

WAUKEGAN TOWNSHIP BOARD MEETING

February 10, 2011

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, February 10, 2011.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards. **Excused:** Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the February 10, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of February 3, 2011. Motion by Trustee Willms, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report as of February 3, 2011

Fund	Bank	Balance	
Town Fund	NorStates Checking	119,617.61	Ins/outs
	NorStates Money Market	1,000,835.83	
	Illinois Funds	368,596.92	
Total Town Fund		\$1,489,050.36	to GA
General Assistance Fund	First Midwest Checking	51,513.82	60000 to ckg 1/28/11
	First Midwest Bank M/M	260,141.03	
	Illinois Funds	119,254.29	
Total General Assistance		\$430,909.14	
IMRF/FICA Fund	First Midwest Bank	49,377.74	
	First Midwest Bank M/M	250,071.24	
	Illinois Funds	49,032.11	
Total IMRF/FICA Fund		\$348,481.09	
Senior Fund	NorStates Financial	45,140.96	50000. to chkg
	NorStates Money Market	140,116.45	

			2/3/11
	First Midwest Money Market	205,059.37	
	Illinois Funds	43,958.38	
Total Senior Fund		\$434,275.16	
Total General Township Funds		2,702,715.75	
Road & Bridge	NorStates Financial	123,798.31	
Total Road & Bridge		\$123,798.31	

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$368,309.41 for Town and \$109,699.18 for R & B

Town RE Tax -

Total received to date \$1,107,551.90

GA RE Taxes -

Total received to date \$1,195,278.79

IMRF/FICA RE Taxes -

Total received to date \$244,904.22

SEN'R RE Taxes -

Total received to date \$1,107,551.90

R&B RE Taxes -

Total received to date \$154,926.34

Supervisor Jones acknowledged citizens present;

Mark Stricklin of 37571 N. Lake Crest, Beach Park, IL.

Mr. Stricklin distributed a report dated January 24, 2011 regarding No Bid Contracts For Road Improvements By Waukegan Township Highway Department for year 2009 and 2010. Mr. Stricklin addressed the Board with concerns of multiple decisions that would appear to circumvent the IL State Statute 605 ILCS 6 Section 6201.7 which places a limit of \$20,000.00 on repair, construction and maintenance type work which can be done without going out for bid, anything above that amount must be bid. Mr. Stricklin stated that within the last two years invoices have been submitted with split and or combined to appear to be under the \$20,000.00 threshold. Mr. Stricklin provided a spread sheet of the paving locations and provided all the paid invoices submitted by Highway Commissioner Mike Hewitt for the years 2009 and 2010. Mr. Stricklin was also concerned about the paving of Country Club Road and with the paving of Trustee Willms parking area. Mr. Stricklin asked if Trustee Willms was given special consideration to have a road that

leads to his house and his parking area paved at the expense of Waukegan Township. Mr. Stricklin requested proof in the form of a canceled check of Trustee Willms payment for the service by Superior Paving. Mr. Stricklin stated Trustee Willms could be in violation of the Gift Ban Act. Mr. Stricklin stated that he has contacted the States Attorney office regarding these matters. The States Attorney office suggested that the Waukegan Township perform an in house investigation regarding Mr. Strickland's concerns. Attorney Joanem asked Mr. Stricklin if his concerns were that the paving services provided should have been sent out for bid. Mr. Stricklin responded yes, that he is challenging the no bid contract for Waukegan Township and that the work combined adds up to over \$20,000.00 and that the companies should have the right to bid for the work. Trustee McBride asked if Mr. Stricklin wanted an itemization on how much asphalt was used. Mr. Stricklin responded yes, because in the absence of specifics, it's very ambiguous. Supervisor Jones said she will speak with Attorney Joanem about a time frame to respond to this.

Supervisors Report:

Supervisor Jones mentioned the passing of Leonord Arnold the brother in law of Trustee Johnson.

Supervisor Jones mentioned that all Waukegan Township offices were closed early on February 1, 2011 and all day on February 2, 2011 due to the snow blizzard conditions. The Home Sweet Home snow shoveling program had some equipment malfunctions but that the shoveling went as scheduled. Supervisor Jones would like to acknowledge the HSH program workers with a certificate for their great efforts in servicing the seniors at the following Board Meeting.

Supervisor Jones mentioned the recommendation of renaming the Staben Center to Eddie Washington Center and that the Board will vote on this matter at the following Board meeting. Trustee McBride expressed his concerns about changing the name and requested that it remain the Staben Center. That Milton Staben did an excellent job and that he could give several reasons why Mr. Staben had done an excellent job. Supervisor Jones said that we named it in honor of Mr. Staben because of all the wonderful things he did. Trustee McBride said we can call it the Staben Washington House. Supervisor Jones said that it has been discussed for years about changing the name because it is confusing with the Staben House. Changing the name would distinguish which facility is the men's shelter and women's shelter. Trustee Willms asked if one shelter was name for Milton Staben and the other for Peter Staben. Supervisor Jones responded that both shelters carry the name of Milton and Peter Staben. Trustee Johnson thanked the Board for giving more time to think on this matter till the next Board meeting. Attorney Joanem said that donors to the Staben House have experienced confusion with the similar names of the housing facilities. Supervisor Jones said that it is unique in that we have two facilities bearing the same name. The facility for women and children will continue to carry the name of Staben House.

Supervisor Jones mentioned that she has been in contact with the Warren Behr family regarding the naming of the Township lobby in memory of Warren Behr and a small ceremony will take place.

Supervisor Jones mentioned that the Sweetheart Luncheon will be cancelled due to the cold weather.

Supervisor Jones mentioned the Black History/NAACP Luncheon for February 19, 2011 at Ramada Inn and asked the Board to inform the office if they will be attending.

Supervisor Jones mentioned the Health & Wellness Workshop for February 23, 2011 at Park Place.

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session.

Personnel-5ILCS 120/2 (C1)
Executive Minutes-5ILCS 120/2 (C21)

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending January 14, 2011 in the amount of \$81,350.80. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$11,225.34; Invoices for G/A Fund/Staben Center in the amount of \$2,515.26; Invoices for G/A Fund/Staben House in the amount of \$2,544.55; Invoices for Town Fund/Assessor's Office in the amount of \$8,464.57; Invoices for Road and Bridge / Highway Department in the amount of \$2,877.00; Invoices for Senior Fund/Park Place in the amount of \$6,612.42; Invoices for Senior Fund/Gift Shoppe in the amount of \$319.44; Invoices for Home Sweet Home in the amount of \$1,239.55. Motion by Trustee Francis, seconded by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after January 27, 2011. Board Meeting in the amount of \$80,789.89. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
February 10, 2011**

The following is a list of bills that were paid after the board meeting of January 27, 2011, but before the meeting February 10, 2011

	Purpose	Payee	Amount
Senior Fund			
	2/4/2011	Waukegan Township General Fund Health Insurance HSH & PP	\$10,097.37
Total Senior Fund			\$10,097.37
G/A Fund			
	11/23-12/09	General Assistance Client Payments Payments made on behalf of GA Clients	\$24,575.00
	2/4/2011	Waukegan Township General Fund Health Insurance GA, SC & SH	\$5,896.55
Total G/A Fund			\$30,471.55
IMRF & Fica Fund			\$0.00
R & B Fund			
	2/4/2011	Waukegan Township General Fund Health Insurance	\$1,423.53
Total R & B Fund			\$1,423.53
Town Fund			
	2/4/2011	Health Insurance - All Vendors Sept. Premiums - all depts.	\$38,389.44
	2/7/2011	Johnnie Jenkins 3-day workshop travel	\$133.00
	2/7/2011	Chicago Jobs Council Workshop fees - Jenkins	\$275.00
Total Town Fund			\$38,797.44
Total all checks paid prior to board meeting			\$80,789.89

Action Items: None.

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees.

Trustee Francis mentioned that Mrs. Annie Kincaid is in the hospital and asked the Board to keep her and the family in their prayers.

Supervisor Jones mentioned that there are two students sent by Waukegan High School to work at the Township on Thursdays for four hours.

There being no further business to come before the Board, Supervisor Jones adjourned the January 27, 2011 meeting at 6:35pm

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk