

WAUKEGAN TOWNSHIP BOARD MEETING

January 12, 2012

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, January 12, 2012.

The meeting was called to order at 5:32 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards, Attorney John Joanem. **Excused:** Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the January 12, 2012 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the December 22, 2011 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of January 9, 2012. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of January 9, 2012

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	28,304.76	
	NorStates Money Market	1,401,608.24	
	Illinois Funds	290,708.61	
	No. Chicago Comm Bank	245,170.53	
Total Town Fund		\$1,965,792.14	
General Assistance Fund	First Midwest Checking	48,241.09	
	First Midwest Bank M/M	165,325.42	60,000 to chkg 12/21/2011
	Illinois Funds	44,293.79	
Total General Assistance		\$257,860.30	
IMRF/FICA Fund	First Midwest Bank	4,057.32	
	First Midwest Bank M/M	265,304.28	15000 to chkg 12/20/11

	Illinois Funds	127,115.32
Total IMRF/FICA Fund		\$396,476.92
Senior Fund	NorStates Financial	24,664.79
	NorStates Money Market	314,785.71
	First Midwest Money Market	65,173.04
	Illinois Funds	43,978.68
Total Senior Fund		\$448,602.22
Total General Township Funds		3,068,731.58
Road & Bridge	NorStates Financial	74,985.33
Total Road & Bridge		\$74,985.33

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/11-6/30/12 we received a total of \$212,058.35 for Town and \$49726.65 for R & B

Town RE Tax -

Total received to date **\$1,214,200.55**

GA RE Taxes -

Total received to date **\$1,035,114.94**

IMRF/FICA RE Taxes -

Total received to date **\$247,138.16**

SEN'R RE Taxes -

Total received to date **\$1,085,258.91**

R&B RE Taxes -

Total received to date **\$153,097.32**

Other Payments Rec'd

12/29 - Lake County \$37,119.29 St. House HUD Reimbursement

1/4/12 - St of IL - \$7,534.00 EWC Grant Payment

1/5/12 - Kemper Foundation \$10,000.00 - St. House Donation

Supervisor Jones acknowledged citizens present;

Mark Stricklin of 37571 N. Lake Crest, Beach Park, Illinois.

Mr. Stricklin was present to ask about the status of his previous complaint regarding the payment for the paving of Trustee Willms' driveway and road work done by Commissioner Hewitt without seeking bids. Supervisor Jones said Commissioner Hewitt was expected to attend tonight's meeting but due to the weather he will not be present. The Board does have some questions to ask

Commissioner Hewitt therefore there will not a resolution at tonight's meeting. Trustee Willms mentioned that he has a copy of the envelope of where he keeps his cash money and makes notes of where the payment of cash goes, he then passed the envelope for the Board members to see. When asked by Trustee Willms about an envelope such as this, Attorney Joanem said that Trustee Willms' attorney, Mark Shaw, did mention the envelope to him. Supervisor Jones said that Mr. Stricklin is requesting additional evidence of a paper trail showing large sum payments for services rendered. Trustee Willms said it was all in the packet that Mr. Shaw provided to the Board. Trustee Johnson said that there were receipts provided that were questionable because of the different signatures and dates. Mr. Stricklin mentioned these receipts in his recent letter with concerns of their legitimacy.

Trustee McBride said that he would like to ask Commissioner Hewitt questions on the bidding process and why is the same company used for all the bids. Supervisor Jones asked if Commissioner Hewitt is not available to the Board can a decision be made based on the information collected. Attorney Joanem said an ethics commission could go forward in his absence. Attorney Joanem suggested that Commissioner Hewitt be asked to attend the following Board meeting to provide information on the no bid contracts as well as Trustee Willms' driveway paving. Trustee McBride said that once we've heard all the circumstances on these issues we can go with the ethics committee. Mr. Shaw will be contacted regarding the meeting of ethics commission. Mr. Stricklin asked if the Board as a whole could be the ethics commission. Supervisor Jones said that the Board will be making the final decision. The Township Ethics Commission will plan to meet on January 19, 2012 at 1:00 p.m. at the Township office.

Supervisors Report:

Supervisor Jones distributed the Transitional Assistance recommendation. The recommendation outlined who will receive a flat grant of \$165.00 or \$100.00. Trustee Willms referred to the December 22, 2011 Board minutes page 3, paragraph 1, line 16. It mentioned that the \$165.00 will be changed to \$100.00 for those living in public housing and keeping it at \$165.00 for those in private housing. He said that it is not mentioned on the recommendation outline. Supervisor Jones said it is mentioned on page two of the recommendation under the headings of Age 60 or over with limited work history and uncontrolled seizure disorder.

Supervisor Jones distributed the letter dated December 20, 2011 recommending Mr. Joe Coleman and Ms. Opal Rice for the Senior Citizens Services Committee.

Supervisor Jones distributed the Prescription Drug Card Updated, dated January 12, 2012 and distributed a discount prescription card. Based on data of 1300 prescriptions filled the number is low and it was recommended that a Social Service meeting be held to inform others.

Supervisor Jones mentioned the letter from Attorney General Lisa Madigan sent to the Officials via mail about an electronic training on the Open Meeting Act. Supervisor Jones said that she will arrange for a representative to come from

Attorney General Madigan’s office to discuss this process. The deadline for completing the training will be January 1, 2013.

Supervisor Jones mentioned the Dreamer’s Breakfast for January 14, 2012 at 9:00 a.m. to be held at Bonnie Brook. Trustee Johnson and other pastors will be receiving the “A Drum Major for Justice” award. The event has sold out and is looking forward to seeing the Board members.

Highway Commissioner’s Report: None.

Assessor’s Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending September 22, 2011 in the amount of \$77,967.38. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$24,052.27; Invoices for G/A Fund/Eddie Washington Center in the amount of \$4,644.51; Invoices for G/A Fund/Staben House in the amount of \$1,522.88; Invoices for Town Fund/Assessor’s Office in the amount of \$6,876.03; Invoices for Road and Bridge / Highway Department in the amount of \$3,817.28; Invoices for Senior Fund/Park Place in the amount of \$11,353.10; Invoices for Senior Fund/Gift Shoppe in the amount of \$1,379.81; Invoices for Home Sweet Home in the amount of \$794.18. Motion by Trustee Francis, second by Trustee Willms for the approval of submitted invoices. **Discussion:** **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after December 22, 2011 Board Meeting in the amount of \$84,198.99. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
January 12, 2012**

The following is a list of bills that were paid after the board meeting of December 22, 2011 and prior to the meeting of January 12, 2012

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
12/9-12/22	General Assistance Client Payments	\$31,832.54
Payments made on behalf of GA Clients		

Total G/A Fund		\$31,832.54
R & B Fund		
1/11/2012	Cities of Waukegan, No Chicago & Park City	\$13,638.27
	Dec & Jan PPRT Tax proration due	
Total R & B Fund		\$13,638.27
Town Fund		
1/9/2012	Health Insurance - All Vendors	\$38,666.20
	Dec Health Insurance Premiums	
12/29/2011	Client Payments - RRR	\$61.98
	Payments made on behalf of RRR Clients	
1/29/2011	Hillery's	\$100.00
	Employee Gathering	
Total Town Fund		\$38,728.18
Total all checks paid prior to board meeting		\$84,198.99

Action Items:

New Business: None.

Old Business:

Attorney Joanem mentioned that he received the Intergovernmental Agreement regarding the satellite office with the changes he suggested from North Chicago Attorney Chuck Smith. It is to be on the North Chicago City Council meeting agenda for January 17, 2012.

Supervisor Jones mentioned that the satellite office in North Chicago is going well.

Announcements: None.

Comments/Concerns-Trustees: None.

There being no further business to come before the Board, Supervisor Jones adjourned the January 12, 2012 meeting at 6:49 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk