The positions will be part-time and the proceeds from the food sales will cover the two salaries.

Supervisor Jones distributed the Women's History Month flyer. The keynote speaker will be the Cook County Board President Toni Precwinkle. To be held on March 21, 2012 at the Ramada Inn.

Supervisor Jones distributed the Expungement & Sealing Workshop flyer. The event was held on February 25, 2012. The guest speaker was Judge George Bridges. There were 75 new individuals in attendance. Supervisor Jones thanked Attorney Joanem for his contribution. Attorney Joanem said the people who attended appreciated the workshop.

Supervisor Jones distributed the Lake County's Got Talent flyer. The final audition was February 27, 2012. The rehearsals will take place at the North Chicago High School. There are 47 performers which will go down to a selective 12. Supervisor Jones distributed the News Sun article dated February 25, 2012 of the first audition night.

Supervisor Jones distributed the Township Officials of Illinois memorandum. The memo was addressed to Township Trustees seeking the annual dues for 2012. Also distributed the registration form for the TOI annual Topics Day for May 08, 2012 to held in Springfield.

Supervisor Jones distributed a Waukegan Township Employee Resignation for Susanna Moncivais who worked as a receptionist/information clerk for Park Place.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending February 9, 2012 in the amount of \$88,612.31. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending February 23, 2012 in the amount of \$78,529.97. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$12,399.88; Invoices for G/A Fund/Eddie Washington Center in the amount of \$2,515.41; Invoices for G/A Fund/Staben House in the amount of \$1,733.63; Invoices for Town Fund/Assessor's Office in the amount of \$24,313.18; Invoices for Road and Bridge / Highway Department the amount of \$2,076.11; Invoices for Senior Fund/Park Place in the amount of \$8,266.39; Invoices for Senior Fund/Gift Shoppe in the amount of \$19.00; Invoices for Home Sweet Home in the amount of \$853.23. Motion by Trustee Francis, second by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after February 9, 2012 Board Meeting in the amount of \$27,931.53. Motion by Trustee Johnson, second by Trustee Francis for the approval of Paid Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
February 28, 2012**

The following is a list of bills that were paid after the board meeting of February 9, 2012, but before the meeting February 28, 2012

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
2/9-2/27	General Assistance Client Payments	\$26,490.36
	Payments made on behalf of GA Clients	
Total G/A Fund		\$26,490.36
R & B Fund		
1/30/2012	Director of Employment Security	\$4.86
	4th Qtr Unemployment Taxes	
2/7/2012	Waukegan Township General Fund	\$1,356.96
	Health Insurance	
Total R & B Fund		\$1,361.82
Town Fund		
2/14/2012	Marc Jones	\$49.35
	Reimb. for supplies purchased	
2/24/2012	Rebound Reclaim Program Expenses	\$30.00
	Client Transportation	

Total Town Fund	\$79.35
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Total all checks paid prior to board meeting \$27,931.53

Supervisor Jones requested a motion for the approval of agenda item #16, Emergency Bills submitted for the February 28, 2012 Board Meeting in the amount of \$26,619.00. Motion by Trustee Johnson, second by Trustee Willms for the approval of the Emergency Bills as presented. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 2/28/12**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of February 28, 2012

Date	Purpose	Payee	Acct No.	Amount
Senior Fund				
2/28/2012		Allie Woodworking		\$1,620.00
	Replace Counters & Cabinet Doors in Kitchen area			
Total Senior Fund				\$1,620.00
Town				
2/28/2012		Boucher Ford		\$24,999.00
	Emergency Purchase - Township Van			
Total Town				\$24,999.00
G/A Fund				
Total G/A Fund				\$0.00
Gift Shop				
Total Gift Shop				\$0.00
Road & Bridge Fund				
Total Road & Bridge				\$0.00
IMRF Fund				
IMRF Fund				\$0.00
Total All Funds				\$26,619.00

Action Items:

Supervisor Jones requested a motion for the approval of the purchase for the 2011 15-passenger van from Ford. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval to donate the 1999 Chevrolet van as presented. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Budget & Appropriation Ordinance No. 12-01 for Town Purposes for Waukegan Township in the amount of \$4,995,975.00 for the fiscal year beginning March 01, 2012 and ending February 28, 2013 as presented. Motion by Trustee Francis, second by Trustee Johnson.

Discussion: Trustee Willms said that he was voting no and provided the Board with a copy of an explanation of his no vote. He said that the Township has a surplus of \$1,600,000.00 and that the Township has a responsibility to reduce property taxes. He said he had a detailed account to present to the Board supporting his no vote. Supervisor Jones said a response will be provided in writing at the following Board meeting. Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** Trustee Willms. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Budget & Appropriation Ordinance No. 12-02 for Road & Bridge for Waukegan Township in the amount of \$281,625.00 for the fiscal year beginning March 01, 2012 and ending February 28, 2013 as presented. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Waukegan Township Recommendation for Staff Appointment. For Park Place Café, Arnetta J. Moore as Food Service Assistant at \$8.25 per hour and Dennis L. Bell as Café Coordinator at \$14.73 per hour. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees: None.

There being no further business to come before the Board, Supervisor Jones adjourned the February 28, 2012 meeting at 7:04 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk