

**AGENDA**  
**WAUKEGAN TOWNSHIP BOARD MEETING**  
**July 14, 2011 – 5:30 p.m.**  
**Waukegan Township Supervisor's Office**  
**149 South Genesee Street Waukegan, Illinois**

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. PRAYER**
- IV. ROLL CALL**
- V. Approval of Agenda**
  - **July 14, 2011 Township Regular Agenda**
- VI. Approval of Minutes**
  - **June 23, 2011 Township Regular Meeting**
- VII. Approval of the Cash-on-Hand Report**
  - **Cash-on-Hand Report as of July 7, 2011**
- VIII. Citizen Participation**
- IX. Supervisor's Report**
  - "Investing in our Future" (formally Outside Agency Grants)
  - Personnel Handbook Update
  - Home Sweet Home Application Development Proposal
  - Letter of Engagement - Evoy, Kamschulte & Jacobs, FYE 2/28/11 audit
  - Outdoor Music Festival
  - Volunteer Appreciation Breakfast
  - Independence Day Festival
  - Expungement Workshop
  - Family Fun Day
  -

**X. Highway Commissioner's Report**

**XI. Assessor's Report**

**XII. Executive Session**

- Personnel – 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

**XIII. Approval of Payroll**

- Payroll period ending **July 1, 2011** in the amount of **\$93,664.43**

**XIV. Approval of Invoices** for bills submitted for the **July 14, 2011** meeting:

- Invoices for **Town Fund** in the amount of **\$11,473.50**
- Invoices for **G/A Fund/Staben Center** in the amount of **\$5,525.38**
- Invoices for **G/A Fund/Staben House** in the amount of **\$3,168.42**
- Invoices for **Town Fund/Assessor's Office** in the of **\$3,674.73**
- Invoices for **Road and Bridge / Highway Department** in the of **\$5,187.77**
- Invoices for **Senior Fund/Park Place** in the amount of **\$14,257.25**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$845.92**
- Invoices for **Home Sweet Home** in the amount of **\$4,283.68**

**XV. Approval of Paid Bills**

- **Submitted after the June 23, 2011 meeting**

**XVI. Approval of Emergency Bills**

**XVII. Action for the Following Items**

- “Investing in our Future” (formally Outside Agency Grants)
- Personnel Handbook Update
- Home Sweet Home Application Development Proposal
- Letter of Engagement - Evoy, Kamschulte & Jacobs, FYE 2/28/11 audit

**XVIII. New Business**

**XIX. Old Business**

- XX. Announcements**
- XXI. Comments/Concerns - Trustees**
- XXII. Adjournment**