

WAUKEGAN TOWNSHIP BOARD MEETING

February 24, 2011

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, February 24, 2011.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joannem, Highway Commissioner Mike Hewitt, Deputy Clerk Demond D. Edwards. **Absent:** Assessor Pat Morris,

Supervisor Jones called for a motion to approve the Agenda for the February 24, 2011 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the January 27, 2011 Waukegan Township Board Meeting. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the February 10, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis seconded by Trustee McBride. **Discussion:** Clerk Staben made a correction on page 2, paragraph 1, line 4, should say, decisions that would appear to circumvent. Also, page 3, paragraph 1, line 7, correction on the name of Mr. Stricklin. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of February 18, 2011. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of February 18 , 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	59,262.53	
	NorStates Money Market	1,001,306.07	
	Illinois Funds	368,634.18	
Total Town Fund		\$1,429,202.78	

General Assistance Fund	First Midwest Checking	55,817.84
	First Midwest Bank M/M	200,183.78
	Illinois Funds	119,264.12
Total General Assistance		\$375,265.74
IMRF/FICA Fund	First Midwest Bank	28,548.83
	First Midwest Bank M/M	250,103.10
	Illinois Funds	49,036.84
Total IMRF/FICA Fund		\$327,688.77
Senior Fund	NorStates Financial	13,023.06
	NorStates Money Market	140,318.23
	First Midwest Money Market	205,086.54
	Illinois Funds	43,962.62
Total Senior Fund		\$402,390.45
Total General Township Funds		2,534,547.74
Road & Bridge	NorStates Financial	118,060.38
Total Road & Bridge		\$118,060.38

60,000 to ckg
2/16/11

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$368,309.41 for Town and \$109,699.18 for R & B

Town RE Tax -

Total received to date **\$1,107,551.90**

GA RE Taxes -

Total received to date **\$1,195,278.79**

IMRF/FICA RE Taxes -

Total received to date **\$244,904.22**

SEN'R RE Taxes -

Total received to date **\$1,107,551.90**

R&B RE Taxes -

Total received to date **\$154,926.34**

Supervisor Jones acknowledged citizens present;

Supervisors Report:

Supervisor Jones mentioned that Lety Castellanos will present the Staben House Update at the following Board meeting in March.

Supervisor Jones presented the Home Sweet Home Snow Removal employees with certificates of appreciation on behalf of the Township and Board members for their efficient work during the February snow blizzard. Trustee McBride said that the HSH employees deserve many accolades for their great team work. Trustee Johnson thanked the HSH employees for their efforts in serving the seniors well.

Supervisor Jones asked Nancy Netherton, Financial Manager to address the Board with the End of Year Line Item Budget Transfers 2011. The statements were provided in the Board packet. Mrs. Netherton said that by state statute we are allowed to transfer from the appropriations line items up to 10% of the entire budget. Trustee McBride asked if we had any critical areas where transfers would have to be done every year. Mrs. Netherton responded that it balances out. Supervisor Jones said it all balances out with the exception of General Assistance.

Supervisor Jones mentioned the Staben Center Graduation on March 26, 2011 at 12:00 noon to be held at Park Place.

Supervisor Jones distributed information on the Bill Status of SB1811 regarding Highway CD-Township Road Districts, sponsored by Senator Michael Noland. Supervisor Jones mentioned that the Township Officials of Illinois are working to putting this bill to rest and if the Board wishes for this not to transpire to contact the Legislators that represent us. Commissioner Hewitt said that a lot of rumors are going around including about abolishing Townships if they are 50% incorporated or more. This hasn't been introduced as a Bill, has only been discussed. Also, that the County is in discussion about eliminating the Assessor. Supervisor Jones said that the SB1811 is real and the other is only discussion. Trustee McBride asked how many miles of road does the Township have. Commissioner Hewitt responded that there is about 8.4 miles.

Supervisor Jones distributed a letter and flier from the Waukegan High School Athletic Booster Club requesting a donation. Asked the Board for their participation with the event on March 5, 2011 at 6:00 p.m. to 10:30 p.m. held at the Lake County Sports Center. The Township will also donate That's Entertainment tickets for their silent auction.

Supervisor Jones mentioned that North Chicago School District 187 is currently interviewing for a permanent superintendent. The candidates will be present on February 25, 2011 at 1:30 p.m. to 3:30 p.m. at the North Chicago District office.

Supervisor Jones distributed Historical Information of the Staben Center/Staben House and Biographical Information on the late State Representative Eddie Washington in reference to the proposed name change of the Staben Center. Supervisor Jones mentioned the Trustees that supported the opening and the naming of the Staben Center/Staben House. The Trustees were Trustee Katherine-Rothwell Francis, Trustee Lucy Rios, Trustee Ron Short and Trustee Richard Balmes. Supervisor Jones proposed that the facility Staben Center be changed to Waukegan Township Eddie Washington Center for Men. The Staben House will remain as the Staben House in memory of Milton and Peter Staben.

Supervisor Jones mentioned the Black History/NAACP Luncheon and thanked Clerk Staben for attending. Clerk Staben said that the event was wonderful. Supervisor Jones said that the event profited about \$500.00 to \$600.00 which is about average.

Highway Commissioner’s Report.

Commissioner Hewitt said that for a two man crew they did a very good job with the snow blizzard. Trustee McBride asked how was the equipment holding up. Commissioner Hewitt responded that is doing well. Trustee McBride asked where is the snow hauled to. Commissioner responded that the snow is pushed off the right of way.

Assessor’s Report. None.

Executive Session.

Personnel – 5ILCS 120/2 (C1)
Litigation – 5ILCS 120/2 (C11)

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending January 14, 2011 in the amount of \$77,723.71. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$3,763.87; Invoices for G/A Fund/Staben Center in the amount of \$1,334.30; Invoices for G/A Fund/Staben House in the amount of \$1,563.46; Invoices for Town Fund/Assessor’s Office in the amount of \$25,406.50; Invoices for Senior Fund/Park Place in the amount of \$12,704.52; Invoices for Senior Fund/Gift Shoppe in the amount of \$71.60; Invoices for Home Sweet Home in the amount of \$2,577.51. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after February 10, 2011. Board Meeting in the amount of \$27,303.96. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
February 24, 2011**

The following is a list of bills that were paid after the board meeting of February 10, 2011, but before the meeting February 24, 2011

Purpose	Payee	Amount
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Senior Fund		
2/15/2011	Cheri Pierson White	\$103.36
	Travel Exp for conference	
2/18/2011	Black History Month Entertainment & Speaker (4)	
	E. Albor, D. Sheppard, A. Parks, E. Rogers	\$600.00
2/23/2011	Gurnee Post Office	
	March Newsletter Postage	\$1,309.16
Total Senior Fund		\$2,012.52
G/A Fund		
2/10-2/23	General Assistance Client Payments	\$25,207.44
	Payments made on behalf of GA Clients	
Total G/A Fund		\$25,207.44
IMRF & Fica Fund		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
2/10-2/23	Client Payments - RRR Program	\$36.00
	RRR Program payments to clients (transp)	
2/27/2011	Rehoboth Cogic	\$48.00
	Children's tickets for pancake breakfast (12)	
Total Town Fund		\$84.00
Total all checks paid prior to board meeting		\$27,303.96

Action Items:

Supervisor Jones requested a motion for the approval of renaming the Staben Center to Waukegan Township Eddie Washington Center for Men. Motion by Trustee Francis, seconded by Trustee Johnson. **Discussion:** Trustee Willms recommended that the name be changed to State Representative Eddie Washington Staben Center. Trustee McBride recommended that the name be changed to Washington Staben Center. Trustee Johnson said that he would be in favor of the combined names. That Eddie Washington name should not be forgotten for the impact that he has had on the community. Supervisor Jones mentioned that she had spoken with Clerk Staben. Also met with the Staben Advisory Council and they are in favor of the name change. Trustee Francis said she had not problem with the name change and has found the Staben Center/Staben House names to cause confusions. **Ayes:** Trustee Francis, Trustee Johnson, Supervisor Jones. **Nays:** Trustee McBride, Trustee Willms. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Sick Time. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the employee termination of William Ostrowski. Motion by Trustee Francis, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the February 24, 2011 meeting at 6:40 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk