

WAUKEGAN TOWNSHIP BOARD MEETING

June 9, 2011

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, June 9, 2011.

The meeting was called to order at 5:30 PM. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **Absent:** Highway Commissioner Mike Hewitt, Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the June 9, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the May 26, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of May 19, 2011. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of June 3, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	80,186.07	
	NorStates Money Market	882,934.18	
	Illinois Funds	368,700.99	
Total Town Fund		\$1,331,821.24	
General Assistance Fund	First Midwest Checking	83,100.05	
	First Midwest Bank M/M	20,228.82	
	Illinois Funds	44,285.62	
Total General Assistance		\$147,614.49	
IMRF/FICA Fund	First Midwest Bank	36,485.69	
	First Midwest Bank M/M	190,174.44	
	Illinois Funds	49,045.71	
Total IMRF/FICA Fund		\$275,705.84	30000. tfr to chkg

Senior Fund	NorStates Financial	116,104.54
	NorStates Money Market	20,282.59
	First Midwest Money Market	40,138.55
	Illinois Funds	43,970.57
Total Senior Fund		\$220,496.25
Total General Township Funds		
		1,975,637.82
Road & Bridge	NorStates Financial	108,595.39
Total Road & Bridge		\$108,595.39

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$585,427.99 for Town and \$174,366.90 for R & B

Town RE Tax - 6/2	\$125,247.60
Total received to date	\$138,319.10

GA RE Taxes - 6/2	\$106,774.50
Total received to date	\$117,918.05

IMRF/FICA RE Taxes - 6/2	\$24,592.87
Total received to date	\$28,153.44

SEN'R RE Taxes - 6/2	\$111,946.97
Total received to date	\$123,630.85

R&B RE Taxes - 6/2	\$15,791.70
Total received to date	\$17,440.28

Supervisor Jones acknowledged citizens present;

Kaamilya Rashid of 2112 Linden Avenue, Waukegan, IL.

Ms. Rashid was representing the North Shore Youth Life and Learning Center of Waukegan. The center will be sending approximately 65 children and 10 adults to the Midwest Youth Conference held in Wisconsin on June 23-26, 2011. At this time, the center is short \$1,500.00 and is seeking a donation in any amount. Supervisor Jones congratulated Ms. Rashid for her efforts and commitment for providing youth programs. Trustee Johnson asked where do the youth reside. Ms. Rashid said that the youth come from the surrounding cities. Trustee McBride mentioned that he has been involved with the youth group for several years, that the conference provides many activities and is worth supporting. Also, that most of the youth come from North Chicago and Waukegan. Supervisor Jones mentioned the "Investing In Our Future" program and invited Ms. Rashid to exchange information and to work towards in enhancing the future for the youth.

Supervisors Report:

Supervisor Jones distributed a 2011 and 2012 Mission Statement budget for Waukegan Township with an appropriation total of \$5,776,680.00. The Waukegan Park District had a total of \$20,382,285.00 and the Lake County Forest Preserve a budget total of \$60,219,330.00.

Supervisor Jones distributed the “Investing In Our Future” Funding guidelines. For year 2011 total of allocation will be in the amount of \$14,000.00. Since March 2011 a total of \$3,725.00 in funds have been provided. Supervisor Jones said that the Board will be voting on the Funding guidelines at the following Board meeting and asked if there were any suggestions or changes. Trustee Willms asked how were the ages of 10-18 decided on. Supervisor Jones said that is was based on the school third grade level age. Ms. Rashid said that the third graders are now between the ages of 8- 9 because of the September 1 birthday mark and also stated that the teen gangs are recruiting children at an earlier age. Supervisor Jones recommended that the ages for serving the youth should be 8 –18 years of age so that third graders are included.

Supervisor Jones distributed the “Investing In Our Future” Planning Committee agenda for the meeting held on June 1, 2011. She mentioned that the next meeting will be held on July 6, 2011. The main purpose is to connect the youth with the programs available and that it needs to be affordable and include transportation. A website will be developed to link the youth with these programs.

Supervisor Jones asked Trustee Johnson to expound on the Shawn Marion event. Trustee Johnson mentioned that the Shawn “The Matrix” Marion basketball camp will start on July 6, 2011 to be held at the North Chicago Community High School. Mr. Marion, who is a professional NBA basketball player from North Chicago, started this free camp several years ago.

Supervisor Jones mentioned that the Dandelion Wine event was held on Saturday. This is an example of programs that we need to share with our youth and provide the information via the website and network with other agencies to provide transportation. At the following Board meeting an official appointment will be established of individuals to form a youth committee.

Supervisor Jones distributed a packet of the Waukegan Township Recommendation for Staff Appointment of the seasonal workers. Trustee Willms asked if we are using grant money to pay the workers. Supervisor Jones said that the money is set aside from the budget.

Recently Ana Albarran and Marc Jones attended a meeting in Chicago regarding new changes to the Earnfare program, at this time we have 40 slots and hope that the program remains intact. That in conjunction with Lake County the Township will be receiving 6 individuals to work at various sites beginning on June 20, 2011 at the Staben Center, Park Place and the Township office, the County will pay their salaries.

Supervisor Jones mentioned the lawn maintenance program started on June 6, 2011. The program will go on from Monday thru Saturday with 4 crews on Monday thru Friday and with 2 crews on Saturday.

Supervisor Jones mentioned the Senior Prom will be on June 10, 2011 at 6:30 p.m. held at the Ramada Inn. That at this time there are 124 registered for the event.

Supervisor Jones mentioned the Volunteer Appreciation Breakfast on June 25, 2011 at 9:00 a.m. to be held at Bonnie Brook and is looking forward to seeing the Board at the event. Trustee Johnson mentioned that he will be attending a meeting in Bloomington and will not be able to attend the event.

Supervisor Jones mentioned that we are receiving request to reinstitute the HUBZone. It continues to be a challenge to obtain contracts and the Township will continue to be advocates to get people hired.

Supervisor Jones distributed the Coalition to Reduce Recidivism Inside/Out publication dated May/June 2011. The current president Joy Dawson will be retiring and the new president will be Judy Masterson. The publication is seeking legislative comments and concerns for the July/August issue.

Supervisor Jones distributed the Coalition to Reduce Recidivism Employment Specialist Report dated May 1-30, 2011. 598 clients have been employed since 2005 and recently 8 individuals were interviewed and will be receiving a second interview for employment

Supervisor Jones distributed the biography of Dr. Neustrom who will be the guest speaker at the next Coalition to Reduce Recidivism meeting on June 20, 2011 held at the United Way office.

Supervisor Jones distributed a 2011 "Investing In Our Future" Funding request chart as of June 9, 2011. Listed were Special Olympics of Illinois, University of Illinois Extension, YWCA, North Chicago, Shakedia Jones/F.L.Y. and WHS Booster Club.

Supervisor Jones distributed a Report Summary/Local Democracy and the Townships of Illinois pamphlet. The report covers the importance of Township government to the community. She said that there is still a movement in Springfield to eliminate the offices of Highway Commissioner and Assessor.

Supervisor Jones distributed a Township Officials of Illinois Progress Report prepared by Bryan Smith, the executive director.

Supervisor Jones distributed the Lake County Township Official letter regarding the TOI installation dinner to be hosted by Grant Township on September 9, 2011. She asked the Board to contact Ms. Ortiz if you are planning to attend.

Supervisor Jones distributed a TOIPAC club membership contribution form for 2011-2012.

Supervisor Jones distributed the Employee Handbook Policy Update, 1st Reading. Action will be taken at the next two Board meeting on the new changes.

Supervisor Jones mentioned that the Independence Day Festival and Parade will be on July 3, 2011 at 11:30 a.m. and invited the Board to attend.

Supervisor Jones mentioned that she met with seniors to discuss the time change of the exercising class. The new time change left many seniors upset. To solve this issue a second exercising instructor will be hired and the days will be from Monday thru Saturday with a.m. and p.m. hours.

Assessor's Report: None.

Executive Session: None

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending May 20, 2011 in the amount of \$88,057.32. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$17,376.66; Invoices for G/A Fund/Staben Center in the amount of \$5,908.64; Invoices for G/A Fund/Staben House in the amount of \$6,254.77; Invoices for Town Fund/Assessor's Office in the amount of \$2,306.56; Invoices for Road and Bridge / Highway Department in the amount of \$608.07; Invoices for Senior Fund/Park Place in the amount of \$9,618.87; Invoices for Senior Fund/Gift Shoppe in the amount of \$441.57; Invoices for Home Sweet Home in the amount of \$1,786.02. Motion by Trustee Willms, second by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after March 10th Board Meeting in the amount of \$74,292.29. Motion by Trustee Francis, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
June 9, 2011**

The following is a list of bills that were paid after the board meeting of May 26, 2011, but before the meeting June 9, 2011

Purpose	Payee	Amount
Senior Fund		

6/1/2011	Waukegan Township General Fund	\$8,503.54
	Health Insurance HSH & PP	
Total Senior Fund		\$8,503.54
G/A Fund		
5/27-6/9	General Assistance Client Payments	\$21,630.36
	Payments made on behalf of GA Clients	
6/1/2011	Waukegan Township General Fund	\$6,306.00
	Health Insurance GA, SC & SH	
Total G/A Fund		\$27,936.36
R & B Fund		
6/1/2011	Waukegan Township General Fund	\$1,262.37
	Health Insurance	
Total R & B Fund		\$1,262.37
Town Fund		
6/1/2011	Health Insurance - All Vendors	\$36,256.19
	June Health Insurance Premiums	
5/27-6/9	Client Payments - RRR	\$313.83
	Payments made on behalf of RRR Clients	
Total Town Fund		\$36,570.02
Total all checks paid prior to board meeting		\$74,272.29

Action Items:

Supervisor Jones requested a motion for approval to accept the Prevailing Wage for June 2011. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

Trustee McBride mentioned that the North Shore Church of Christ will be having a summit to discuss gang issues on June 15, 2011 at 7:00 p.m.

There being no further business to come before the Board, Supervisor Jones adjourned the June 9, 2011 meeting at 6:38 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk